

Campus Master Plan & Facilities Assessment

A photograph of the West Liberty University campus. In the foreground, a red brick wall with the words "WEST LIBERTY UNIVERSITY" in black lettering is visible. To the right, a brick pillar supports a black lantern-style light fixture and features a circular seal. A black metal gate stands behind the pillar. In the background, a large, multi-story red brick building with a central white portico is situated on a green lawn. A large, leafy tree is on the left, and the sky is blue with scattered white clouds.

WEST LIBERTY UNIVERSITY

Agenda

- Project Goals
- Campus-at-a-Glance
- Specifications
- Timeline
- Submission Guidance
- Questions



Project Goals

The selected vendor shall assist WLU in strategic planning, facilities assessment, space utilization, enrollment and student experience, capital planning, and financial feasibility.

WLU seeks to develop a comprehensive campus master plan that:

- Supports the institutional strategic plan
- Aligns facilities and infrastructure with academic priorities
- Addresses deferred maintenance and facility renewal needs
- Improves student experience
- Supports financial sustainability
- Establishes short-, mid-, and long-term capital priorities

Vendor will provide a comprehensive plan in draft to the University no later than August 1, 2027 with a final plan to be presented and approved by the University Board of Governors no later than October 2027.

Campus at a Glance

- **Mission, Vision and Values**
- **Mission:** West Liberty University is a public university with a rich history of providing students with a comprehensive education from undergraduate to graduate degrees. Through experiential learning and personalized support, we empower students toward scholarly exploration, creative expression, and economic opportunity.
- **Vision:** West Liberty University aspires to offer innovative, inclusive, and inspirational opportunities that prepare graduates to be leaders in their communities and professions.
- **Values**
- **Community:** WLU fosters a caring community of diverse students, faculty, and staff who work together to nurture a sense of belonging in a safe, supportive, and respectful environment.
- **Excellence:** WLU sets high standards for excellence through our commitment to promoting students' aspirations and intellectual development, and our constant pursuit of knowledge, evidenced in nationally recognized programs and certifications.
- **Innovation:** WLU cultivates innovation among faculty, staff, and students. We believe in a forward-thinking mindset that embraces change as an opportunity for growth and improvement. Our commitment to innovation empowers our community to tackle complex challenges, drive meaningful progress, and shape the future.
- **Integrity:** WLU requires all students, faculty, staff, and administrators to act with integrity, treating everyone with respect, fairness, and dignity. We uphold the highest standards of honesty, ethics, and accountability in all aspects of our academic and professional endeavors.

Campus Facts

- 2,627 Student Enrollment, 1,982 Full-Time Equivalent Students.
- ~300 Faculty/Staff Members
- Campus Sits on 225 Acres.
- ~800 Students Live on Campus.
- 17 Academic Buildings
- 10 Residence Halls
- 7 Athletics Facilities
- ~1300 parking spots.

CAMPUS MAP



ACADEMIC/ADMIN

- | | |
|-----------------------|---|
| 1. SHAW HALL | 11. COLLEGE HALL |
| 2. ELBIN LIBRARY | 12. ASRC |
| 3. MAIN HALL | 13. BLATNIK HALL |
| 4. SHOTWELL HALL | 14. MAINTENANCE |
| 5. INTERFAITH CHAPEL | 15. CAMPBELL HALL OF HEALTH SCIENCES |
| 6. COLLEGE UNION | 16. ANNEX |
| 7. ARNETT HALL | 17. APPALACHIAN AQUATIC CONSERVATION CENTER |
| 8. MEDIA ARTS CENTER | |
| 9. KELLY THEATER | |
| 10. HALL OF FINE ARTS | |

RESIDENCE/LIVING

- | | |
|-------------------------------|----------------------|
| 18. HUGHES HALL | 23. KRISE HALL |
| 19. ROGERS HALL & MARKETPLACE | 24. BETA HALL |
| 20. BOYD HALL | 25. THE COMMONS |
| 21. CURTIS HALL | 26. UNIVERSITY PLACE |
| 22. BONAR HALL | 27. TOPPER VILLAGE |

ATHLETICS

- | |
|---|
| 28. BELMONT SAVINGS BANK INDOOR PRACTICE FACILITY |
| 29. BELMONT SAVINGS SOFTBALL COMPLEX |
| 30. WEST FAMILY STADIUM & RUSSEK FIELD |
| 31. ASRC ARENA |
| 32. WEST FAMILY ATHLETIC COMPLEX |
| 33. KOVALICK BASEBALL FIELD |
| 34. INTRAMURAL FIELD |

A photograph of a lamppost with a banner for West Liberty University. The banner is black and yellow, featuring a large 'WL' logo and the text 'WEST LIBERTY UNIVERSITY'. The background is a clear blue sky with some trees visible at the bottom.

Specifications

- Vendor will provide at a minimum the following deliverables:
 - Project Work Plan
 - Existing Conditions Assessment
 - Stakeholder Engagement Report
 - Space Utilization Analysis
 - Facilities Assessment Summary
 - Planning Alternatives Report
 - Capital Improvement Roadmap
 - Final Campus Master Plan
 - Executive Summary
 - Board Presentation Materials

- All deliverables shall be provided in both editable and PDF formats.
- All deliverables become the property of West Liberty University.
- An interim existing conditions and findings report is to be provided at the midpoint of the engagement ~ May 1, 2027.
- Vendor must allow for at least two (2) revision drafts of the master plan for WLU comment prior to the final draft.
- Vendor will provide a presentation for WLU Board and support for HEPC approval.

- The University seeks an actionable planning document emphasizing facilities strategy, capital prioritization, and implementation planning. The University places limited value on conceptual renderings, marketing materials, architectural visualization, or non-essential graphic design elements.
- We are not concerned with campus signage plans, landscaping designs, or wayfinding.
- Our priority is on student life facilities.

Timeline

- RFP Released 9/21/2026
- Pre-Bid Meeting/Addendum 1 Released.....10/6/2026
- Vendor's Written Questions Submission Deadline.....10/9/2026
- Addendum Issued.....10/13/2026
- Bid Due Date.....11/4/2026
- Bid Opening Date.....11/4/2026
- Interviews of Finalists.....Week of 11/16/26
- Contract Awarded.....11/30/2026
- Work to Begin.....1/4/2027
- Initial Deliverables 1st Draft Due.....5/1/2027
- Final Draft Presentation to WLU Leadership.....~8/1/2027
- Board Approval.....~10/1/2027
- HEPC Approval~12/1/2027

Submission Guidance

Proposals must be delivered to Business Office/325 Shaw Hall No Later Than **10:00 AM, Wednesday, November 4, 2026.**

Pricing proposals must be clearly marked, no pricing may be in the technical bids, violations will result in disqualification. Our pricing form MUST be used, supplemental declarations will be accepted, but the pricing document is what will be used to determine pricing.

Emailed responses are acceptable, they will only be accepted at purchasingbids@westliberty.edu. **Responses sent to any other email address will be deleted and not considered.** It is the vendor's sole responsibility to ensure the response is received on time.

If sending responses by US Mail/UPS/FEDEX, please provide a tracking number to ensure response is not lost.

Questions

- Questions of a technical nature must be submitted by the deadline, in writing, to Patrick.Kelly@westliberty.edu.
- If there are sufficient questions, multiple addenda may be issued.
- All addenda will be posted to <https://westliberty.edu/business-office/rfp-27-0005-campus-master-plan-facility-assessment-services/> the same day it is released. Please make sure you are checking this site prior to the November 4th bid deadline to ensure you have up to date information.
- Only written communication is considered official; no conversation or oral answer will supersede a written answer.