Joint Appointments

UNIVERSITY POLICY #209

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SECTION 1: Joint Appointments Within One Institution

1.1 A faculty member may be appointed to perform academic duties in two or more departments. Those duties may include teaching, research, or other services. For administrative purposes, one department shall be designated the faculty member's "home department," which department shall be responsible for promotions, salary, and tenure considerations; however, if cause shall occur, appropriate counseling, disciplinary action, etc., shall be the responsibility of the department where the occurrence arose. Evaluations may be conducted in all departments in which a faculty member provides services. However, the Annual Faculty Evaluation Report is to be through the department in which the faculty member has been assigned the majority of his/her instructional responsibility.

1.2 A faculty member with divided responsibilities shall be offered the opportunity to evaluate unit heads in all departments in which the faculty member has been assigned responsibilities.

SECTION 2: Joint Appointments at Two or More Institutions (W. Va. Higher Education Policy Commission Series 9, 5.1)

2.1 Faculty members may be appointed to perform academic duties at two or more institutions, which duties may include teaching, research, counseling, or other services. For administrative purposes, one institution shall be designated the faculty member's "home institution," which institution shall be responsible for granting promotions, raises in salary, and tenure, provided, however, that when cause therefore shall occur, appropriate counseling, disciplinary action, and the like shall be the responsibility of the institution where the occurrence arose.

2.2 The conditions and the details of the faculty member's joint appointment, including the designation of the "home institution" and any other arrangement, shall be specified in the agreement between the faculty member and the presidents of the institutions sharing the faculty member's services. A joint appointment will be made only with consent of the faculty member.

2.3 Full-time faculty members appointed under joint or contractual appointments shall continue to be considered full-time employees of the "home institution."