



WEST LIBERTY UNIVERSITY

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TO: Participants in Fall 2022 Commencement
FROM: Stephanie North, Registrar
DATE: November 15, 2022

Congratulations as you approach graduating from West Liberty University!

The following information is very important for all participants in the Fall 2022 Commencement.

Please Read Carefully!

Commencement will take place Saturday, December 10, 2022 at 11:00 a.m. in the Academic Sports and Recreation Complex (ASRC). There will be no assigned seating for guests. The ASRC will not open until 9:30 a.m. so we recommend that any early arriving guests wait in the College Union. Parking lots are located behind the ASRC. **Please see the attached map for additional parking lots and entrances to the campus.** Visitors are permitted to park in any of the designated parking lots during Commencement. Students and guests may enter the ASRC from the rear entrance.

There will be shuttle vans available to assist those needing help getting to the ASRC. Signs will be posted at the pick-up locations. If you need special seating (i.e. wheelchairs), please see one of the ushers located on the arena floor. There are handicapped parking spaces between the football field and the ASRC, as well as between the College Union and Arnett Hall.

The ceremony will be televised on TopperStation, and streamed on our website for friends and family who are unable to attend.

Guests:

Guests will be limited to five for each graduate. Tickets will be required for all guests attending the ceremony. Tickets will be available for pick up in the Enrollment Center beginning, Monday, December 5th through Friday, December 9th 8:00a.m.-4:00p.m. and Saturday, December 10th from 8:00a.m.-10:00a.m. Graduates must pick up their own tickets, and a photo ID will be required. Guests must have a ticket to enter the ASRC.

The ceremony will be streamed in Kelly Theater, located in the Hall of Fine Arts, for guests who will be on campus, but do not have a ticket.

Commencement Line:

We will begin to assemble the lines for the processional at 10:15 a.m. in the ASRC. The processional will begin promptly at 10:50 a.m. Graduates need to report to their assigned area listed below no later than 10:15 a.m.

GARY E. WEST COLLEGE OF BUSINESS: Room: AS3A (Second Level – ASRC)

- All Business Administration Majors

COLLEGE OF EDUCATION & HUMAN PERFORMANCE: Room: AS3B (Second Level – ASRC)

- Community Education Majors
- Elementary Education Majors
- Middle Childhood Education Majors
- Secondary Education Majors (English Education, Social Studies Education, Art Education, Biology Education, General Science Education, Mathematics Education, Music Education)
- Health and Physical Education Majors
- Exercise Physiology Majors
- All Education Majors

COLLEGE OF LIBERAL & CREATIVE ARTS: Room: Football Locker Room (Second level – ASRC)

- Communication Majors (Advertising, Broadcasting, Comm Studies, Journalism, Media Communications, Public Relations)
- Creative Arts Therapy
- Criminal Justice Majors
- Digital Media Design
- Political Science Majors
- English Majors
- Geography & Planning and History Majors
- Interdisciplinary Studies Majors
- Music Majors
- Social Work Majors
- Sociology Majors
- Theatre Majors
- Visual Communication Design Majors
- Regents' BA Degree Majors

COLLEGE OF SCIENCES: Room: Men's Visiting Locker Room (Second Level – ASRC)

- Biology Majors
- Chemistry Majors
- Dental Hygiene Majors
- Mathematics Majors

- Medical Laboratory Science Majors
- Nursing Majors
- Pre-Professional Speech Pathology/Audiology
- Psychology Majors
- Zoo Science Majors

MASTER DEGREE GRADUATES: Room: Women's Visiting Locker Room (Second Level – ASRC)

- Master of Arts in Biomedical Science
- Master of Arts in Clinical Psychology
- Master of Arts in Education
- Master of Arts/Master of Science in Biology/Zoo Science
- Masters of Business Administration
- Master of Science in Criminology
- Master of Science in Dental Hygiene

There will be staff to help you find your place in line. Detailed instructions will be given to you upon your arrival.

Cap and Gown:

Prior to Commencement, you will need to pick up your graduation apparel. If you pre-ordered your cap and gown, you can do this at the Graduation Fair (at the Highlands Center November 15th, or on campus November 17th). If you cannot attend the fair, or you did not pre-order, you can pick up your cap and gown at the bookstore on or after November 21st. You will be able to keep your cap and gown (the cost is included in your graduation fee). The Bookstore hours are listed below.

Monday – Friday8:00 a.m. - 4:00 p.m.

Saturday, December 10th9:00 a.m. – 10:00 a.m.

Graduation Fee:

Each student must pay a graduation fee of 135.00. If you are graduating with two degrees, the fee is \$140.00. Master's degree students pay \$160.00. Graduation applications received after June 24, 2022, are charged a \$110.00 late fee. This fee is charged to all graduating students, regardless of participation in Commencement, and must be paid prior to Commencement.

Conferring the Degrees:

During the Commencement Program, each student will be given a certificate of participation. Diplomas will be mailed to you in about six weeks after your final grades have been received and checked.

Please verify the accuracy of your permanent address in WINS under "personal information". If your address is not correct, submit the data change form online under the Registrar's page, under forms.

At the time you line up in the ASRC, you will receive an index card with your name on it. During the program, as you approach the stage, this card must be given to the person announcing the names. You will then proceed to the stage where a picture will be taken with President Evans. Due to health safety guidelines, there will be no shaking of hands. You will then cross the stage and receive your certificate of participation.

During the Commencement exercise, the University will permit a professional photographer from Grad Images to take a photograph of each graduate with President Evans as he or she steps onto the stage. A second photograph will be taken after each student exits the stage. The photographer's studio will provide online proofs to the graduate for the purpose of taking a sales order. The University derives no monetary benefit from this service. We allow it as a possible benefit to the families who are unable to obtain satisfactory photographs of the graduates. Please see the information below from Grad Images.

REMINDER: Have you completed the following?

- Paid your graduation fees
- Taken the Praxis II/PLT (Education majors only)
- Cleared all debts to the university at the Business Office
- Returned all materials to the library
- Applied for certification (Education majors only)
- Completed the exit interview if you had a Perkins Loan
(Complete online at <https://heartland.ecsi.net>)
- Completed the exit interview if you had a Direct Loan (complete on-line at www.studentaid.gov and click on exit counseling).

If you have any questions pertaining to Commencement, please contact Laura Willis (laura.willis@westliberty.edu) in the Registrar's Office at 304-336-8130.

Congratulations, Graduates!

Gradimages® will be photographing all graduates at the upcoming graduation ceremony. Visit our website, www.gradimages.com, and click on **Pre-Event Email Registration**. Enter your email and up to 6 emails of loved ones who would like to share in your accomplishment by viewing and ordering your photos.

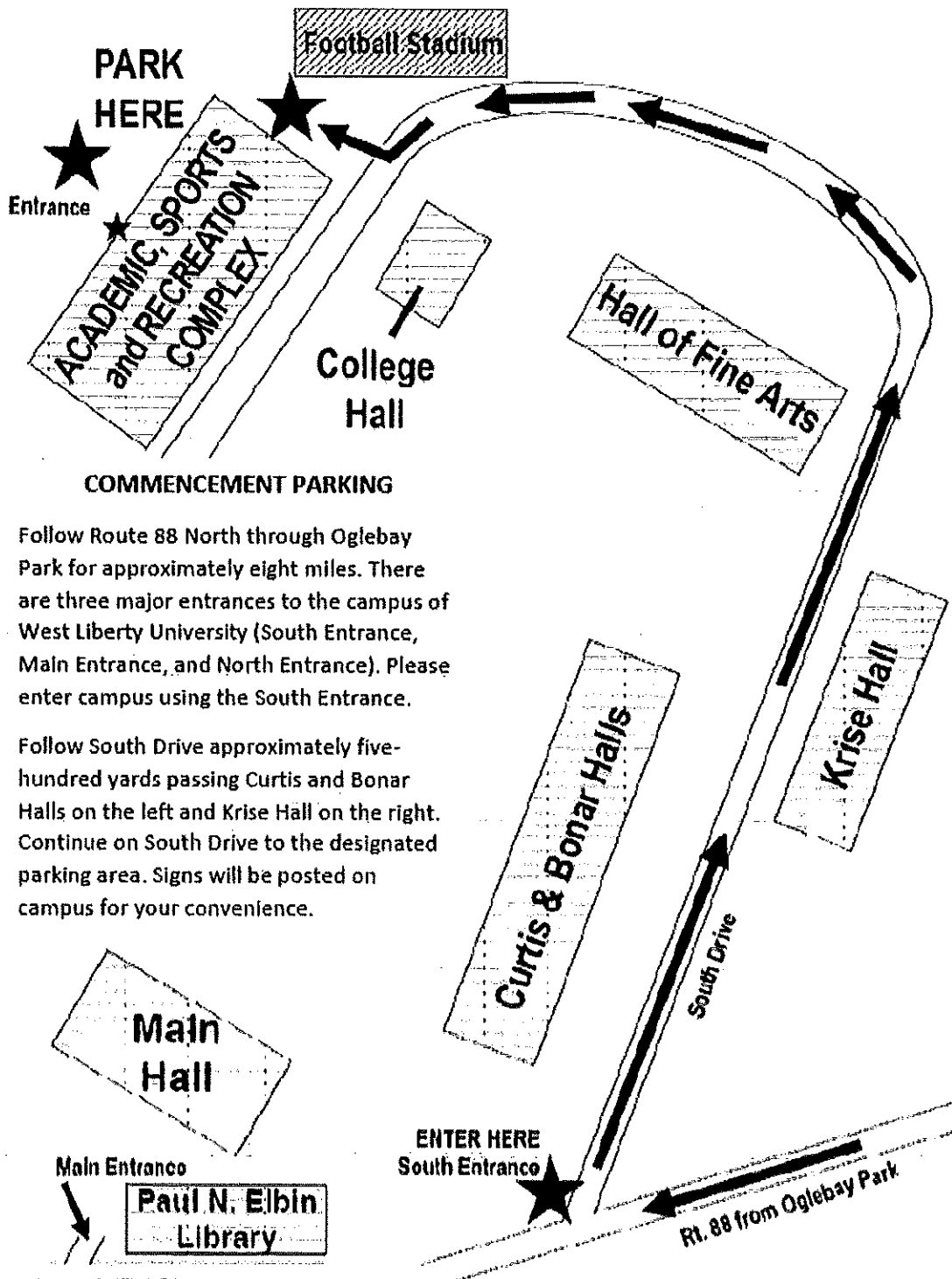
EXCLUSIVE DISCOUNT
GET \$5 OFF on orders of \$25 or more just by registering your information with us before your event!

After graduation, order online at www.gradimages.com or call (800) 201-2576.

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COMMENCEMENT PARKING

Follow Route 88 North through Oglebay Park for approximately eight miles. There are three major entrances to the campus of West Liberty University (South Entrance, Main Entrance, and North Entrance). Please enter campus using the South Entrance.

Follow South Drive approximately five-hundred yards passing Curtis and Bonar Halls on the left and Krise Hall on the right. Continue on South Drive to the designated parking area. Signs will be posted on campus for your convenience.