



WEST LIBERTY UNIVERSITY

Office of Financial Aid
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2026-2027 Parent Non-Tax Filer Statement

Student Name: _____ Student ID: _____

Please complete and submit this form if you and/or your spouse did not and were not required to file a 2024 U.S. Income Tax Return.

Section A: Income Earned from Work

Check the box that applies:

I and/or my spouse were not employed and had no income earned from work in 2024.

I and/or my spouse were employed in 2024 and have listed below the names of all employers, the amount earned from each employer in 2024, and whether an IRS W-2 form or an equivalent document is provided.

If foreign income was earned, the parent and/or spouse must provide a Verification of Non-filing letter from a relevant foreign tax authority dated on or after October 1, 2025, that indicates a 2024 tax return was not filed.

Instructions: Provide copies of all 2024 IRS W-2 forms issued to you and/or your spouse. List every employer even if the employer did not issue an IRS W-2 form. If more space is needed, provide a separate page with the student's name and student ID at the top.

| Employer Name | IRS W-2 or Equivalent Document Provided? | Annual Amount Earned in 2024 |
|--|--|------------------------------|
| <i>(Example) ABC Hospital</i> | <i>Yes</i> | <i>\$ 4,000</i> |
| | | \$ |
| | | \$ |
| | | \$ |
| Total Amount of Income Earned from Work | | \$ |

Section B: Other Sources of Income

I and/or my spouse had other income and resources that supported me (us) for the 2024 tax year.

Instructions: List each source of income in the table below. If more space is needed, provide a separate page with the student's name and student ID number at the top.

| Sources of Income | Annual Amount in 2024 |
|--|-----------------------|
| <i>(Example) Rental Property, Independent Contractor, etc.</i> | <i>\$ 4,000</i> |
| | \$ |
| | \$ |
| | \$ |
| Total Amount of Income | \$ |

Section C: Signature

By completing this document, I certify that I (and my spouse, if applicable) have not filed and are not required to file a 2024 income tax return, and I (we) have listed all income earned from work, other income, and resources for the 2024 tax year.

Parent Signature: _____ Date: _____

Spouse Signature: _____ Date: _____