

# Faculty Senate Meeting Minutes 10/17/23

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**Senators Present:** Dr. Robert Gall (Chair), Dr. Gregory Chase, Dr. Brian Fitzpatrick, Dr. Corey Reigel, Jeremy Dann, Dr. Ray Holsapple (Policies Chair), Michelle Yadrick, Dr. Gerard NeCastro (Vice-chair), Dr. Sherry Rocchio (Finance Chair), Carol Zambotti, Sara Alig (Alternate), Dr. Ronald Hulewicz, Dr. Jeffrey Grubbs, Chelsea Robertson (Alternate), Dr. Fuhua Chen, Jenna Cook, Dr. Hilary Bougher-Muckian (Secretary)

**Senators Absent:** Matthew Harder, Hannah Hart, Dr. Zachary Loughman, Dr. Aaron Huffman, Rachel Wiechman, Dr. Courtney Huffman

**Invited Guests:** Douglas McCall (WV ACF Representative), Dr. Robert Kreisberg (BOG Representative), Dr. Cathy Monteroso, Dr. Tim Borchers

**Guests:** Dr. Sherri Theaker

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Meeting called to order at 3:30PM .

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## **Dr. Tim Borchers, President Updates:**

1. Report is out on feedback from faculty and staff: 100 Days on the Hilltop. This has been emailed to faculty and staff. Faculty and staff feedback: ADA, recycling, marketing, hiring procedures, degreeworks, residence hall updates, email and communication with parents (Parent Power Newsletter), use of campus woods, staff salary pay grades and increases, items in bookstore availability, faculty salary increases, and retention plan. Marketing improvements will start with graduate programs and then move to undergraduate.
2. The strategic planning committee will be finalized by the end of the week. EAB will have a session with the cabinet, and then this information will be presented to the rest of campus. We will be doing an environmental scan. We will have a survey out about mission, vision and values to provide feedback for strategic planning. This will help set us apart and determine the hilltop advantage.
3. We will be examining waivers for the Doctoral program. EDD waiver policy will be out for 30 day comment soon.
4. Bamboo survey on campus climate put on pause (last November it was collected). We will potentially be using the Great Colleges to Work For Survey in lieu of Bamboo. This survey provides us with benchmark data and how we compare to other institutions.

*Questions: Where do we stand in the HR search?*

*Response: There is no update at this time on the HR search. Updates coming soon.*

## **Dr. Cathy Monteroso, Interim Provost Updates:**

1. There are three educational pathways for highschool students: education, nursing and social services. All students are from Wheeling Park and John Marshall. The state pays us \$75 per credit hour for students who are in a pathway and \$25 for students who are taking courses but not in pathway.
2. Due dates for general studies: Dec 15 (Fall) and May 10th (Spring). The General Studies committee will be sharing data soon. Interdisciplinary studies will be submitting changes to the curriculum committee. It was dropped from the digital catalog. It will be reviewed and may look like a new program in the curriculum management system but it is not a new program.
3. We are working with Evision to utilize Argos. First, we will establish the environment. Then, we will build data blocks for the information in Banner. When complete, administrators will be able

to drop and drag to develop reports rather than having one person at the university who can gather this data. February or March we will begin training on Argos.

4. Elearning may be changing its name. They are in the process of examining this in the committee.
5. The draft of the 2024-2025 academic calendar was sent via email. Send comments by November 1st.

*Questions: Do all dual enrollment courses have to be taught by high school teachers? Could these courses count in your teaching load? Are these courses at the high school if our faculty complete them?*

*Response: Our faculty can teach the courses but they must fit into one of the existing pathways and associated course requirements. Online courses are not recommended because high school students are not typically as successful with online courses. Yes, these courses could count in the teaching load. Sometimes they are taught in person at the high school and sometimes they are hybrid.*

**Dr. Robert Kreisberg, Faculty Representative, Board of Governors**

1. There has not been a BOG meeting since the last meeting.
2. They are using high schools to enhance enrollment in colleges. Only 46 percent of high school students go on to higher education.
3. They are changing the FAFSA application process. HEPC is concerned that they require a social security number at two points in the application and that this may block students from applying.
4. Can we influence John Marshall and Wheeling Park to take part in programs to enhance college enrollment?

**Dr. Douglas McCall, Faculty Representative, WV Advisory Council of Faculty Members**

1. ACF has not met yet. Retreat will take place in a couple of weeks.
2. If there are any other concerns, please send them to Dr. McCall.
3. Two main concerns brought up across universities were the Campus Carry Bill and university funding from the state. Inequity in salaries was also discussed.

**Dr. Rocchio, Chair, Finance Committee:**

1. Finance report presented by Dr. Kreisberg.
2. The university budget is in the black. See report via email from Dr. Kreisberg for more information.

**Dr. Ray Holsapple, Chair, Policies Committee:**

1. The Policy committee is meeting on Thursday to look at Policy 223 (Sabbatical Leave).
2. Please send policy suggestions to Dr. Holsapple.

**Action Items:**

- I. Faculty Representative to Program Review Committee

***Dr. Gall called for nominations. Professor Dann motioned to nominate Dr. Jeffrey Grubs. Dr. Gall closed nominations. Dr. Jeffrey Grubs nominated to the Program Review Committee.***

- II. Faculty Senate Representative to Strategic Planning

***Dr. Gall called for nominations. Dr. Chase nominated himself. Dr. Gall closed nominations. Dr. Gregory Chase nominated to the Strategic Planning Committee.***

- III. Recommendations regarding Curriculum Committee

**Professor Yadrick motioned to discuss. Dr. Holsapple seconded.**

*Discussion- Dr. Gall presented the executive committee's recommendations on the curriculum committee makeup. The provost suggested that another faculty member be added from each college, making 2 faculty members from each college. The executive committee was concerned about adding more committee service requirements to faculty who are already overburdened.*

*Executive committee's curriculum committee makeup recommendation:*

*The committee shall include the provost, the registrar (ex-officio), academic college and school deans (4), one faculty member from each college (4), and one representative from the council of department chairpersons and program directors. The Dean of the College from which the proposal originates would not vote on the proposal. The provost only votes in the case of a tie.*

**Dr. Gall Called for a vote on the executive committee's curriculum committee makeup recommendation. Vote: Unanimous in favor of the executive committee's recommendation.**

#### IV. Program Approval-Aviation

**Dr. Holsapple motioned to discuss the Aviation Program. Professor Dann seconded.**

*Discussion - The four-year plan was refined after receiving feedback from the curriculum committee. The industry wants commercial pilots to be well rounded and have a 4-year degree. The program is heavy in credit hours early on because there are more field flying hours later on in the program.*

*Questions- Would astronomy count as a degree requirement? It is listed as a prerequisite. Has this already been approved by the curriculum committee, and has this already been approved by the Math department? There is an issue with BS designations with few Math courses required. The Air Force requires calculus for flight training programs. The ART class is incorrect, it should be ART 140. ART 100 is specifically for elementary teachers. Does Psych count for anything for these majors?*

*Response: Astronomy is a degree requirement. BS is not determined by general studies requirements. The BS vs BA requirement was brought up in the curriculum committee and approved for this program. Psych is an option for general studies requirements.*

**Dr. Gall called for a vote for approval of the Aviation Program. Vote: Unanimous.**

#### **Faculty Forum Items:**

- *Is there anything on the official status of the Workload Policy or is the policy stalled? Yes, it is stalled currently.*
- *Is there a policy to ensure that we do not have another 2.5 week winter break? Is the academic calendar going to be examined?*
- *There is concern about the proximity between final exams and Thanksgiving Break in the 2024-2025 academic year calendar draft.*

**Motion for Adjournment-** Motion to adjourn and seconded. Motion unanimous. Adjourn at 4:15PM.