Senators present: Linda Cowan, Jeff Pfister, Anna Stephan-Robinson, Gayle Jesse, Aaron Huffman, Ryan Koenig, Steve Richards, Darrin Cox, Aaron Harper, Dominique Hoche, John Float, Robert Kreisberg, Chad Kuhns, Jon Serra, Mohamed Youssef

Absent members: Vishakha Maskey, Corey Reigel,

Administrators, Representatives, and Honored Guests: Brian Crawford *(Provost)*, Sylvia Hawranick-Senften *(ACF Representative)*

Guests: Kim Underwood, Stephen Deterding

Senate was called to order by the Senate Chair, Darrin Cox at 3:31 p.m. in Campbell Hall, room 304.

President Greiner:
- President Greiner was out of town.

Provost Crawford:
- MS Dental Hygiene and MA Clinical Psychology are in the final stages of program approval.

Jeremy Larance: Dr. Larance was not in attendance but delivered a report through Provost Crawford.
- Data Collection – Since late September teams have been gathering data from stakeholder groups.
- Consultant – Dr. Larance met (today) with consultant.
- Meeting – Task Force will meet on November 29th to discuss findings and identify common threads among multiple groups. Task Force will then be broken into smaller teams to develop position papers on identified themes. Concept papers will be shared with the campus community before the "vision conference" which will take place in late February.
- *Questions from floor* – No Questions

Joe Rodella – Director of Technology:
- Network Structure – Google offers no protection for data, no disaster recovery. Plans are ongoing to pilot a program to be deployed in later Spring or Summer 2019 which will allow storage and protection of data.
- PC Refresh Program – goals are to replace approximately 100 PCs per year. Standards for desktop and laptop have been chosen, however there will be exceptions based on where you are located.
- Student Safety – 1) Video Surveillance – there are 3 or 4 different video surveillance systems on-campus, plans are ongoing consolidate the cameras into 1 platform. The plan is for Safety, Housing, and Maintenance departments to be able to access camera data with greater flexibility. 2) Student Location program – A new program "Guardian" will be released to allow students to be tracked by their friends.

- Telecommunications – plans are ongoing to reorganize the telecommunications systems at the Highlands and the Wheeling Foundation office. Currently each of these 3 locations utilizes different systems. The reorganization should reduce cost and increase services at the Highlands and Foundation Office.
- Staff Reorganization - Phil, Jill, Becky – are excellent, knowledgeable staff members but they are not enough staff.
- Classroom Technology – Mr. Rodella stated that he has 30 years of providing A/V technology for classrooms and boardrooms but he is interested in knowing what faculty needs are for their teaching space.
- Communication – Mr.Rodella created a blog to discuss topics. He is encouraging discussion with faculty.
- Questions from floor – 1) Chair Cox, centralized vs. decentralized ownership of classroom technology and repairs. 2) Senator Kreisberg asked about who owns the projector. 3) Senator Float inquired about standardization of technology in classrooms. 4) Senator Stephan-Robinson inquired about using personal technology in the classroom. 5) Senator Serra inquired about the priority of replacing PCs and laptops and the priority of PCs vs Macs, 6) Senator Pfister asked about personal technology needs of our students.

Sylvia Hawranick-Senften – ACF Representative:
- HEPC – working on developing a committee to research a state-wide library system. This has been something that has been desired for a long time.
- *Questions from the floor* – No Questions.

Jim Haizlett – BOG Representative:
- BOG Representative Haizlett reported through email that BOG had not meet since the last Senate meeting. As a reminder faculty were reminded that they could signup and speak for 3-minutes at the BOG meeting. Next meeting is Wednesday, November 28.

Finance; Dominique Hoche
- Workload – the committee received several suggestions for determining workload. Senator Hoche displayed a graph produced by the committee that was explained by Professor Stephen Deterding. This proposal is intended to offer faculty more freedom.
- *Questions from the floor* – Various senators weighed in providing interpretations of standards for how to determine the weight of a class, why, and how the system changed. Discussion continued.

Policy Committee; Ryan Koenig
- Textbook – the committee received some feedback regarding the textbook policy and are reviewing the policy submitted by the deans. The committee will be meeting soon for further discussion.
- *Questions from the floor* – No Questions.

Action Items
- **General Studies, Dance 100 and 300** – Senator Cowan presented the proposal prepared by Michael Aulick for Dance 100 and Dance 300.
- Motion – Robert Kreisberg made a motion to accept DAN 100 and 300, Seconded by Jon Serra.
- Discussion Occurred.
- Motion – Jon Serra made a motion to table the motion of DAN 100 and 300, Seconded by Dominique Hoche.
- Vote – Faculty voted: Motion Tabled

Discussion

BOG Policy 11 and Guidelines – Chair Cox displayed the Employment Candidate Travel Assistance Guidelines produced from Human Resources. Discussion occurred with multiple Senators expressing concerns about the limitations for interviewing qualified candidates.   Chair Cox conducted a Straw Poll to gauge how members felt about BOG Policy 11 and Guidelines. Faculty voted against BOG Policy 11 and the guidelines. Discussion continued. Senator Cowan made a motion that Faculty Senate Executive Committee craft a letter to BOG regarding Senate's negative feelings regarding the travel guidelines.
Vote – Faculty voted: Motion to craft a letter to BOG passes Unanimously.

Policy 118, Animals in the Workplace – Chair Cox displayed the November 12, 2018 version of Policy118. Discussion occurred.

Faculty Forum:
- Various topics were identified and discussed.

A motion to adjourn was made and seconded. The Senate adjourned at 5:36 p.m.

Respectfully Submitted,

Jeff Pfister, Senate Secretary