

Senators present: Linda Cowan, Jeff Pfister, Anna Stephan-Robinson, James Crumbacher, Fred Rossell, Ryan Koenig, Steve Richards, Darrin Cox, Aaron Harper, Dominique Hoche, Corey Reigel, Robert Kreisberg, Chad Kuhns, Jon Serra, Mohamed Youssef

Absent members: Vishakha Maskey, Aaron Huffman, John Float

Administrators, Representatives, and Honored Guests: Stephen Greiner (*President*), Sylvia Hawranick-Senften (*ACF Representative*), James Haizlett, (*BOG Representative*)

Senate was called to order by the Senate Chair, Darrin Cox at 3:32 p.m. in Campbell Hall, room 304.

President Greiner:

- Enrollment/Housing – For the first time in a number of semesters WLU has crossed over the 2500 mark for student enrollment. The current enrollment is 2501. Student housing has also increased (1166). President Greiner stated that he felt the increase in housing was due to students choosing single room housing options. WLU will continue offering more single room housing options to students. Since most rooms are occupied this is being more revenue to the University.
- Master Facilities Plan – Last updated plan was completed in 1999. The last update should have occurred 10 years ago. This Facilities Plan will be part of the Strategic Plan that is being lead by Jeremy Larance.
- Housing Construction – President Greiner reported that he would soon be meeting with RNP Holdings to discuss their plans to build new housing units across from Shaw Hall. This is the same company that built University Place I and II.
- \$5 Million Bond - The University is scheduled to close on a \$5 Million bond that will enable the University to complete building renovations in Arnett Hall and part of the fourth floor of Campbell Hall. Closing on the bond is scheduled for September 19.
- *Questions from floor* – 1) student parking – President Greiner stated that he looked at student parking today and reported that students don't have a parking problem but a "convenience" problem as there were many parking spots available.

Provost Crawford:

- Pay Raises – Calculations for increases are ongoing. Raises will take effect September 29 and will be seen on the October 26 pay. Delays have occurred because some FPARs are missing. Of 145 faculty, 120 are eligible for this salary increase. Faculty will soon be receiving a notification letter in the mail in the next week or two. Raises were not awarded "across the board". The Faculty Compensation Committee reviewed data from our peer institution and determined that those with Professor rank were most in need of equity.

- Online Faculty Evaluation – Faculty Performance Planning Documents are being received and the process seems to be working well. The process for completing FPARs at the end of the year is in development and tests are ongoing. Some faculty may receive an email from the Provost’s office asking to complete a test of the FPAR.
- *Questions from the floor* – No Questions.

Sylvia Hawranick-Senften – ACF Representative:

- ACF Endorsement – Dr. Senften requested that the full ACF report be added to the minutes of this meeting. ACF has established six legislative goals. Past Senate has been asked to approval these goals. Wording has been changed this year, Senate will be asked to “endorse” goals. Some institutions have chosen to review and possibly endorse each specific goal. Dr. Senften stated that the choice to endorse goals either collectively or individually would be Senate’s choice. ACF Legislative Goals for 2018-2019 Academic Year:
 1. Provide a supply a steady stream of revenue for the higher education of WV students.
 2. Fund PEIA to meet the growing needs of WV public employees for affordable and accessible healthcare.
 3. Support the critical work of the HEPC and CCTCE to ensure transparency and oversight at colleges and universities in administering higher education.
 4. Include faculty in planning and decision making processes that affect the higher education of WV students.
 5. Preserve the autonomy of Boards of Governors to regulate safety and security of the campus community.
 6. Promote ethical behavior and due process for faculty in higher education.
- ACF Report – Dr. Senften updated Senate on the June and July meetings and encouraged faculty to review the full report provided and follow links to seek more information. HEPC has begun to review the funding of education. Dr. Senften stated that West Liberty University was doing well in terms of funding proposal for recruitment, retainment, and graduation. Rumors have circulated about “getting rid of schools” Dr. Senften reported that she didn’t feel that was the intention. Rather with the new proposal of funding some schools would not receive the amount of desired funding. One reoccurring theme from the summer meetings was that November elections could play an important role in what occurs within the next legislative session.
- *Questions from the floor* – No Questions.

Jim Haizlett – BOG Representative:

- Letter to Faculty – Professor Haizlett clarified information from his letter to faculty regarding Policy 23. The summary contained a tabulation of votes that were received with no constituent spin.
- Next BOG meeting on October 3.
- *Questions from the floor* – No Questions.

Action Items:

Karen Kettler – Policy 211, Research Integrity:

- Policy 211 – Research Integrity. Karen Kettler provided a summary of the protocols required for human subject research. As an institution of higher learning we are required to following federal protocol. Jeremy Lawarence now serves as the Research Integrity Officer. Anyone have questions about the requirements of subject research encouraged to contact Tifani Fletcher for clarifications. Discussion occurred to clarify the points of what qualifies as research misconduct.
- Motion – To add “or” between points 1 and 2 of Research Misconduct: 1. fabrication, falsification, or plagiarism in proposing, conducting, reporting or reviewing research. “OR” 2. conducting research without following applicable university procedures (i.e. IRB).”
- *Vote* – Faculty voted on the amendment to Policy 211, Motion: Motion Passes Unanimously
- Motion – Robert Kreisberg made a motion to accept the policy with the revisions, Seconded by Jon Serra
- *Vote* – Faculty voted, Motion: Motion Passes

Election of Standing Committees

- **Parliamentarian** – Fred Rossell
- **Academic Policy** – Ryan Koenig
- **Finance** – Dominique Hoche
- **Personnel** – There were no volunteers to lead this committee. Chair Cox will send notice to all faculty for a volunteer.

Discussion

General Studies – Former General Studies Chair, Chad Kuhns reported that the power of General Studies “assessment” committee was limited. They are not the General Studies committee or program. Senator Kuhns expressed concern that there should be some sort of “buffer” to protect from personal motivations. Defining what this protection should look like was not clear. Provost Crawford stated that Jeremy Larance would be sitting in on the General Studies Assessment meetings. Dr. Larance reported that some changes would occur with General Studies this year, beginning with Math. Provost Crawford stated that they would be having multiple discussions this year involving the Master Plan, Planning Task Force, General Studies, recommendations from HLC and Momentum Year Project. Senator Cowan recommended that Senate return to their respective constituents and seek input before moving forward.

- **Communication** - Chair Cox stated that in a meeting with President Greiner the President stated his desire of improving campus communication. Darrin then asked the Senate to discuss suggestions for improving communication. Dr. Senften reported that she has heard of “un-even” levels of sharing messages from Deans Council. Senator Kreisberg reported that there hasn’t been any detail of information shared for what is meant as a “Momentum Year”. Senator Serra suggested that Jeremy Larance provide Senate with a Task Force update. Senator Cowan reported experiencing issues in the Business Office of staff members not knowing how to contact other staff members in the

Business Office. President Greiner stated that he has observed that changes of policies and procedures are being discussed but the discussion is not reaching faculty and staff. President Greiner also stated that the Cabinet would be developing a communication plan. Chair Cox reported examples from the previous academic year of when policy was not followed. Senator Harper stated that Senate committees were not being effectively utilized outside of Senate.

- **Ad-Hoc** - 1) Intellectual Policy, Senator Harper reported that his committee previously reviewed this topic but felt that due to the technical nature legal consultation would be needed to move forward. Senator Cowan inquired if any attorney serving on BOG would be willing to work with faculty on this issue. Chair Cox reported that Senate would discuss this issue on another date. 2) Space Utilization and Facilities Allocation – Chair Cox reported hearing discussions of how space used, who has it, how it is being used.

Faculty Forum:

- Various topics were identified and discussed.

A motion to adjourn was made and seconded. The Senate adjourned at 4:59 p.m.
Respectfully Submitted,

Jeff Pfister, Senate Secretary