

**Senators present:** Linda Cowan, Brian Fencl, Jeff Pfister (*secretary*) Gregory Chase, James Crumbacher, Hannah Harnar, Aaron Huffman, Ryan Koenig, Darrin Cox, Aaron Harper, Dominique Hoche, Corey Reigel (*vice-chair*), Theunis van Aardt, Fuhua Chen, Chad Kuhns, Mohamed Youssef, Matthew Zdilla

**Absent members:** Michael Aulick, Jon Serra (*chair*), David Hanna

**Administrators, Representatives, and Honored Guests:** Stephen Greiner (*President*) Brian Crawford, (*Provost*), Sylvia Hawranick-Senften (*ACF Representative*), James Haizlett, (*BOG Representative*)

Senate was called to order by the Senate Vice-Chair, Corey Reigel at 3:30 p.m. in Campbell Hall, room 304.

**President Greiner:**

- Homecoming success – positive feedback from all events and activities, possible consideration for the future could be to schedule Homecoming events over multiple days
- Dental Hygiene program review – campus review board left “no findings” and “no suggestions” with these campus exiting remarks it is expected that the review should also be favorable
- *Questions from floor* – 1) seating placards for classrooms – Fire Marshall still reviewing data on placard data, some placards may change. Discussion followed.

**Provost Crawford:**

- Higher Learning Commission – HLC will be on campus in late spring
- Academic Programs – General Studies proposal will be presented to Senate for review
- Academic Policy – Policies 216 and 217 are out for comment
- Recommendations on Policy 216 and 217 –
  - changing the composition of the college promotion and tenure committees to include only tenured faculty members,
    - junior faculty members would lose the opportunity to learn
    - Lose the opportunity for committees service
    - Junior faculty members (2/3rds of the faculty) will have no voice in promotion decisions
  - changing the selection of the college promotion and tenure committee to an election by the faculty rather than leaving the method of selection to the dean
    - could be problematic in that it may lead to situations in which only senior faculty members who specifically want to serve on promotion and tenure committees will be elected - this could lead to unfairness
    - Does not preclude elections, but gives the dean flexibility
  - changing the order of review, to begin with the Department Chair, who is to write a letter of recommendation “on behalf of the department” before the beginning of the actual review process.

- puts an individual as the first reviewer - the first step in the process is very important, as that recommendation sets the stage for all the rest - I think it should be a committee
  - This recommendation not based on review of the personnel file
  - Gives faculty members in the department or program and on the P&T committee two opportunities to weigh in - they are potentially making a recommendation to themselves
  - does not clearly define how the department chair is to write a letter that represents the views of the faculty of the department - what would the mechanism be for this?
  - The Department Chair or Program Director is the administrator most familiar with the work of the individual, and I think their recommendation should be based on their own observations and review of the personnel file and not a synthesis of what the other members of the faculty might provide.
- *Questions from the floor* – 1) posting of spring schedule – there were some issues noted with the posting of the schedule it may be necessary to request earlier deadlines.

**Sylvia Hawranick-Senften – ACF Representative:**

- Developmental education – math and English, Deans in these areas should expect contact
- Core Course Transfer Agreement – coordinated by HEPC is completing math and science and will be identifying additional courses to be included in transfer agreement
- *Questions from the floor* – no questions

**Jim Haizlett – BOG Representative:**

- Policy 34 – Jim thanked President Greiner for making recommendations to board to soften language
- Policy sexual misconduct – anyone with any comments or questions should pass these comments
- Next BOG meeting – Wednesday, November 29th
- *Questions from the floor* – 1) What is “uniquely” qualified.

**Chad Kuhns – General Studies:**

- Review - committee have been asked to review 10 GS courses Fall 2017 and these reviews are progressing well.
- Information sessions – the committee held two information sessions for anyone doing course reviews to explain the review process.
- Course/Program improvement - the committee is systematically pulling GS assessment data out of LiveText and giving it back to faculty teaching those courses for purposes of course and program improvement.
- Future plans - The committee is forming a plan for measuring and promoting GS integration in programs.

**Anna Stephan-Robinson – Council on Sustainability:**

- Report – Anna provided a 6 page electronic presentation on the committee’s effort to 1) increase campus recycling, 2) decrease energy usage (energy audits), 3) use of student interns to help with the website, social media, and 4) extend the former environmental education day to an entire week of events. The committee further requested the endorsement of the committee’s new campaign slogan “Sustainability: It’s everyone’s responsibility”
- Motion - Aaron Huffman made a motion to accept the Council on Sustainability’s slogan “It’s everyone’s responsibility” Second by Linda Cowan
- *Vote* – Faculty voted, motion passes unanimously

**Aaron Harper – Academic Policies Report:**

- No Report. The Policy Review Committee will be meeting in the next couple of weeks.

**Darrin Cox – Finance Report:**

- The committee is working to produce/revise 1) Salary Enhancement policy similar to WVU, 2) Policy 245, 3) One-time Salary adjustment. Full details are expected for the November meeting.
- *Questions from the floor* – No Questions

**Theunis van Aardt – May 8th:**

Input – committee requests that any suggestions regarding the rescheduling of Final Exams for Tuesday, May 8<sup>th</sup> should be directed to Theunis.

- *Questions from the floor* – No Questions

**Matthew Zdilla – Calendar:**

Input – the committee hopes to build a centralized calendar with information included such as, Faculty Senate meetings, BOG meetings, 30-day comment reminders. Anyone with suggestions for what should be included should email Matthew

- *Questions from the floor* – No Questions

**Announcement**

- Senate will be moving to create an ad-hoc committee for Enhancing Shared Governance and Family and Medical leave. Announcement will be forthcoming.

**Faculty Forum:**

- Various topics were identified and discussed.

A motion to adjourn was made and seconded. The Senate adjourned at 4:54 p.m.

Respectfully Submitted,

Jeff Pfister, Senate Secretary