

**Senators present:** Michael Aulick, Linda Cowan, Brian Fencl, Jeff Pfister (*secretary*) Gregory Chase, James Crumbacher, Dave Hanna, Hannah Harnar, Aaron Huffman, Ryan Koenig, Sheli Bernstein-Goff, Darrin Cox, Aaron Harper, Corey Reigel (*vice-chair*), Peter Staffel, Theunis van Aardt, Fuhua Chen, Chad Kuhns, Jon Serra (*chair*), Matthew Zdilla

**Parliamentarian:** Robert Gall

**Absent members:** Margy Bowman

**Administrators, Representatives, and Honored Guests:** Stephen Greiner (*President*) Brian Crawford, (*Provost*), Sylvia Hawranick-Senften (*ACF Representative*), James Haizlett, (*BOG Representative*),

Senate was called to order by the Senate Chair, Jon Serra at 3:30 p.m. in Campbell Hall, room 304.

**President Greiner:**

- Room Capacity - Anthony (Sal) Salatino has been in contact with the Fire Marshal to set room capacity signs on classrooms per request of last senate meeting.
- Facilities Master Plan – Appreciation was expressed for those who responded to the call of providing input to the plan. The first project addressed will be the technology infrastructure on campus. A recent study performed by an outside source reports 28 concerns related to the campus-wide technology. Identified problems extend beyond Wi-Fi. Remaining bond funds from the Campbell Hall project will be used. Upgrades could cost as much 1 million. Bids for project will be collected, start date will not likely begin until spring.
- Employee Raise – Dependent on changes to the budget, a plan to provide raises will be presented to the Board for a minimum raise for all employees.  
*Questions from the floor* – 1) security issues related to current technology, 2) RFP for the technology upgrade, 3) academic reorganization plan, 4) sports play-by-play announcer position. Discussions followed.

**Provost Crawford:**

- M.A., M.S. Biology at review stage with HLC
- M.S. Dental Hygiene approved by board, headed to HEPC
- All classes/labs/offices will be moved out of the basement of Main Hall due to recent water damage.  
*Questions from the floor* – 1) Graduate Studies Council, 2) staff member approved for teaching roles, 3) hiring priority. Discussions followed.

**Sylvia Hawranick-Senften – ACF Representative:**

- PEIA proposed increases beginning July. A personal example provided insight how her premium could rise by about 8%. Open meetings will be held in November for anyone with questions.

**Jim Haizlett – BOG Representative:**

- Last BOG meeting
  - Policy 56
  - Realignment – tabled for next meeting
- Next BOG meeting in November 30th
- *Questions from the floor* – 1) whether or not the letters received addressing Policy 56 represented an accurate voice of the campus community, 2) procedures regarding realignment, 3) effect of tabled realignment. Discussions followed.

**Aaron Harper – General Studies Philosophy:**

- Proposed moving courses to better reflect course outcomes; leave “Logic” course in the *Logic/Critical* category, move other courses (Intro to Philosophy, ethics, special topics, history, etc.) into the *Perspectives and Culture* category.  
*Questions from the floor* – no questions  
Vote - Motion to accept changes as written, Reigel. Seconded, Cowan. No discussion. Motion passes (yea 19, no-0, abstain-1).

**Aaron Harper – General Studies Religion/Foreign Language:**

- Proposed to separate Religion/Foreign Language to become independent groups  
*Questions from the floor* – 1) benefit, 2) General Studies groupings within other degrees. Discussion occurred.
- *Vote* – Motion made to accept changes as written, Cowan. Seconded by Reigel. No discussion. Motion passes (18-yea, 0-no, 2-abstained).

**Tammy McClain – M.A. Clinical Psychology:**

- Proposed 54-credit master’s degree. Graduates will be eligible for licensure work in West Virginia.  
*Questions from the floor* – 1) comparison of other similar programs, 2) projected students, 3) Sylvia Senften noted for the record her concern about only hiring only 1-full-time faculty member, 4) M.A. vs. M.S., 5) Internship opportunities, 6) Start date. Discussion occurred.
- *Vote* – Motion made to accept degree program as written, Reigel. Seconded by Staffel. No discussion. Faculty voted, motion passes (14-yea, 2-no, 3-abstained).

**Darrin Cox – Finance Report:**

- A motion was made to accept Policy 245 proposal, Cowan. Seconded by Reigel.
  - Aaron Harper expressed that the ombudsman doesn’t have any special training/knowledge for this situation. Darrin Cox made a motion to amend policy as written to strike “faculty ombudsman” from policy. Seconded by Reigel. Faculty voted, motion passes - unanimously.
  - Darrin Cox made a motion to amend policy as written to strike language from section I. *FULL-TIME FACULTY SALARY EQUITY* of the proposal “in order to identify potentially underpaid employees for the purpose of increasing faculty retention.” Seconded by Reigel. Faculty voted, motion passes – unanimously.
- Faculty voted on motion as amended. Motion passes (16-yea, 0-no, 0-abstained).

- Committee concluded study of workload at other institutions. Information will be presented to Policies and Procedures Committee.
- Darrin Cox requested that Provost Crawford clarify the use of FTE.
- *Questions from the floor* – no questions.

**Linda Cowan – Personnel Policies & Procedures Report:**

- Letter of Appointment – committee developed a policy and sample letter
  - A motion to accept the new policy of appointment was made by Cowan. Seconded by Reigel. Discussion occurred.
  - A motion was made by Darrin Cox to strike the last sentence above the signature line from the sample letter, “*This Initial Letter of Appointment has been discussed with me.*” Seconded by Reigel. Faculty voted, motion passes (1-abstained).
  - A motion was made to add a watermark “*sample*” on the sample letter was made by Sheli Bernstein-Goff. Seconded by Reigel. Faculty voted, motion passes unanimously.
  - Discussions continued.
  - *Vote* – Faculty voted on motion with amendments. Motion passes (17-yea, 0-no, 1-abstained).

**Aaron Harper – Academic Policies Report:**

- No recent meeting
- Next meeting will discuss – Grade Appeal Policy
- *Questions from the floor* – no questions.

**Announcements:**

- Classroom Space Utilization & Facilities Allocation has a new Chair
  - Matt Inkster, Chair
  - Interested faculty should contact Matt Inkster

**Faculty Forum:**

- Various topics were identified and discussed.

A motion to adjourn was made and seconded. The Senate adjourned at 5:19 pm.

Respectfully Submitted,

Jeff Pfister, Senate Secretary