

Senators Present: Jane Wallace, Mike Blackwell, Chuck Ramer, Gail Smith, Leigh Bovaird, Gibbs Davidson, Richard Brown, Linda Cowan, Brian Fencl, Matthew Harder, Robert Gall, Leonard Rinchiuso, Susan Herrick, Tammy McClain, Rose Briggs, Teresa Faykus, Hollie Buchanan, James Vopal.

Senators Absent: Robert Fliess and Erik Root.

Dr. Robert Gall, Chair of Faculty Senate, called the meeting to order at 3:10pm in Main Hall room 209.

He then called for the approval of the minutes from the last meeting (Sept. 16 2008). A motion to approve was made by Chuck Ramer and seconded. The faculty voted. The motion carried.

Minutes from the April 15th 2008 meeting of the Faculty Senate were distributed and the Senate was asked to approve them. Dr. McCullough raised a concern about the wording of the following, "The chair and vice-chair...then chastised Dr. McCullough for designating..." The concern was noted. The minutes from April 15 2008 were approved by the Faculty Senate.

Dr. Gall wielded a new gavel given to him by a colleague.

President Capehart was not in attendance.

Dr. McCullough gave his report:

- Friday October 24 will be the first meeting of the Institutional Master Plan committee. A report will be made available as soon as possible after the meeting.
- On Nov 21st, WLSC will make a formal request to the HEPC regarding University Status. Next year's May graduates could be the first graduating class of "West Liberty University".
- HEPC will also be asked to approve expansion of WLSC's current "Metro Rate" to include a total of 17 counties outside of West Virginia. Counties in Virginia and Maryland are a part of the new expansion proposal.

Dr. Lukich gave her report:

- There are positions open in Dental Hygiene and Chemistry. The administration aims to fill these positions before the upcoming Spring.
- There are positions in Biology and Foreign Language. The administration aims to fill these positions before next Fall.
- The General Studies Committee is currently working on an Institutional Assessment plan.
- The Division of Music is drafting an Accreditation reply to send to the National Association of Schools of Music.
- The Education Department is working with various academic departments across campus in the preparation of Special Program Area (SPA) reports which are due in January. Dr. Lukich thanked the faculty for their hard work on these reports. NCATE will visit in AY 09-10.
- November 1st is the Open House and Dr. Lukich preemptively thanked faculty for participating.
- Screening committees to draft job announcements for the Dean positions are being formed and will meet soon.
- October 30th will be the first Masters Program class.
- Construction at the Highlands has stopped (for some reason). The College's goal is to have classes begin at the Highlands over the summer of 2009.
- The Faculty Development Committee met for the first time and awarded grants totaling about 25% of the committee's budget. Dr. Lukich encouraged the faculty to submit proposals.

- A Compact was submitted to the HEPC and has been returned with a request for additional information. Dr. Lukich explained that a Compact is an agreement between the HEPC and the College that ensures we are doing what we say we are doing.
- The Curriculum Committee has approved ROTC courses for WLSC students.

Dr. McCullough added that there will be an escalated Police presence on campus in the upcoming weeks due to the stabbings in West Liberty over the past weekend. He said the police presence will be mostly officers patrolling the campus.

Mike Turrentine reported that the next Board of Governor's meeting is October 22, 2008 in the evening. The agenda includes the Policy on Policies and John Marshall High School. JMHS was recently named a National School of Distinction by the "No Child Left Behind" program.

Susan Herrick gave her report on the Advisory Council:

- She questioned whether or not the College has a Sick Leave Policy. Brian Fencl agreed to look into it.
- Attracting the same students that Community Colleges attract (students over 25 years of age): College 101 class, College Night, GI Bill, etc.
- She asked whether the ACF should be a part of the HEPC.
- Dr. Herrick called for a Senator to look into Senate Bill 595.
- Dr. Herrick requested that Senators ask their constituents as to whether Community College teachers should be designated as "professors", even if such a teacher does not have proper academic credentials.

Dr. Herrick also distributed fliers with contact information for the representatives at the meeting.

The Academic Policies and Procedures Committee had no report.

The Finance Committee has not met yet.

The Personnel Policies and Procedures Committee had no report.

The Social Committee will meet today at 4pm.

The Advising Committee had no report.

Chairman Gall explained that minutes will be emailed to Senators soon after the meeting. Senators should send an email to the recording secretary, Dr. Harder (mharder@westliberty.edu) with or without corrections. To clarify, upon reading the minutes, Senators should respond via email to Dr. Harder confirming that they have no corrections, or send an email with corrections. Senators are encouraged to respond as soon as possible – while the meeting is still fresh in their minds.

A website has been created for the Faculty Senate at <http://senate.westliberty.edu>. This website will be designed and updated by the recording secretary Dr. Harder. The Chair requested that Senators ask their constituents if any of them would be willing to serve as alternate web-master in the event that Dr. Harder is unavailable to update, make changes/additions, etc.

The Policy on Policies (PoP) was explained:

The COLLEGE PoP will remain unchanged. The Board of Governor's PoP is new and will be added to the BoG Policies.

The Executive Board meeting was discussed:

- Chairperson Gall will be appointing an ad hoc committee to “proofread” the Senate’s Constitution and By-Laws. He suggested that Erik Root might be a good Chair for this committee. Dr. Gall asked for volunteers. James Vopal volunteered to serve.

Action Items:

Dr. Herrick made a motion to request information from the Administration regarding those who are eligible for Emeritus Status. Gail Smith seconded the motion. Discussion ensued. Dr. Lukich read the Policy which included Free Parking, Use of the Library, Office Space (where available), Admission to College Events, etc. The Motion carried. Dr. Lukich commented that she would prepare a list of those who are eligible for Emeritus Status.

A motion was made by Dr. Herrick to request broader representation of the Faculty on appropriate College committees. Professor Fencl explained that the Senate seems to be left out of the loop on issues that affect the College in general: Facilities, President’s Council, etc.

Chairperson Gall addressed the Administration: “If you need someone on a committee from the Faculty Senate, the Faculty Senate should appoint this person.” Dr. Harder added, “and we ask that the Senate be thought of more often when these committees are formed.” Meaning, that the Senate would like to be more involved with the decision-making process campus-wide.

Dr. Cowan moved to table the discussion until more concrete information is given about which committees, etc. The motion carried.

Dr. Herrick made a motion to request more information about the ROTC program on campus. Mike Blackwell seconded the motion.

Dr. Brown asked “What information do we want?”

Dr. Gall replied “Any and all information that the Administration has. The Senate was not consulted at all in this matter.”

Dr. Lukich explained that the ROTC program was approved by the Dean’s Council in late May of this year. She also explained that the program involves ROTC-appointed instructors (who are external to the College) who teach classes (that do not take place on the WLSC campus) to WLSC students who gain 1 credit for the class as a general elective. She emphasized that the ROTC program is not and will not become a WLSC academic program, and therefore, she did not consider it a matter for the Faculty Senate. She said that JD Carpenter is the current coordinator of ROTC but that may change. The ROTC program will likely be a part of the next catalog cycle, but it is not in the current catalog.

Dr. Herrick withdrew her motion.

FACULTY FORUM

Dr. Herrick reported on the \$50 sidewalk fee bill she received. She is protesting the fee and would like to have support from the Faculty Senate.

No motion was made.

Prof. Fencl asked the administrators (Lukich and McCullough) about the President’s Council. Specifically, he requested that the Chair of the Faculty Senate be allowed to join the council. Dr. McCullough replied that it is pure Presidential prerogative as to who sits on the council, but a request made directly to the President is absolutely appropriate.

Gail Smith reported that students are smoking too close to entrances because the “butt-collectors” are placed next to the doors. Dr. Lukich replied on behalf of Pat Henry, who said that the reason why

the collectors are placed by the doors was to stop littering. All complaints should go directly to Pat Henry.

Dr. Herrick moved to adjourn the meeting at 4:33pm.

Minutes respectfully submitted by Dr. Matthew Harder, recording secretary.