

Minutes**Faculty Senate Meeting****02-17-09****3:03pm**

Senators Present: Jane Wallace, Chuck Ramer, Gail Smith, Gibbs Davidson, Richard Brown, Linda Cowan, Brian Fencl, Matthew Harder, Robert Gall, Leonard Rinchiuso, Susan Herrick, Tammy McClain, Rose Briggs, Teresa Faykus, Hollie Buchanan, Bob Fliess, James Vopal

Senators Absent: Leigh Bovaird, Erik Root

Alternates Present: James Crumbacher for Mike Blackwell

Invited Guests Present: Donna Lukich, John McCullough

Invited Guests Absent: Robin Capehart, Mike Turrentine

Others Present: John Matviko

The MOTION to approve the minutes from the last meeting (Jan 20 2009) was passed unanimously.

Dr. McCullough's report:

The College is not anticipating any increase in Higher Education funding. Due to the economic climate, the Legislature seems to be adopting a conservative fiscal policy.

Furthermore, there will likely be no special allocation for salary increases from the legislature. The College hopes to be able to provide this increase - about 3%. Faculty Salary increases are #1 on the College's budget hierarchy.

The College has a 2.5% total enrollment increase from last year.

Reid Amos has been named Executive Director of the newly created Office of Communications. Tammi Secrist (Marketing), Theresa Gretchen (Dir. of the Media Arts Center), Jesse Gagich (Webmaster), and Tammi Beagle (Public Relations, "Earned Media") all work directly underneath Mr. Amos.

WLSC has had the largest increase in enrollment in 6 years time with a 6.5 % increase in on-campus student residents.

Bob Fliess asked about the \$600,000 in reserves that Pres Capehart mentioned. Bob wondered how much of that is left. Dr McCullough replied that he wasn't sure of the amount. The Senate may want to invite the CFO to a future meeting to discuss specifics.

Dr. Lukich:

Faculty openings: interviews have begun.

General Studies program committee is working on student development goals. There will be a notice to all faculty about a Spring workshop on April 9th from 12noon to 4pm. All faculty are invited to this 1/2 day workshop on student development goals - lunch will be provided. The meeting will be all about developing a Collegiate Learning Assessment instrument. This instrument will give us a measure of how our students are doing in the areas of critical thinking and writing skills.

The Music program is hard at work on developing a Bachelor of Music degree which will complement the existing Music Education degree. The National Association of Schools of Music has requested more information following a recent accreditation visit. A reply is in the works.

The Education Department plans to delay the NCATE accreditation visit. The visit will likely occur in the 2010-2011 school year. SPA reports are now due August 1st - instead of January.

Regarding Faculty Development Funds: There is still a significant amount of money available. Faculty are encouraged to apply for funding.

An email was sent recently about Faculty Development Funds. There was an additional attachment on that email: Report on Professional Activities. Dr. Lukich requests that faculty inform the Provost of their recent activities of a professional nature. The timeframe for activities is from May 1 2008 through April 2009. Please submit to the Provost by May 1st.

HEPC approved the Institutional Master Plan.

A report was due to HLC by Jan 31st and was mailed in time. The College awaits response.

The activities schedule for "University Week" (April 27 - May3) is in the works. Dr. Lukich invites faculty to voice any ideas they might have.

Post Tenure Review Policy - A draft has been circulating among the Deans and Dept. Chairs and will come before the Senate soon.

Black History Month - Dr. Kruse has spearheaded some activities.

Spring Open House is March 28th. Dr. Lukich thanks us in advance for all of our help recruiting and maintaining student.

Bob Fliess asked where the Post-Tenure Review discussion came from. Dr. Lukich said she couldn't name an individual, but that it was started in response to general concerns about WV's policies.

Bob Fliess asked about PEIA premium increases. Jokes ensued about a spike in mortality rates, heart attacks, etc.

Committee Reports:

Academic Policies and Procedures - Chuck Ramer

They reviewed the class schedule motion. The majority voted to bring it before the Senate. The Policy on Academic Dishonesty was also reviewed - the committee wants to bring it before the Senate as well.

Finance - Bob Fliess - no report.

Personnel Policies and Procedures - Brian FencI

What happens if policies and procedures aren't followed? Grievance Proc. #37 describes the evaluation process of administration. The Board of Governor's representative should communicate these issues clearly when these things happen. The Faculty can also call for College-wide faculty meetings and/or communicate directly with the President. "Keeping it in-house would be ideal" - FencI.

Social Committee - Rose Briggs

Employee Appreciation Luncheon was a success and she thanks the Administration for the funding. Holiday Social would have been nice, but funding was denied. They are planning a retirement party for retirees. The next meeting is March 2nd. 3 retirees: John Reilly FALL, Beth Musser SPRING, Betsy Robinson SPRING.

Lukich: Musser and Robinson are not considered Faculty - they are Deans. McCullough: the College is planning functions for these individuals. The Executive Board should make an official recommendation

regarding the Employee Appreciation Luncheon. The Senate should make an official motion to continue the funding for that event.

Bob Fliess - was there any reason given for the lack of funding? Rose - nothing official, but she heard that the President wanted to have his own party.

Announcements

Gall met with Donna Lukich and Reid Amos about communication issues. Gall: we were not being informed of campus events properly and the rumor mill was running. Amos outlined some ideas about improving internal communications. An email address exists for the Communications Office. Amos will be emailing items from the Office. Amos mentioned cleaning up the "Email to Mary Ann" procedure for sending emails to Faculty, Staff, etc. Cowan: where is this office? Lukich: Amos will have an office in Shaw Hall. Jesse Gagich will also move to Shaw.

Action items:

Hollie Buchanan - "Green Initiatives" made the motion - Bob Fliess seconded.
Discussion: Herrick - it's long overdue. Motion passes. Fliess mentioned it would be nice to get a written response from the President.

Chuck Ramer - MWF/TTH CLASS SCHEDULE change
John Matviko, a guest, spoke about previous work that had taken place on the subject (Spring 2001). They spoke with faculty, students, and administration, to get an idea of what was going on. Matviko said that the majority of faculty were in favor. The majority of students were also in favor. The President of the student body was very much against it. It was voted on in the Senate and lost by a narrow margin. Senators want to know what programs were opposed.

Jane Wallace suggested some changes in language on the handout that describes the motion. Wallace stated that it is not unanimously supported as suggested by the handout.

Lukich: at least 50% of current Deans are opposed to the change.
Dr. Lukich suggested tabling the motion until more data can be collected.

Matviko - way back in the day, WL was faced with classroom shortages - so in order to accommodate - the current schedule was created.

Much Discussion.

Business: Full-Day practicum classes would be impossible.

Teresa Faykus said the Nursing program would suffer greatly. They are not opposing the change because of the 3-day week, or the "teach until noon and then leave phenomenon". They oppose because they feel there would be negative implications for the nursing curriculum. "Clinical" - students spend at least 12 hours a week in "clinical". Fliess - why can't "clinical" be TR and have gen. ed. classes on MWF? Faykus: Clinicals are currently TW - if they went to TR, it would break up the continuity - patients would be different, etc. Faykus also added that clinical days are difficult to change due to the site competition with other area schools.

Much more discussion.

Gall - "people will have to change". How do 99.9% of the school in the US deal with the MWF/TR schedule?

Buchanan - no one is saying the change would cause insurmountable challenges. But some changes would be extremely difficult.

Fliess - the bullet point about the Deans and Chairs: perhaps the committee should poll the Deans and Chairs as to their feelings for their departments.

Motion - Fliess - Table the motion until the Deans and Chairs have been polled. Herrick seconded.

Dr. Lukich will strongly encourage the Deans and Chairs to fully participate in this survey (specifically: "How do you feel about changing to a MWF/TR schedule").

The motion to vote on recommending a change to a MWF/TR schedule was tabled.

Susan Herrick made a motion to adjourn.

1 Senator was opposed to the motion.

The meeting adjourned at 4:26pm.

Respectfully submitted by Matthew Harder, recording secretary