



### REGULAR/TRANSITION MEETING –June 13, 2019

**Present:** Sue Garrison, Michelle Panepucci, Jason Coleman, Jenell Crinkey, Dawn Swiger, Bob Wise, Mitchell Moon, Katie Cooper, Kelly Baker, Molly Daniels, Rich Blankenship, Lisa Witzberger, Sara Sweeney, Vince Sirianni

The meeting was called to order at 1:36 pm by Chair, Sue Garrison.

This will be the last meeting of the year for the current council as the new council will transition at the July meeting.

Review of minutes; no revisions

**BOARD OF GOVERNORS (BOG):** No report

**HR Update:** No report

#### **OLD BUSINESS:**

Question of pay grades not being advertised on job posting was discussed. Dawn presented the council with the Salary Administration Guidelines from Sept. 2017 and asked why policy is not being followed. It was discussed that the guidelines are not policy but guidelines are used as a reference. The topic of transparency remains an issue with job postings and compensation. It was further discussed with those in attendance that the same discussions about this keep occurring. There needs to be some actionable solutions to these concerns. Reasonable complaints need to turn in to recommendations from the council to take to cabinet.

#### **Committees**

**Ombudsperson:** No report

**Staff Scholarship:** A question was raised whether or not there was a need for this in the future as staff and dependents are eligible for tuition waivers. Explore options in a future meeting after balance is checked, etc.

**Fundraising:** Jason did an excellent job with the apparel sale. He plans to use the same company again and will hold another sale in the fall and possibly again in the spring. Jason is working on getting samples. Fundraising supports the staff scholarship. It was suggested that business operations be added to the new bylaws because you need money to make money when it comes to fundraising.



**Engagement Committee:** No new events to report

**OTHER BUSINESS:**

Council members will meet briefly after this meeting to work on bylaws.

Meeting adjourned at 2:04pm

**The next meeting will be held on Thursday, July 11 at 1:30pm in the BOG Conference Room, 2<sup>nd</sup> floor of Shaw Hall.**

Meetings are open to all staff. Reminder to staff that information can be found on the web at <https://westliberty.edu/faculty-and-staff/staff-council/> including the meeting minutes.

Minutes respectfully submitted by Michelle Panepucci