

October 16, 2025 - Staff Council Meeting

10.00am: SLC

Staff Present: 21

Introductions:

Reading of Previous Minutes: With new website, where will the minutes be posted? Lisa uploading to Teams. Melissa sending to Robert to add to current website.

Reports of Committees:

Financial Report (Patrick): \$245 in scholarship fund. \$2273 in general advisory council fund.

Scholarship (Kate): No update, but applications will go out November 1st.

BOG Report (Lou): Meeting yesterday. Undergrad and grad headcount - 2235. FTE undergrad -1458. Numbers down from last fall. Extremely tight budget – being monitored closely. Strategic planning - 3 years out on budget instead of annually. Audit from last year finished – no issues- will be presented to board at December meeting. Moving forward with EAB - 418 applications for next fall already. BOG approved changes to bylaws that were out for open comments – faculty and students on BOG. Social Justice, Affirmative Action/Discrimination/EEO, Harassment policies need updated – will be out for 30 day comment. February before entire process is completed. Summary to board from staff council representation – we are on 4 committees. EEC has done a lot of good and has several staff council members.

ACCE Rep (Melissa): ACCE Meeting 9/26/25 at Marshall University. Marshall's CHRO was our guest speaker. Marshall's motto: "Cannot manage what you don't measure". Principals they follow: Grow students, not fees; Take care of the house (Infrastructure); and invest in employees. Aligns well with WLU Vision. Vice Chancellor of HR, Trish Humphries, is retiring at the end of this month. The ACCE council is creating a legislative brochure to send to state representatives, advocating for more funding in higher education. Sounds like all schools are tightening up on budget and travel. Our next meeting is Monday 10/20/25 at the School of Osteopathic Medicine.

Safety (Sal): Hughes parking lot – only 2 windows busted since letter was sent out to campus. BRIM requested pictures of signs. If students live in Hughes it will be covered. Mirror on the South entrance – not on WLU owned property so the town of WL is going to

install that mirror. ADA cutouts on the sidewalk will need repaired. Homecoming – emergency egress remains the same. Buses parked away from fire hydrants. Bleachers inspected across campus – all passed, small tweaks. Required trainings are being completed.

Dr. Borchers Update: Lou provided a lot of the updates, email going out in a bit.

Floor in Blatnik – private funding to redo that floor. Single occupancy restrooms will be on the website. WLU named one of six NCAA Women's Wrestling locations for regionals. Appalachian Aquatic Conservation Center – Ribbon cutting 2pm next Thursday 10/23/25. Parking limited. Working hard on Aviation but not quite ready yet for ribbon cutting. Homecoming tote bags – student designed logo. Luncheon to recognize milestone alumni next Friday 10/24/25. Keychains and stickers too with student designed logo. Schedule online at /homecoming. Trail hike at 11am on Saturday 10/18/25. Presidents Recognition Dinner on Friday night 10/24/25. Football and Soccer Saturday at 1pm 10/25/25. Line Dancing and EEC events also.

Dr. Monteroso Update: Committee assignments went well, thank you. Friday is fall break 10/17/25. Academic calendar for 2026-2027 will be ready for review at next meeting. Graduation is 12/13/25. Tom Cerone is speaker (1975 graduate from WLU). In process of academic program review. Still working on micro credentials. Focusing on credit bearing micro credentials. Articulating essential skills students are receiving. Institution approval process – hopefully approving on Friday.

Old Business:

FROM JULY:

Donation to Middle Creek Elementary: Lions Club took care of students at West Liberty. Challenge other fund managers to match donation. Should we wait and do something in spring after items donated in fall have been used? Tabling it until following fall fundraiser.

Lunch and Learns: Banner budgets, how to get CDL, Student Life/Housing – Cassie, Lisa, and Eric to spearhead those ideas.

FROM SEPTEMBER:

- Staff Awards- nominations open
- Trick or Treat on Quad 10/30/25 – nonedible treats
- Jay Morgan from Elmor! New Branding, expectations of leadership remain the same.

New Business:

Jim Temple – Grad Studies – a lot of changes happening in outreach. Goal: get students to WLU. Increasing enrollment: digital online marketing – best reach to individuals interested in grad studies. Very diverse population of students. Academic programs – how can we better support and work with colleges/deans. What are students interested in? Ex. MBA developing new concentrations. Re-engaging with TAGS. TAGS just had a class on resume writing and salary negotiations. Team working on Veterans recruitment- shout out!

If anyone needs posters for Homecoming, talk to Lou.

Nominations close December 1st. Committee will meet and make decision on winners and announce at spring university welcome.

Employee Concern: Salary Schedule? In 2023, there was a push to get employees in first few pay grades to the midpoint of the 2017 salary schedule. In 2024: A new salary schedule was distributed from HEPC, but there were no funds to accompany the updated salary schedule. Ideally, we would like to see everyone at the midpoint of the new schedule, but we are unable to do so with current budget. Idea: Have Lori Hudson come to discuss budget at a staff council meeting. Determine total cost of moving everyone to the midpoint on the 2024 salary schedule. TO DO for Melissa. Dr. Borchers- Talking to legislators, discussed the funding formula resulting in most schools losing appropriation money last year. Grant funds for salary? Difficult to include because what happens when the grant is finished. Training for grant writing? Dr. Borchers said if anyone knows of grants, please let him know and he will give those to the appropriate individuals to submit a proposal.

Good and Welfare:

10/30- Annual Trick or Treat on the Quad. 40 groups registered so far. Next Kids on Campus 10/31/25.

Adjourned