



Staff Council Meeting

Agenda

July 20th, 2023

10AM

STUDENT LEADERSHIP CENTER/ZOOM

- I. Roll Call of Officers and Representatives (Burkle)
 - A. Roll call taken by Eric Burkle and recorded on separate meeting roster.
 - B. Sufficient attendance for quorum if there would be a need to vote.
 - C. In attendance: Eric Burkle, Marcella Snyder, Lou Karas, Amanda Bennett, Logan Watson, Camille Irvin, Tasha Taylor, Karen Gerardi, Joe Gilbert, Shawn Groch
 - D. Absent: Michelle Stack, Marcie McAdams, Alicia Dutton

- II. Reading of Previous Minutes: June (Dutton / Taylor)
 - A. No minutes to read as we did not have this position filled at the time
 - B. Moving forward, if, in the absence of a recording secretary, an officer or representative will be assigned to this task. Cannot move forward with the meeting without recording secretary.
 - C. Marcella Snyder will be taking Minutes this month due to the Recording Secretary being on vacation.

- III. Reports of Committees and Representatives
 - A. Financial Report (Taylor)
 1. Waiting on Ginny McFarland to provide information.
 2. With the apparel fundraiser we have approximately \$1300
 3. We purchased raffle tickets that cost \$231 to for freezer full of meat raffle.
 4. More solid number information at the next meeting.
 - B. Scholarship Committee (Billings)
 1. Email to campus sent out beginning of July
 2. Four applicants as of today.
 3. Follow up email on August 1st
 4. Committee meeting and decision week of August 10th
 - C. BOG Update (Karas)
 1. The first BOG meeting for fall semester is August 16th, which will be the first Lou Karas will attend.
 2. Student Life subcommittee meeting July 31st. Lou Karas will keep notes and share with the staff council.
 - D. ACCE Update (Snyder)



1. First meeting is next week for two-day retreat
 2. Agenda items include Campus Carry updates, Mental Health, ACCE representative training/expectations, officer elections, committee assignments, and setting the meeting calendar for the year.
 3. Update will be emailed after the retreat
 4. Eric Burkle stated we will be putting together a budget to be able to attend meetings.
- IV. Presidential Update and Introduction: Dr. Tim Borchers
- A. Dr. Borchers offered to attend meetings to provide updates and answer questions at any time in the future. He will be as involved as we want or as uninvolved as we would like as well.
 - B. He is in his third week in the position. He has started making community connections through events with Betsy Delk.
 - C. He has met with several individuals on campus but is working toward having connecting conversations with staff and faculty campus wide.
 - D. He has been collecting information on topics that need discussed, planning that needs completed, and concerns to address. He will be putting that together to begin discussing at the faculty/staff institute.
 - E. He will be starting a strategic planning process to focus on recruitment and retention and how we can work together moving forward.
 - F. Dr. Borchers wants to start having guests at his house, starting with an open house opportunity before the first week of classes.
 - G. Opened to questions/discussion
 1. Eric Burkle stated the by-laws require quarterly meetings with our advisory committee. Dr. Borchers agreed we could meet.
 2. Member of Staff Council involved in the Chief Human Resources Officer hiring committee. Can we continue this practice moving forward? Dr. Borchers wishes to have more diverse perspectives on hiring committees. So yes, he agrees as often as possible we should have the voice from staff council.
 3. Zoom representatives were not able to hear him well, so Dr. Borchers moved closer to the zoom speaker and repeated his introduction and work thus far in his first three weeks.
 4. There were no additional questions from zoom or in person attendees.
- V. Old Business
- A. Freezer Full of Meat (Burkle)
 1. Tickets were delivered and will be distributed this week



- a) Each group representative will be responsible to sell at least four tickets. You can sell as many tickets as you want, but at least four tickets will be required by each to encourage participation.
 - b) Joe Gilbert stated that last year the recipient was very appreciative of the prize. He has had people ask him if we would be doing this again this year.
 - c) Tasha Taylor mentioned that she utilized social media to post the information and sell to people even outside of WLU.
 2. Money can be turned in to Financial Secretary Tasha Taylor or your Group Rep
 3. More Tickets available by contacting Chair Eric Burkle
 - a) Eric will be meeting with representatives next week to give out tickets.
 - B. Drawing for Terrific Topper (Taylor)
 1. Winner to receive \$35 Gas Card
 2. Peer to peer recognition system to share information on others who have done something above and beyond or positively impacted campus.
 3. Information shared on our website including name, blurb about what the nominee and who nominated them.
 4. Dr. Borchers drew the winner: Matt Delfine
- VI. New Business
- A. Employee Engagement Committee for next month (Burkle)
 1. Camille Irvin will give update at August Meeting
 2. Changes to Terrific Topper: Employment Engagement would like to take over the Terrific Topper Award. We would then take over the staff specific awards. In the past there have been three awards: two for individuals and one for the top team.
 3. There has been extensive turnover within the Employee Engagement Committee so we will wait for an August update.
 4. Tasha stated that this is a significant award amount. If we are still providing the award through our fundraising, she states we should keep the decision making within the Staff Council. Camille stated that they have a budget for the committee, and the \$500 is included in that committee's budget of \$2000.
 - B. Dr. Monteroso contacted Dr. Burkle and would like to give a monthly update for Academic Affairs at the committee. Typically, will be in person, but occasionally may be written or via Zoom.



1. Update this month: The Faculty/Staff Institute will be changing name to Opening Session and Professional Development. Dr. Borchers stated that the name and content is not final.
- C. Lou Karas spoke on the grant obtained to have bike racks on campus.
 1. Joe Mills and Lou Karas walked campus yesterday to identify locations for twenty-seven bike racks. Each rack holds two bikes. They will be installed by every residence hall and several public buildings.
 2. They will be advertising information through social media and email.
- D. Eric Burkle stated that he has been approached to have additional social interaction events. For example, golf nights, happy hour, staff tailgate at the homecoming game. Eric Burkle would like to put something in place for the fall semester, so please bring ideas to next month's meeting.
 1. Tasha Taylor stated having an area for employees to eat in the cafeteria on specific days. For example, First Friday events. Marcella mentioned the impact this had on a previous institution.
- VII. Tasha Taylor made a motion to adjourn. Karen Gerardi seconded the motion to adjourn.

*Please note that agenda order may change due to the schedule of Dr. Borchers, or other reporting representatives.