



**COUNCIL of CLASSIFIED EMPLOYEES**  
**West Liberty State College**

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*West Liberty, West Virginia 26074*

REGULAR MEETING – October 11, 2007

Present: Bo McConnaughy, Council Chairperson (5), Janet Kimble for Stacie Bado (4), Eleanor Coen (4), Mary Ann Edwards (ACCE), Ashlea Minch (3), Ed Stewart for Nancy Quigley (1) and Cindy McGee (1), Paula Tomasik (3),

Absent: Stacie Bado (4), Roger Bertelli (6/7), Bev Burke (BOG), Keith Kaczor (6/7), Cindy McGee (1), Nancy Quigley (1), Alan Ramsey (5), Mikie Turner (3).

The meeting was called to order at 1:35 by Chairperson Bo McConnaughy.

A motion was made by Paula Tomasik and seconded by Ashlea Minch to accept the September 13, 2007 minutes; motion unanimously approved.

**BOARD OF GOVERNORS:** No report because the BOG has not met since last Classified Staff Council meeting. There will be a BOG meeting October 24, 2007.

**ADVISORY COUNCIL OF CLASSIFIED EMPLOYEES (ACCE):** Mary Ann Edwards reported that there was an ACCE meeting on September 28, 2007, at the WV School of Osteopathic Medicine in Lewisburg, WV. She stated:

- Margaret Buttrick reported that the fall Board reports are due October 15<sup>th</sup>. They hope to have the most up-to-date October 1<sup>st</sup> pay raise information included in these reports.
- She also stated that an update on the Personnel Study may be presented to LOCEA, or possibly a sub-committee, in October. She will keep ACCE posted through e-mail on any updates.
- Margaret distributed handouts on the new Grievance Procedure. She is to e-mail an electronic copy that I can put on the web site but to date I have not received this copy.
- PIQ training is available on campus if we're interested. Margaret asked that this be taken back to Classified Staff Council to see if we are interested in setting up a campus presentation.
- In trying to keep the list of legislative issues simple, these are items being put together for a pamphlet to present to the legislators:
  - Increase overall funding for Higher Education
  - Mandate full funding and better funding of the salary schedule
  - An additional percentage match on our retirement

- Commitment to the personnel study

Separate items ACCE representatives will approach the legislature about but not include in the pamphlet are:

- Increase the increment from \$50 to \$75
  - PEIA changes
  - Nine months of services equal to twelve months of service for some positions
  - State employees eligible to serve on the HEPC and legislature
- Senate Bill 2005 was signed by the Governor Manchin. This bill includes a section allowing classified employees who have been red lined on the 2001 Mercer Salary Schedule to receive pay raises.
  - The next ACCE meeting is October 25, 2007 at WVUP in Parkersburg, WV.

**OLD BUSINESS:** Bo McConnaughy reported that he and Cindy McGee and Nancy Quigley had held meeting concerning the Staff Council Constitution and Bylaws. **Attached** is the **updated revision** of the Constitution and Bylaws.

Mary Ann made a motion to accept the changes to the Constitution and Bylaws, Paula seconded the motion; motion was unanimously approved. If anyone has questions or comments concerning these revisions, please contact Bo at 8235.

Mary Ann will ask President Capehart when he will be available to meet with Staff Council regarding concerns expressed by staff members. If any staff member would like to have a concern presented to President Capehart, please contact your Staff Council representative.

**NEW BUSINESS:** There was no new business.

A motion to adjourn was made by Paula and seconded by Ashlea, approved by all. Meeting adjourned at 2:05 p.m.

The next meeting of Classified Staff council is scheduled for October 11, 1:30 p.m., room 310 in the library. Meetings are open to all classified staff.

Minutes respectfully submitted by  
Eleanor Coen, Classified Staff Council Secretary