



**COUNCIL of CLASSIFIED EMPLOYEES**  
**West Liberty State College**

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*West Liberty, West Virginia 26074*

REGULAR MEETING – November 8, 2007

Present: Bo McConnaughy, Council Chairperson (5), Stacie Bado (4), Bev Burke (BOG), Eleanor Coen (4), Mary Ann Edwards (ACCE), Keith Kaczor (6,7) Cindy McGee (1), Ashlea Minch (3), Nancy Quigley (1), Alan Ramsey (5), Paula Tomasik (3), and Debbie Heinzeroth for Mikie Turner (5).

Absent: Roger Bertelli (6/7) and Mikie Turner (5).

The meeting was called to order at 1:35 p.m. by Chairperson Bo McConnaughy.

There is a revision to the minutes of October 11, 2007. It was stated in the minutes that the next meeting was October 11, and it should have read November 8. The revision was made and a motion to accept the revised minutes was made by Cindy McGee and seconded by Ashlea Minch; motion unanimously approved.

**BOARD OF GOVERNORS:** There was a BOG meeting October 24, 2007. The minutes from that report was sent by e-mail to classified staff members on October 30, 2007 by Beverly Burke. Two of the items on the report were the SGA Smoking Policy was passed and the SGA Alcohol Policy passed. For a complete report, please refer to your e-mail from Bev.

**ADVISORY COUNCIL OF CLASSIFIED EMPLOYEES (ACCE):** Mary Ann Edwards reported on the October 25, 2007 ACCE meeting at WVU Parkersburg. Here is her report:

ACCE – October 25, 2007 – WVU at Parkersburg

- An on-going concern mentioned was the lack of training for members appointed to boards of governors. Although I did not attend the WVUP meeting, I can report that WLSC's Board Chair, Lynne Exley, held an orientation/training session for new board members on August 29, 2007.
- With the approval of the Higher Education Master Plan 2007-2012 there were concerns over the Plan's failure to incorporate any reference to either classified employees or the Personnel Study. There is a great deal of frustration over the lack of recognition and support of the Personnel Study. Chair Wycherley noted that the Request for Proposal (RFP) for the market study is near finalization for issuance.
- A work session followed the regular meeting to prepare a presentation for the CCTCE Board meeting held October 26, 2007.

- NOTE: Although this discussion was not at the meeting, it has since come from one of the first public meetings on proposed changes for the upcoming year. A major issue with PEIA is the changes for retirees. Many comments have been received about the inferior quality of the new plan and some providers are unwilling to accept the plan. Retired individuals are serious about consolidating their forces and using the legislative process to reverse the decision. They are especially critical of the Governor and his administration and blame him for the change.

ACCE is encouraging employees to attend their local session. The hearing for the Wheeling area will be held Wednesday, November 14, 2007 at West Virginia Northern Community College, 1704 Market Street beginning at 6:00 p.m.

- The next ACCE meeting is November 29, 2007 at Glenville State College.

**OLD BUSINESS:** The first item of business was the Staff Council Constitution and Bylaws. A motion was made by Ashlea to accept the new Staff Council constitution and Bylaws (see the minutes from the last staff council meeting), the motion was seconded by Stacie, motion approved by all except for Keith Kaczor, who abstained. As soon as the new constitution and bylaws are signed by classified staff council members, a meeting will be made with President Capehart to sign the document. At that scheduled meeting, Classified Staff council and President Capehart will also address other areas of interest.

**NEW BUSINESS:** Keith has been approached by a classified staff worker and requested that classified Staff council address the issue of the cost of health insurance and hospitalization with President Capehart. That issue will be one of the items for the meeting with the President. As stated in the ACCE report, there will be a hearing for PEIA (health insurance) on Wednesday, November 14, 2007 at 6:00 p.m. at West Virginia Northern Community College, 1704 Market Street, Wheeling.

Anyone else having a concern they would like addressed, please contact your Classified Staff representative.

Bo reported that the Development Office will be a totally separate entity and that the positions in that area will be paid from their own funds.

A motion to adjourn was made by Paula and seconded by Nancy, approved by all. Meeting adjourned at 2:20 p.m.

The next meeting of Classified Staff Council is scheduled for December 13, 2007 at 1:30 p.m., room 310 in the library. Meetings are open to all classified staff.

Minutes respectfully submitted by  
Eleanor Coen, Classified Staff Council Secretary