



COUNCIL of CLASSIFIED EMPLOYEES
West Liberty University

West Liberty, West Virginia 26074

REGULAR MEETING – November 12, 2015

Present: Katie Cooper (Chair), Bruce Jochum (6/7), Michelle Panepucci (4), Travis Hinkle (3), Sue Garrison (5), Stephanie North (3) Bob Wise (ACCE)

Guests: Diana Harto, Jason Coleman, Amber Helphenstine

Absent: Rhonda Tysk (BOG), Cindy McGee (1), Michelle Stack (1), Ken Murray (6/7), Alan Ramsey (5), Dawn Swiger (4)

The meeting was called to order in the Shaw Hall board room at 1:36 p.m. by Chair Katie Cooper.

With no questions or revisions to the minutes a motion was made to accept the minutes of the October 14, 2015; Bruce Jochum motioned to accept the minutes; Stephanie North seconded the motion and passed unanimously.

ADVISORY COUNCIL OF CLASSIFIED EMPLOYEES (ACCE):

Bob Wise gave a report on ACCE. He was unable to attend the last meeting. However, the hot topic has been the discussion about PEIA where they held a public meeting in Wheeling last Monday evening where WV employees could voice their concerns over the decrease in funding for benefits. There will be another meeting next Thursday in New River but Bob is not sure if he will make it due to the CRM data integration calls but he will continue to keep us up to date on news.

BOARD OF GOVERNORS:

No report. Rhonda Tysk (absent).

OLD BUSINESS:

Previously a question was raised regarding Alumni Park and the status of the condition. Katie spoke with Ron Witt on the plans to rejuvenate this area on the quad. In the past, the area received yearly maintenance however it has not been services in 3 years due funding. Discussions have taken place with Dr. McCullough and Stephanie Hooper on what can be done to get this taken care of now that Ron is back with the alumni office.

Katie had asked that all classified staff representatives select alternates that can report to the meetings if they were unable to attend. Please select your alternate and let Katie know by next meeting. Michelle Panepucci selected Laura Willis and Travis Hinkle selected Amber Helphenstine as their alternates.

Diana Harto was in attendance and confirmed that she will look into the current classified staff listing and slots to make sure everyone is in the correct groups.

NEW BUSINESS:

At this time, classified staff is fully represented. There have been rumors that some representatives wish to step down, if this is the case, an official resignation must be given to Katie so we can move forward with replacements.

Selection/volunteers for chairs of the newly formed committees were decided and will be put out to the staff again. Chairs should serve on the council but co-chairs are not required to serve on council.

- Social & Picnic Committee (birthdays, deaths, picnics and parties)
 - Travis Hinkle was selected to Chair
- Scholarship Committee (collection, review and recommendation of awards)

- Chair needed
- Orientation Committee (new staff introductions and information of policy and procedures)
 - Michelle Panepucci was selected to Chair
- Fundraising Committee (raffles, possible night at the races, etc)
 - Bruce Jochum volunteered to help but preferred not to Chair
- Staff Development Committee (speakers, staff education, motivational seminars)
 - Katie will talk with Cindy McGee about being Chair

A tailgate for the December 3rd basketball game was planned. The tailgate will begin in the Boyle room at 4pm before the first game at 5:30pm. Travis will design a flyer.

Raffle basket tickets have been sold. Tickets are \$5 and will help fund the scholarship as well as general funding in classified staff. Will ask if Dr. McCullough can pull the winner for the drawing. There is currently \$2,000 available in the council funding.

The next meeting will be held Thursday, December 10, 2015 at 1:30 p.m. in the Shaw Hall board room located on the second floor. Meetings are open to all classified staff.

A motion to adjourn was made by Travis Hinkle and seconded by Stephanie North. The meeting adjourned at 2:13 p.m.

Minutes respectfully submitted by
Michelle Panepucci (4)