



COUNCIL of CLASSIFIED EMPLOYEES
West Liberty University

West Liberty, West Virginia 26074

REGULAR MEETING – November 10, 2011

Present: Becky Bugaj (1), Bev Burke (BOG), Mary Ann Edwards (ACCE), Stacie Groch (4), Bruce Jochum (6/7), Terry Marsh (6/7), Bo McConnaughy (5)

Absent: Brad Forshey (3), Cindy McGee (1), Michelle Pissos (3), Alan Ramsey (5), Dawn Swiger (4)

The meeting was called to order in the Elbin Library conference room at 1:32 p.m. by Chair Bo McConnaughy.

Minutes from the October 13, 2011 meeting of Classified Staff Council were not available and will be reviewed at the next meeting.

Bo stated that Jim Stultz is unable to attend the meeting, but did update him on PIQ's submitted to Human Resources. There are approximately two PIQ's yet to be processed, but all other PIQ's submitted have been processed. A question was asked with regard to who is reviewing the PIQ's on campus. Bo stated that Jim Stultz and Michele DeRita have been trained to review PIQ's, which should be helpful with two people reviewing the information. Jim Stultz has the final say on the decision and signs off on the paperwork.

A question was asked whether anyone can submit a PIQ for an upgrade and what is the process; how can this be done? A discussion followed with regard to the PIQ process and steps.

BOARD OF GOVERNORS:

None - the next Board of Governors meeting will be held December 7, 2011 in the R. Emmett Boyle Conference Center.

ADVISORY COUNCIL OF CLASSIFIED EMPLOYEES (ACCE):

None – the next ACCE meeting will be held November 18, 2011 at Marshall University in Huntington, WV.

OLD BUSINESS:

None.

NEW BUSINESS:

Bo stated that Randy Ratcliffe has resigned from West Liberty University and has appointed Bruce Jochum to fill in for his group until elections are held in April.

Bo was approached about fundraising and the Classified Staff Scholarship. He informed this person that there was not enough staff participation for fundraising. With tuition now provided to employees and immediate family it's not as big an issue, but still a shame there was not more participation.

A motion to adjourn was made by Bev Burke and seconded by Stacie Groch; motion passed unanimously. Meeting adjourned at 2:15 p.m.

The next meeting of Classified Staff Council is scheduled for December 8, 2011 at 1:30 p.m., room 310 in the library. Meetings are open to all classified staff.

Minutes respectfully submitted by
Mary Ann Edwards, Classified Staff Council Secretary