



COUNCIL of CLASSIFIED EMPLOYEES
West Liberty University

West Liberty, West Virginia 26074

REGULAR MEETING – March 12, 2015

Present: Becky Bugaj (3), Katie Cooper (4), Mary Ann Edwards (5), Travis Hinkle (3), Bo McConnaughy (5), Ken Murray (6/7), Alan Ramsey (5), Michelle Stack (1)

Absent: Bev Burke (BOG), Bruce Jochum (6/7), Cindy McGee (1), Dawn Swiger (4), Bob Wise (ACCE)

Guest: Dr. John McCullough, Jill Nixon

The meeting was called to order in the Elbin Library conference room at 1:32 p.m. by Chair Bo McConnaughy.

Bo asked if there were any questions or revisions to the minutes. There being none a motion was made to accept the minutes of the February 12, 2015 meeting by Michelle Stack and seconded by Alan Ramsey; motion passed unanimously.

As Interim President, Dr. McCullough noted that the email he sent to the campus was sincere. As Classified Staff Council, we are an important advising group for a large constituency. He appreciates the work of the Council and will be of any help he can in the future months. The search for a new president will start soon with a possible timeline of early fall for interviews and meetings with constituent groups. The new president will most likely take office January 1, 2016. The process will not be rushed and one, possibly two, representatives from each constituent group will be part of the search committee. At this time it's not known whether the search will be kept in-house or search firm will be hired. The budget is still in process with raises only going to those on the Mercer scale and faculty promotions at this time.

ADVISORY COUNCIL OF CLASSIFIED EMPLOYEES (ACCE):

None. The next ACCE meeting will be held April 14, 2015 at Bluefield State College.

BOARD OF GOVERNORS:

None. The next regular scheduled Board of Governors meeting will be held April 15, 2015.

OLD BUSINESS:

There was a brief discussion regarding snow delay/school closings, whether it's a state of emergency from the Governor's office, and how it effects time requested. There needs to be clarification on the state of emergency and school closing.

A revised application for the Classified Staff Scholarship was presented. A motion was made to accept the new application form by Travis Hinkle and seconded by Ken Murray; motion passed unanimously.

The Classified Staff Excellence in Service Award was updated. A motion was made to accept the new criteria and scoring sheet by Becky Bugaj and seconded by Michelle Stack; motion passed unanimously.

A discussion followed with regard to fundraising events for the scholarship fund. With the upcoming event held by Institutional Advancement, employees could sign up to give through payroll deduction to the fund. Even \$1.00/per pay would be significant if a number of employees would sign up. Bo will check with the Development office.

NEW BUSINESS:

A discussion followed with regard to snow removal and the hazards of snow covered parking lots and walkways. Maintenance is down four guys with no word on filling these positions.

There was also discussion on the money paid for hang tags and how this money is to be spent. It was the group's understanding that it was used to maintain roads and walkways. It was also thought that the gravel lot by the baseball field was going to be used for parking but the gates have remained locked.

The Tin Mill Federal Credit Union most likely will not return to campus or the town of West Liberty. 1st Choice America has been contacted about a possible office on campus.

The next meeting will be held Thursday, April 9, 2015 at 1:30 p.m. in the Shaw Hall board room on the second floor. Meetings are open to all classified staff.

A motion to adjourn was made by Ken Murray and seconded by Katie Cooper. The meeting adjourned at 2:19 p.m.

Minutes respectfully submitted by
Mary Ann Edwards, Secretary