



COUNCIL of CLASSIFIED EMPLOYEES
West Liberty University

West Liberty, West Virginia 26074

REGULAR MEETING – June 9, 2011

Present: Becky Bugaj (1), Bev Burke (BOG), Mary Ann Edwards (ACCE), Terry Marsh (6/7), Bo McConnaughy (5), Michelle Pissos (3), Randy Ratcliffe (6/7), Alan Ramsey (5)

Absent: Brad Forshey (3), Stacie Groch (4), Cindy McGee (1), Dawn Swiger (4)

Guests: Michele DeRita, Jim Stultz

The meeting was called to order in the Elbin Library conference room at 1:35 p.m. by Chairperson Bo McConnaughy. Bo welcomed Jim Stultz and Michele DeRita to the meeting.

Chair McConnaughy asked if there were any questions or revisions to the minutes. There being none, a motion to accept the minutes from the May 10, 2011 meeting of Classified Staff Council; motioned passed unanimously.

BOARD OF GOVERNORS:

Bev Burke stated that at the Board meeting held last night the graduate degree report was approved, along with funding for the WLU Research Corporation. Many of the grants currently held are reimbursable grants. WLU is required to spend the dollar amount of the grants and in turn is reimbursed. \$300,000 was approved to be provided by the University to the Research Corporation.

Last night's meeting was Mike Turrentine's final meeting as the faculty representative to the Board. Carrie White will be sworn in as the incoming faculty representative in August. The new officers of the Board were also elected, those being: Brian Joseph, Chair; Richard Carter, Vice Chair; and George Couch as Secretary.

The next Board of Governors meeting will be held August 17, 2011 in the R. Emmett Boyle Conference Center.

ADVISORY COUNCIL OF CLASSIFIED EMPLOYEES (ACCE):

None. The next meeting will be the Leadership Conference to be held in Canaan Valley June 13-15, 2011.

OLD BUSINESS:

Bo thanked Jim Stultz for his quick response with regard to the question from the prior meeting as to vacation accrual for non-classified employees.

NEW BUSINESS:

As a reminder, the Classified Staff picnic will be held Friday, July 8, 2011 at 12:00 noon. We are asking that all members of Classified Staff make an effort to solicit donations for prizes. Bo will have three parking passes as door prizes for the picnic.

Jim Stultz stated that the University is looking at a new vacation/sick tracking system. They are working on setting up a demonstration of a software package for an automated system and will be asking for input from representatives of classified staff. The current system is antiquated and has had many problems over the last year. HR has recently been able to work out a few of those problems and employees will again be receiving monthly individual vacation/sick leave reports. He also thanked everyone for their patience as they work through these problems and his appreciation for being included in the Classified Staff Council meetings.

A motion to adjourn was made by Terry Marsh and seconded by Michelle Pissos; motion passed unanimously. Meeting adjourned at 2:00 p.m.

The next meeting of Classified Staff Council is scheduled for July 6, 2011 at 1:30 p.m., room 310 in the library. Meetings are open to all classified staff.

Minutes respectfully submitted by
Mary Ann Edwards, Classified Staff Council Secretary