



**COUNCIL of CLASSIFIED EMPLOYEES**  
**West Liberty State College**

*West Liberty, West Virginia 26074*

REGULAR MEETING – June 29, 2007

Present: Ed Stewart, Council Chairperson (1), Nancy Quigley (1), Cindy McGee (1), Paula Tomasik (2), Micahlene Turner (3), Alan Ramsey (3), Bo McConnaughy (2), Eleanor Coen (4), Beverly Burke (BOG), Mary Ann Edwards (ACCE).

Absent: Dreama Bush (4), Roger Bertelli (5).

The meeting was called to order at 1:45 by Chairperson Ed Stewart. He advised those in attendance that new officers needed to be elected. Cindy McGee nominated Bo McConnaughy for Chairperson, seconded by Eleanor Coen, elected unanimously. Cindy McGee volunteered to be Vice-Chairperson, elected unanimously. Eleanor Coen was nominated by Nancy Quigley to be secretary, seconded by Micahlene Turner, elected unanimously. As newly-elected Chairperson, Bo McConnaughy thanked Ed Stewart for his dedicated service to Classified Staff Council. One of the first things Bo discussed was representation for all areas of staff. Since some groups are without two elected representatives, Bo noted that it is within the by-laws for the Chairperson to appoint someone to represent those groups.

Bo reminded those present that Staff Council meets the second Thursday of each month at 1:30 p.m., and that the meeting is open to all classified staff employees.

The Classified Staff Picnic will be held July 13, with food being served from noon to 1:00 p.m.. Cindy McGee stated that Sodexo has given Classified Staff Council a substantial discount for the food for the picnic. Volunteers will set up the food and will also cook the hot dogs and hamburgers. Games will take place as in the past. Money for door prizes has been provided from the President's Discretionary Fund, and volunteers have solicited for door prizes from many local businesses.

**OLD BUSINESS:** None to discuss.

**NEW BUSINESS:** Mary Ann Edwards, the newly elected ACCE representative, and Beverly Burke, the newly elected Board of Governors' representative, attended a 2 ½ day conference in Berkeley Springs. The purpose of the conference was to explain and teach the newly elected representatives (about 35 attended) some of the background and basic information they will need.

The procedure for filing a staff dispute or inquiry concerning state policy is that first the concern is presented to the President of Staff Council to bring to the Staff Council Meeting for discussion. If it is determined that the concern is legitimate, it will be turned over to Beverly Burke, who will present the concern to the Board of Governors for review.

One of the changes that Bo would like to see implemented is that staff is aware of information *before* voting takes places. It will be the responsibility of the representative of each group to contact and inform each member of his/her group about upcoming and/or pending concerns.

President Capehart has agreed to meet with Staff Council once a quarter. Mary Ann Edwards will advise President Capehart on proceedings at ACCE meetings.

Mary Ann Edwards volunteered to update the Staff Council link on the West Liberty State College website.

The next Classified Staff Council meeting will be held July 12, 2007 at 1:30 p.m. in the Library Conference Room 302. Meetings are open.

Meeting adjourned at 2:15 p.m.

Minutes respectfully submitted by  
Eleanor Coen, Classified Staff Council Secretary