



*COUNCIL of CLASSIFIED EMPLOYEES*  
*West Liberty University*

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*West Liberty, West Virginia 26074*

REGULAR MEETING – June 10, 2010

Present: Becky Bugaj (1), Bev Burke (BOG), Mary Ann Edwards (ACCE), Terry Marsh (6/7), Cindy McGee (1), Michelle Pissos (3), Alan Ramsey (5), Randy Ratcliffe (6/7), Dawn Swiger (4), Mikie Zaleski (5)

Absent: Brad Forshey (3), Stacie Groch (4), Bo McConnaughy (5)

The meeting was called to order in the Elbin Library conference room at 1:30 p.m. by Vice Chairperson Cindy McGee.

A motion to accept the minutes from the May 13, 2010 Classified Staff Council meeting was then made by Mikie Zaleski and seconded by Michelle Pissos; motion passed unanimously.

**BOARD OF GOVERNORS:**

Beverly Burke stated that prior to the Board of Governors meeting held last night, June 9, 2010, Chancellor Noland and Bruce Walker, Counsel for the HEPC, held a 3-hour BOG training session. Six of the current ten Board members attended. The session was a good segway into the Board meeting.

Other than some of the usual approval of reports, The BOG approved a proposal by Dr. McCullough to create of a new College of Arts & Communication. Within this College there would be two departments, the Department of Music & Theater; and the Department of Journalism, Communication Studies & Visual Arts. This will create the need for two new academic administrative positions, a Dean and a Chair for the Department of Journalism, Communication Studies, and Visual Arts. The existing College of Liberal Arts will remain with two departments, Humanities and Social and Behavioral Sciences. While Mike Turrentine and I agreed with the need for this division, we felt it was the wrong time to make such a change. We feel the creation of the additional (high-paying) administrative positions will put a strain on our institutional budget given the warnings we have received from the Chancellor's Office regarding the upcoming budget cuts that we should be preparing for. The proposal was approved by the BOG, however, Mike and I both abstained from voting. Beginning July 1, the new Dean and Chair positions will be interim positions, filled with in-house personnel, with the possibility of a nation-wide search to take place next year. I did ask that the Administration consider not advertising these positions nationally until after we get through the next two years of uncertain budget shortcomings. These interim positions require stipends for existing personnel rather than a much larger salary for additional positions.

There was also a discussion with regard to a classified staff position recently being cut to half-time. Bev became aware of this situation prior to the Board meeting and asked about this cut, along with reinstating the half-time position in the Registrar's Office to full-time.

A special meeting of the BOG will probably be called to finalize the presidential evaluation process. The process has not been finalized but the report is to be submitted to Charleston no later than June 30<sup>th</sup>.

**ADVISORY COUNCIL OF CLASSIFIED EMPLOYEES (ACCE):**

The following is a report from the ACCE meeting held May 18, 2010 at West Virginia University, Morgantown, WV.

- President Clements welcomed the group and answered questions for approximately 30 minutes from the members.
- Vice Chancellor Walthers was in attendance and stated that the position previously held by Margaret Buttrick will be advertised, although the title and duties and responsibilities have been changed.
- Walthers also stated that committees have been created to address various aspects of Senate Bill 480 that can be implemented without statutory language. There was some question as to the need to create new committees when committees had already been formed for the Personnel Study.
- Walthers stated that in regard to PIQ's, if an employee submits a PIQ that results in a reduced pay grade, the pay grade will not be reduced until such time as the position is vacated and a new employee is placed in the position.
- The ACCE Bylaws will be reviewed at the June meeting so that action can take place on the Bylaws at the July meeting.
- Chancellor Noland joined the meeting via conference call. He discussed SB 480 and said he would work on implementing those provisions of the bill that did not require statutory language.
- Various members of WVU's Classified Staff Council gave updates on issues relating to the WVU campus.
- WVNCC ACCE representative addressed the issue of a \$5,000 stipend for their president because he elected not to participate in the state PEIA health plan. It is his belief that all employees should be given this option and the related stipend. This issue will be brought to the attention of the HEPC.
- The next meeting is ACCE retreat at Hawk's Nest on July 26-28, 2010.

**OLD BUSINESS:**

Cindy McGee stated that there were seven applications for the Classified Staff Scholarship. The applications will need to be verified for eligibility, along with fundraising participation by their family member. Bo McConnaughy was unable to attend today's meeting to get a figure for what is available in the fund.

The Classified Staff picnic will be held Friday, July 9, 2010. Please be sure to respond to the email so your name is included in the drawing for door prizes.

**NEW BUSINESS:**

None.

A motion to adjourn was made by Bev Burke and seconded by Terry Marsh; motion passed unanimously. Meeting adjourned at 2:20 p.m.

The next meeting of Classified Staff Council is scheduled for July 8, 2010 at 1:30 p.m., room 310 in the library. Meetings are open to all classified staff.

Minutes respectfully submitted by  
Mary Ann Edwards, Classified Staff Council Secretary