



COUNCIL of CLASSIFIED EMPLOYEES
West Liberty University

West Liberty, West Virginia 26074

REGULAR MEETING – January 14, 2010

Present: Bo McConnaughy, Council Chairperson (5), Becky Bugaj (1), Bev Burke (BOG), Mary Ann Edwards (ACCE), Cindy McGee (1), Brad Forshey (3), Michelle Pissos (3), Alan Ramsey (5)

Absent: Stacie Bado (4), Terry Marsh (6/7), Randy Ratcliffe (6/7), Dawn Swiger (4), Mikie Zaleski (5)

The meeting was called to order at 1:30 p.m. by Chairperson Bo McConnaughy.

Bo welcomed guest Brian Warmuth, Executive Director of Human Resources. Brian had attended the November meeting and had asked for input on possible seminars to be held on campus and was attending to give the group an update.

Brian stated that an email was sent to employees regarding PIQ training scheduled for January 19, 2010 in the Boyle conference room. There will be two sessions; 9:00 a.m. – 11:00 a.m. and 1:00 p.m. – 3:00 p.m. Those interested should contact Brian to let him know which session they would like to attend. The PIQ will be discussed in detail.

Another program coming up in March will be put on through High Impact Training by Tracy Knofla. This training will have two components. From 9:00 a.m. – 11:00 a.m. the topic will be “Thriving in Chaos,” dealing with all of the things that go on in peoples lives, whether at work or at home, and still maintaining your productivity. On the same day from 1:30 p.m. – 3:30 p.m. the topic will be “Finding the Meaning in My Work.” These programs will be held in the Boyle conference room.

In October Jann Hoke, Director of the West Virginia Equal Employment Opportunity Office, will have two programs on campus. In the morning the program will be regarding the prevention of harassment and discrimination. The afternoon program will be geared more toward supervisors, with the topic of “Supervisors and the Law.” Sign-up information for the March and October programs will be distributed at a later date. Bo thanked Brian for the update on and the planning of the campus programs.

BOARD OF GOVERNORS:

Bev stated that the last Board meeting was held on campus on December 9, 2009 and the usual reports were approved. Jim Stultz discussed the finance summit he attended which was held back in November. He pointed out to the Board the severity of the upcoming budget cuts in the State in AY 2012. Mr. Stultz was the only Board member in attendance at the summit. A similar finance summit was held in August which Bev Burke, Mike Turrentine, and Shane Stack attended. The Chancellor had stated at the earlier summit that budget cuts could be as high at 8% - 10%.

Meetings will be scheduled in the near future for the campus constituencies with regard to the President’s 3-year comprehensive evaluation.

A discussion followed relating to the campus update luncheon held yesterday. The Governor has said he would not approval base salary increases for faculty or non-classified employees. Classified Staff Mercer steps must be funded. Full tuition waivers for staff, spouses, and children are a possible solution to offset no raises. Also in the Governor’s State-of-the-State address he asked that all technical and four-year colleges and universities freeze their tuition rates for the coming school year.

ADVISORY COUNCIL OF CLASSIFIED EMPLOYEES (ACCE):

Mary Ann Edwards gave a report from the ACCE meeting held January 12, 2009 at the Marshall University Graduate Center in Charleston, WV.

- Jerry Edge and Jim Beatty reviewed their final report to the Select Committee regarding the Personnel Study. These gentlemen are the consultants for the Study. They presented this report to LOCEA and the Select Committee on Monday, January 11, 2010. Also in attendance at the ACCE meeting was Jean Lawson, Director of Research, Joint Committee on Education. ACCE will be receiving an electronic copy of the presentation to be distributed to each campus. As soon as I receive this information I will distribute it to all Classified Staff.
- At one point in the review of the presentation, it was stated that 85% of what is contained in the Personnel Study is already in policy but it's not being followed; it's being ignored. There needs to be accountability.
- Some observations were made regarding the Study and who does and does not seem to be on Board with the Study. It was also stated that if the Study does not make it through legislation within the first month or so, it probably will not make it through. When the Study did not make it through legislation last year, it was stated by Senator Plymale that due to the many changes made to the Study during the session, it would have been detrimental to the employees involved to have passed the legislation.
- All ACCE, Classified Staff Council, and Classified Staff employees need to be in contact with their local legislators to make them aware of the importance of the Personnel Study. (NOTE: A letter was sent to Senator Bowman on behalf of WLU Classified Staff on December 16, 2009 asking for his support of the Study. Senator Bowman is a member of the Select Committee on Higher Education Personnel.)
- The next meeting is February 18, 2010 at the Marshall University Graduate Center in Charleston, WV.

OLD BUSINESS:

Bo mentioned a possible meeting of Classified Staff Council with Faculty Senate. He will possibly attend the next Faculty Senate meeting on January 19th to see if this can be arranged.

Bo will talk with Jack Wright regarding Sodexo employees parking behind Shaw Hall and whether they are required to purchase parking tags.

The recent Classified Staff Council Scholarship raffle raised \$2,310. The Classified Staff Scholarship Committee will meet to review the four applicants for scholarships and the amount to be awarded. A discussion followed with regard to the scholarship application process and possibly requiring participation in fundraising events from staff whose children will benefit from the scholarships.

NEW BUSINESS:

Work will begin on putting together the next Classified Staff Council Scholarship fund raiser. We are hopeful to have a spring raffle to raffle of a 42" flat screen TV, a Wii, parking passes, and gasoline cards, depending on the cost of various items. Tickets will be \$5 with the drawing near or after the end of the semester. Information will go out to the campus community at a later date. We will also be looking into smaller-scale fundraisers such 50/50 tickets at campus events.

A motion to adjourn was made by Brad Forshey and seconded by Alan Ramsey; motion passed unanimously. Meeting adjourned at 2:20 p.m.

The next meeting of Classified Staff Council is scheduled for February 11, 2010 at 1:30 p.m., room 310 in the library. Meetings are open to all classified staff.

Minutes respectfully submitted by
Mary Ann Edwards, Classified Staff Council Secretary