



COUNCIL of CLASSIFIED EMPLOYEES
West Liberty University

West Liberty, West Virginia 26074

REGULAR MEETING – January 13, 2011

Present: Becky Bugaj (1), Bev Burke (BOG), Mary Ann Edwards (ACCE), Stacie Groch (4), Terry Marsh (6/7), Bo McConnaughy (5), Michelle Pissos (3), Alan Ramsey (5), Randy Ratcliffe (6/7), Dawn Swiger (4)

Absent: Brad Forshey (3), Cindy McGee (1)

The meeting was called to order in the Elbin Library conference room at 1:30 p.m. by Chairperson Bo McConnaughy.

Chair McConnaughy asked if there were any questions or revisions to the minutes. There being none, a motion to accept the minutes from the December 2010 meeting of Classified Staff Council was then made by Randy Ratcliffe and seconded by Stacie Groch; motioned passed unanimously.

BOARD OF GOVERNORS:

None.

The next Board of Governors meeting will be held February 9, 2011 in the R. Emmett Boyle Conference Center.

ADVISORY COUNCIL OF CLASSIFIED EMPLOYEES (ACCE):

None.

The next meeting is to be held at the Marshall University Graduate Center in South Charleston on January 26, 2011.

OLD BUSINESS:

It was asked again if there has been any indication whether a new Human Resources Director has been named. To date, there is still no information.

NEW BUSINESS:

A lengthy discussion was held regarding classified staff employee breaks and lunch time. It is hoped that such an issue could be resolved within the department.

The question was asked as to how the classified/non-classified ratio is calculated and if WLU is in compliance. Bruce Walker, General Counsel to the HEPC stated that the issue of how it is calculated was to be resolved with the passage of SB 480, but the bill was not signed by the Governor due to technical issues.

The question was asked as to whether a temporary employee's time is to be counted toward a position if/when the position is posted. Human Resources has stated that the temporary employee's time in the position will not be counted.

The question was asked if there is a cap on sick time; there is not a cap on the 1.5 sick days a month that employees earn.

The question was asked whether WLU retirees had the option to keep their email address set-up through the University. In checking with IT Services, current policy is to allow a retiree access to their email account as long as they are on the payroll.

A motion to adjourn was made by Bev Burke and seconded by Randy Ratcliffe; motion passed unanimously. Meeting adjourned at 2:05 p.m.

The next meeting of Classified Staff Council is scheduled for February 10, 2011 at 1:30 p.m., room 310 in the library. Meetings are open to all classified staff.

Minutes respectfully submitted by
Mary Ann Edwards, Classified Staff Council Secretary