



COUNCIL of CLASSIFIED EMPLOYEES
West Liberty University

West Liberty, West Virginia 26074

REGULAR MEETING – November 10, 2016

Present: Katie Cooper (Chair), Michelle Panepucci (4), Sue Garrison (5), Bruce Jochum (6/7), Bob Wise (ACCE), Stephanie North (3), Rich Blankenship (6/7), Rhonda Tysk (BOG) Guests: Diana Harto Absent: Sherri Mason (1), Michelle Stack (1), Dawn Swiger (4), Travis Hinkle (3), Alan Ramsey (5)

The meeting was called to order in the Shaw Hall board room at 1:33 p.m. by Chair Katie Cooper.

Review of 11/10/16 minutes; no revisions. Meeting minutes are available on the web site.

ADVISORY COUNCIL OF CLASSIFIED EMPLOYEES (ACCE):

Bob Wise, no report. Next meeting will be next Wednesday in Glenville that he plans to attend.

BOARD OF GOVERNORS:

Rhonda Tysk, attached report. Next meeting will be on November 30th at 4pm.

OLD BUSINESS:

Potluck: No attendees on October 21st which was fall holiday, will need to keep that in mind for planning next year.

Ombudsman: Sherri Mason, absent, no report.

NEW BUSINESS:

PEIA Hearings: November 15th in Morgantown and November 16th in WVNCC. An email was sent out from HR with the details.

Committees:

Social Committee: Ugly sweater contest, possible date of December 16th, week after finals when students are gone. Participants can stop by Katie's office to get their picture taken for judging and possibly be entered to win a gift card.

Orientation Committee: No report

Staff Development: 2 requests from maintenance but I not have to use the funds. Funds can be used for group events, example: Financial Planning Workshop. A self-defense class will be held on November 16th at noon in the wrestling room. Several people from West Liberty will also attend the Compensation Fund Class.

Fundraising: Sarris candy is here, needs sorted, Katie will deliver to offices for sale, reorder as needed.

Scholarships: No report

The next meeting will be held Thursday, December 8th at 1:30 p.m. in the Shaw Hall board room located on the second floor. Meetings are open to all classified staff.

The meeting adjourned at 2:20 p.m.

Minutes respectfully submitted by Michelle Panepucci (4)

**BOARD OF GOVERNORS MEETING
OCTOBER 5, 2016
REPORT TO CLASSIFIED STAFF**

1. **Election of Officers** – Due to the resignation of previous BOG Chairperson, George Couch, the Vice-Chair, Les DeFelice has been serving as *Interim* Chair until an official election could be held. Nominations were brought forward to the BOG by the nominating committee. The nominations were accepted and voted on. The new officers are as follows:

Les DeFelice, Chair
Patrick Ford, Vice-Chair
Jim Stultz, Secretary

2. **REPORTS**

- a. **Enrollment Report** - Scott Cook gave the following enrollment report:

Overall Enrollment –

Fall 2016 = 2311 students

Fall 2015 = 2359 students

1.6% decrease

(FY17 Budget based on 8% decline in full-time students)

New Student Enrollment –

Fall 2016 - First-time freshmen = 416

Fall 2015 – First-time freshmen = 407

7% increase

Transfers

Fall 2016 – Transfers = 175

Fall 2015 – Transfers = 142

23% increase

Overall New Student Enrollment up 10%

New Graduate Student Enrollment up 26%

- b. **President's Report** - *highlights of report including the following –*

--There are new housing options for WLU students in the form of six modern cabins located near the Gary E. West Event Center. These 2 or 3 bedroom cabins are fully furnished. Another new housing option is the yellow house located just outside of the University's main entrance. This house was acquired over the summer & includes four bedrooms.

--In its highest ranking ever, WLU ranked at the 5th spot in the "Top Public Schools in Regional Colleges in the South" in the 2017 *U.S. News & World Report Best Colleges* publication.

--Plans are being finalized for Generations Restaurant & Pub to open an operation through a lease agreement in the Gary E. West Event Center. The name of the facility will be "G-Top" and will function as a full-service restaurant and bar.

Dr. Greiner wants to propose a 2% across the board raise in December. Should this be approved, the 2% would be split with 1% raise beginning in January 2017 and the other 1% beginning in July 2017.

c. **ACTION ITEMS:** *highlights of some of the Action Items include the following*

- ❖ **Policy 56 – Deadly Weapons/Destructive Devices** – At the August 10, 2016 meeting, the Board of Governors approved the dissemination of Policy 56 – Deadly Weapons/Destructive Devices - to constituent groups for comment. The comments received were reviewed and the Board was asked to approve this policy. The purpose of the policy is to “*impose the prohibition of and penalty for the possession or storage of deadly weapons, destructive devices, or fireworks in any form on the West Liberty University campus or any University-leased facilities*”. (The full policy can be viewed at the following link on our website: <http://www.westliberty.edu/bog/board-of-governors-policies/>.) After discussion regarding the comments that were received and after hearing comments from our new Chief of Police/Director of Public Safety, Joseph Montemurro, Policy 56 was passed.

Further discussion included having faculty/staff/campus community “Active Shooter” training. This is currently being done with our students in their First-Year Experience class. Also, there have been opportunities in the past made available for others of the campus community to participate in such training. However, it was recommended that we “step-up” our availability to conduct “Active Shooter” training.

- ❖ **Approval to Reallocate Unused Bond Proceeds for IT Infrastructure** – The Board of Governors was asked to approve the reallocation of the remaining 2012 bond proceeds to a project to upgrade the University’s IT network infrastructure. A recent assessment of the network uncovered major concerns in the network and server infrastructure.

The BOG approved this proposal.

- ❖ **Academic Reorganization** – The BOG is asked to approve the combination of the existing College of Liberal Arts, College of Arts & Communication, and School of Professional Studies into a single new college. The new college will include divisions of Arts, Humanities, Professional Studies, and Social Sciences, with the School of Professional Studies becoming a department. This realignment of academic programs will increase the number of faculty in the classroom, provide new opportunities for collaboration, increase operating efficiencies and decrease administrative costs. Faculty, staff, and students were consulted regarding the proposed changes. Faculty and administrators will be further consulted regarding the naming of the new college and its internal structure.

A motion was made to table this Action Item since the BOG members had not had the opportunity to previously review this proposal. The reorganization proposal will be placed on the agenda for the next BOG meeting. This will give ample opportunity for the Board members to fully review the information. It will also give opportunity for faculty from both the College of Arts and Communication and the College of Liberal Arts, as well as the School of Professional Studies, to make plans to attend the BOG meeting to voice their opinions on this merger.

Report respectfully submitted by:

Rhonda Tysk, WLU Board of Governors Staff Representative