



COUNCIL of CLASSIFIED EMPLOYEES
West Liberty University

West Liberty, West Virginia 26074

REGULAR MEETING – January 12, 2017

Present: Katie Cooper (Chair), Sue Garrison (5), Bruce Jochum (6/7), Bob Wise (ACCE), Stephanie North (3), Rich Blankenship (6/7), Rhonda Tysk (BOG) Guests: Diana Harto, Mary Ann Edwards Absent: Sherri Mason (1), Michelle Stack (1), Dawn Swiger (4), Travis Hinkle (3), Alan Ramsey (5) Absent: Michelle Panepucci (4)

The meeting was called to order in the Shaw Hall board room at 1:34 p.m. by Chair Katie Cooper.

Meeting minutes are available on the web site.

ADVISORY COUNCIL OF CLASSIFIED EMPLOYEES (ACCE):

Bob Wise reported at the November meeting there was not a lot discussed other than how other schools were handling holiday and leave time off. Did not attend the December meeting but items discussed were reduction in force policies, furlough, layoffs, etc. Bruce Walker, HEPC met with higher administration and it was his recommendation to not furlough, just eliminate positions. Next meeting will be January 25th in Fairmont at Pierpont CC.

BOARD OF GOVERNORS:

Rhonda Tysk, attached report.

OLD BUSINESS:

Candy Sale: Sales are going well, an additional order may be placed.

Ugly Christmas Sweater Contest: Went well, the group thought it would be a good idea to do it while everyone is here so faculty and staff can participate.

NEW BUSINESS:

Elections: Staff council elections to be held in April

Ombudsman: Bo asked if he could be on campus to have a space to meet with people who have concerns. Bo said he could be on campus on Thursdays twice a month. A consistent time of 11am-2pm was proposed. Diana will talk with Judy Steckley to see if that will work for her.

Committees:

Social Committee: Basketball tailgate is scheduled for February 16th before the Wesleyan game. Picnic ideas for staff picnic will be discussed. Tentative date is June 16th. Katie will give the date to Scott to take to cabinet.

Orientation Committee: No report

Staff Development: No report

Fundraising: Sarris candy sale is ongoing

Scholarships: No report

Human Resources: Sexual assault awareness center, January is stalking awareness month, someone might be on camps to do a presentation, attend organization fair. Brian took Diana's place on the health and wellness committee. Would like to see more involvement. Sherri questioned that people without insurance not through WLU should be able to participate.

The next meeting will be held February 9, 2017 at 1:30 p.m. in the Shaw Hall board room located on the second floor. Meetings are open to all classified staff.

The meeting adjourned at 2:30 p.m.

Minutes respectfully submitted by Stephanie North (3), typed by Michelle Panepucci (4)

**BOARD OF GOVERNORS MEETING
NOVEMBER 30, 2016
REPORT TO CLASSIFIED STAFF**

1. The following items were presented to the Board for approval and all items were approved:

a. Honorary Degrees

**Conferral of an honorary Doctor of Humane Letters (DHL) degree from WLU at the December 2016 commencement to Christina Fisanick Greer.*

**Also, the conferral of an honorary Bachelor of Science in Exercise Physiology degree from WLU to Kylie D. Clark. Kylie was a student suffering from a terminal disease. She had approximately 15 credit hours left to complete her regular degree. (The private ceremony was held on November 28th in the Boyle Conference Center. Unfortunately, Kylie has since passed away on Monday, December 12th).*

b. Approval of Proposed Master of Arts in Clinical Psychology

The Psychology faculty and the College of Liberal Arts have proposed a Master of Arts in Clinical Psychology program. The Intent to Plan for the program was approved by the WV-HEPC in May 2016

c. Approval of Proposed BA/BS to BSN

The Nursing faculty and the College of Sciences have proposed a major within the Nursing program specifically designed to allow students who have already completed a BA or BS degree to efficiently and effectively complete a BSN degree. The WLU Curriculum Committee has approved the proposal.

d. Approval of Proposed Human Biology – MSPAS 3+2 Major

The Biology faculty and the College of Sciences have proposed a major within the Biology program that would allow exceptionally qualified students to complete both a BS in Biology and an MSPAS degree in five years. The WLU Curriculum Committee has approved the proposal.

2. Scott Cook gave the Enrollment Report that included the following information:

Fall Updated Headcount

2015 2345 students
2016 2321 students

-24 students
1% decline

Spring Registration

2016 1816 students
2017 1920 students

+104 students
4.7% increase

Summer Registration

| | 2016 | 2017 | |
|------------|-------------|-------------|--------------|
| Summer I | 69 | 79 | +10 students |
| Summer II | 50 | 53 | +3 students |
| Summer III | 43 | 0 | * |
| Summer IV | 29 | 0 | * |

**Scott noted that there will not be a Summer IV term any longer, and Summer III will only be for PA students. We always register the PA students in April for Summer III.*

3. **Reid Boden, Student Government President, report:**

- Reid thanked Dr. Greiner for his continued support of the Student Government Association.
- Reid also reported on some of the Student Government activities from this year, such as the WV flood relief effort in the southern part of the state, Topperfest, Homecoming, and

Winterfest. They have also created a student section at all of the home basketball games. Future plans include a possible bus trip to either New York City or Washington, DC.

4. **President's report. (Some of the highlights include the following):**

- a. Dr. Greiner reported that on November 15th, Governor Earl Ray Tomblin announced an across-the-board mid-year budget cut of 2% for most WV government agencies, including higher education institutions. This amounts to a reduction of \$159,127 to WLU. A possible 4% reduction had already been built into the WLU operating budget for FY17 in order to accommodate such an action.
- b. Dr. Greiner proposed a 1% raise to all employees effective 1/7/17. *(with the exception of those hired after June 30, 2016, adjuncts, or employees who received a 1% or greater bump in their salary recently due to the Fair Labor Standards Act).* It is also proposed that there would be another 1% raise effective 7/8/17.
- c. President's Cabinet is continuing its detailed review of future housing options for WLU students. The possibilities include extensive renovation of Boyd Hall to produce rooms and bathroom facilities that would be more individualized in nature, along with a study of possible new construction involving a public-private partnership arrangement focusing on apartment-style housing.
- d. Planning is continuing on the proposed upgrade of technology network infrastructure at the University. In addition to improving the overall effectiveness of the digital network, one of the major objectives in the upgrade project is to provide a seamless student experience in terms of Wi-Fi, thereby allowing students to move from building to building, while remaining on the same WiFi. According to Roberta Linger, VP of Finance & Administration, the extensive project would be financed through funds (approximately \$836,000) remaining from the Campbell Hall construction bond. The WVHEPC has approved WLU's utilization of those funds.
- e. David Croft, attorney at law with Spilman, Thomas, and Battle, PLLC in Wheeling, has been elected as the new Chair of the WLU Foundation, and John Dolan, retired President & CEO of First Commonwealth Financial Corporation in Indiana, PA, has been elected as the Foundation's Vice Chair. They replace Rich Lucas and Kris Williams, both of whom are now serving on the WLU Board of Governors. All four individuals are graduates of the University's College of Business.

Next Board of Governors meeting is **February 1, 2017 at 4pm.**

*Report respectfully submitted by:
Rhonda Tysk, WLU Board of Governors Staff Representative*