



COUNCIL of CLASSIFIED EMPLOYEES
West Liberty State College

West Liberty, West Virginia 26074

REGULAR MEETING – August 9, 2007

Present: Cindy McGee (1), Paula Tomasik (2), Alan Ramsey (3), Eleanor Coen (4), Roger Bertelli (5), Beverly Burke (BOG), Mary Ann Edwards (ACCE).

Absent: Nancy Quigley (1), Bo McConnaughy (2), Mikie Turner (3), Dreama Bush (4),

The meeting was called to order at 1:35 by Co-chairperson Cindy McGee.

A motion was made by Roger Bertelli and seconded by Alan Ramsey to accept the July 12, 2007 minutes; motion unanimously approved.

President Capehart addressed the members of Classified Staff Council and thanked Classified Staff for inviting him to the Classified Staff picnic. He enjoyed meeting everyone at the picnic and looks forward to working with Classified Staff. President Capehart explained that there is currently a financial three-month reserve which he hopes to extend to a year reserve by 2010. He stated that it will take the entire community of people who work at West Liberty State College to achieve that goal, and he is certain that the financial one-year reserve can be attained.

ADVISORY COUNCIL OF CLASSIFIED EMPLOYEES (ACCE): Mary Ann reported the following from her ACCE Annual Retreat – July 22-24, Pipestem State Park

- Vice Chancellor Dennis Taylor discussed the Personnel Study which has been going on for the last year and a half. He will be coming to West Liberty's campus, along with Nichelle Perkins, Personnel Study Coordinator, on Friday, August 10, 2007 at 10:00 a.m. in the Boyle Conference Center. All Classified Staff are encouraged to attend this presentation. The study is to be completed by December, 2008.
- Other issues discussed were the new grievance procedure. There is a link on the Classified Staff web site to the Grievance Board home page. Human Resources should have the new grievance forms.
- You may have heard that the state is going to begin drug testing all new and possibly current employees. Margaret Buttrick stated that Bruce Walker said that this does not apply to higher education.
- Legislative issues ACCE will be looking at are:
 - Unity agenda
 - An additional percentage match on our retirement
 - Increase in the increment from \$50 to \$75

- Funding for higher education
 - Funding and extending the Mercer salary schedule
 - State employees able to serve in the legislature
- Margaret Buttrick was asked why the raises are delayed. She could only state that this was what the Chancellor wanted and that Chancellor Mullen started the October 1st trend. Paul Martinelli, WVU's ACCE representative, stated that his records show that 2000 was the last year WVU had a raise on July 1st. Since 2000 all increases for them have been implemented October or November 1st. He also stated that the 1994 salary schedule was not fully funded until 2000.

The next ACCE meeting will be August 27, 2007.

BOARD OF GOVERNORS: Beverly reported that there will be a BOG meeting August 29, 2007.

OLD BUSINESS: Mary Ann encouraged everyone to attend the presentation by Vice Chancellor Dennis Taylor and Personnel Study Coordinator, Nichelle Perkins, on August 10th at 10:00 a.m. in the Boyle Conference Center.

Salary information letters should have been received by all Classified Staff members. Please check with Human Resources if there are any questions concerning the increases.

Mary Ann Edwards reminded all to be watchful for all changes to the by-laws. By-laws are per campus but do have to follow State Code.

Classified Staff wants to thank the Business Office for the donation of the parking pass given away at the Classified Staff picnic.

NEW BUSINESS: Nancy Quigley and Paula Tomasik read a letter for Dr. McCullough thanking him on behalf of Classified Staff for his guidance, humor, and devotion to WLSC. This letter will be presented to him before the next Classified Staff Council meeting.

A motion was made and seconded to adjourn; motion passed unanimously. Meeting adjourned at 2:10 p.m..

The next meeting of Classified Staff council is scheduled for September 13, 1:30 p.m., room 310 in the library. Meetings are open to all classified staff.

Minutes respectfully submitted by
Eleanor Coen, Classified Staff Council Secretary