



REGULAR MEETING – February 14, 2019

Present: Sue Garrison, Michelle Panepucci, Rhonda Tysk, Katie Cooper, Tasha Taylor, Bob Wise, Sherri Mason, Sara Sweeney, Vincent Sirianni, Kelly Baker, Diana Harto, Brian Crawford, Dr. Greiner

The meeting was called to order at 1:34pm by Vice Chair, Sue Garrison. Review of meeting minutes from last month; no revisions.

CABINET MEMBER UPDATE: The Cabinet Member speaker for today's meeting was Brian Crawford. Dr. Crawford gave an update on the development of new academic programs. A masters in Athletic Training is in the approval process and a visit is expected in the spring. There will be several accreditation visits coming up in March or April. There is intention to attempt to plan a masters in Art Therapy & Counseling and potential for a new program in Cyber Security. Dr. Crawford also spoke about a collaboration with the Carnegie Museum of Natural History to offer a curator program tied to a biology major. In addition, Dr. Crawford asked the council's opinion on a staff representative to sit on the Policy Review Committee. Mary Ann Edwards had been doing this and the council agreed to recommend her to continue if she was interested.

BOARD OF GOVERNORS (BOG): Rhonda Tysk, Staff Representative on the BOG, stated that she will have the minutes sent by email but she gave council a handout of the February 6th board meeting notes. Rhonda briefly reviewed the minutes for council as Dr. Greiner was in attendance and would be touching on some of the same points. Rhonda also read a statement from the board executive committee in regards to the concerns that staff had about the compensation guidelines. The committee determined and stated that the compensation structure being utilized at the university was in compliance with WV Code and the requirements are being appropriately applied by the President and the University.

Advisory Council of Classified Employees (ACCE): Bob Wise will be attending the meeting in March.

President's Update: Dr. Greiner spoke about the governors 5% pay raise promise to state employees. This does not include higher education. Last year, WLU funded 1.5% on top of the WV increase. However, WL cannot fund that this year. A budget has not been approved yet from the state in order to set the budget for the university. President Greiner was also there to talk about some of the bills that were currently in the legislature. He was recently in Charleston to attend a public hearing on the Campus Carry bill. There is a strong chance that it can pass. This would allow concealed weapons to be carried on campus. The consideration of the mental health and common domestic disputes among college aged students on campus must be taken in to consideration. Fear of an impact on a drop of enrollment from out of state students is a concern. Could cost WLU \$1.5 million in order to enhance security measures on campus. This would be in effect for July 2020 if it passes. Another bill that could have an impact on enrollment would be the free tuition for community colleges. Originally this bill was to be for free vocational training but has been changed to all 2 year associates degrees. Funding still needs approval. Other items that Dr. Greiner updated council on were the I-70 project which will be this year where road work is scheduled from the Ohio state line through Elm Grove in Wheeling. It is possible that the project could not see completion until year 2021. A master facility plan update will take place on campus improvements. An architect will review future facilities and improvements to be made over a 10-15-year period.

HR Update: Diana Harto stated that Brian would be holding training for supervisors soon which would include coaching and documentation of direct reports. In addition, performance evaluations will be coming up so be on the lookout for information soon.

**OLD BUSINESS:**

Jeans Friday – Next jeans day is February 22. Sue stated that the Day of Giving on April 2 so new donations or renewals can be taken care of in conjunction with this event.

Nominations/Elections: The update of bylaws have not been completed. Diana offered HR assistance if needed. Nominations will take place in March. Elections should be on schedule for April.

Hein Award: No report

Committees

Staff Development: Will omit from future agendas. Each Cabinet member is responsible for collecting and approving those requests.

Ombudsperson: No campus visit is planned at this time. If needed, please contact the representatives at the following:

Beverly Burke
Telephone: 304-639-0685
Email: burkerus@comcast.net

Dr. David Javersak
Telephone: 304-232-8389
Email: djaversak15@comcast.net

Staff Scholarship: No report

Fundraising:

Will be sending information out for another apparel sale. Credit card orders can be placed. A suggestion was made to consider a Sarris Candy sale.

Employee Engagement: Employee Appreciation Day is March 1. Plans are in the works for a few small things to take place that day for employee appreciation. Wellness Fair is April 4.

Other Business: A question was asked if future job postings could list a pay grade of the position. A discussion took place on why job postings did not have pay grades listed. Salaries are not typically listed because they can be negotiable within the ranges. Applicants can contact HR for that information if they are genuinely interested in a position however, it will not become a practice to list those items on job postings.

Meeting adjourned at 2:40pm

The next meeting will be held on Thursday, March 14th at 1:30pm in the BOG Conference Room, 2nd floor of Shaw Hall.

Meetings are open to all staff. Reminder to staff that information can be found on the web at <https://westliberty.edu/faculty-and-staff/staff-council/> including the meeting minutes.

Minutes respectfully submitted by Michelle Panepucci