



REGULAR MEETING –November 8, 2018

Present: Sue Garrison, Michelle Panepucci, Katie Cooper, Jason Coleman, Rhonda Tysk, Kelly Baker, Dawn Swiger, Laura Musilli, Shari Beckett, Sara Sweeney, Scott Cook, Dr. Greiner

The meeting was called to order at 1:31pm by Interim Chair, Sue Garrison.

Review of meeting minutes; Approved, Sue. Second, Michelle.

CABINET MEMBER UPDATE:

Scott Cook kicked off this new session during the meeting where cabinet members are invited to give updates to staff council. Fall Open house had 96 families attend, fall admissions event attendance has increased over last year. So far there have been 325 families in attendance over 283 last year. Individual visits have also increased where 131 students have visited so far compared to 103 last year. Next event is the Black and Gold Day on November 12th and again on December 4th. Financial aid is processing aid as FAFSA opened up on October 1st. Scholarships awarding will begin later in November. The Housing office is implementing their online housing module, Adirondack and Student Health Services is also implementing their online module called Pyramid. The Marketing department is running several video series on social media, “Just the FACS” and “It’s a major thing” highlight faculty members and students in specific majors. Community service projects to look ahead to are the Wish Tree in the Enrollment Center and a “Stuff the van” toy drive through the activities board. The fall enrollment report will be out by the end of the month. Looking to be a 3% increase in enrollment and 5% in housing. The monthly activity reports are being published by campus police. Ron Witt will be the cabinet guest in January.

PRESIDENTIAL UPDATE:

Dr. Greiner is to meet with staff council twice a year, once in the fall then again in the spring. Dr. Greiner addressed council today with some updates from his office. Construction on the track is on hold due to weather. The rubber surface need completed and it has to stay above 50 degrees in order for it to be completed in the spring. Deliver of the framework for the indoor athletics facility was delivered recently. The money for this project was donated by Belmont Saving Bank and should be completed by February. New apartments are being constructed across the street from the main entrance. Within this apartment complex, there will be 3 buildings. There will be a possibility of 5 buildings going up if the university decides to demolish the yellow house on Rt 88. Additionally, 6 acres of land within walking distance of the university has been obtained, no plans have been set for that yet. A state approved private bond will fund the expansion of the zoo science area in Arnett Hall. The animals housed there are in danger due to outdated heating and cooling so improvements will be made. In addition, the cadaver lab will move to Campbell and lab space will be created on the 4th floor to house clinical psychology and audiology labs. Additional graduate programs are in line such as the Masters in Athletic Training. The Blue Ribbon Commission could provide an additional \$1 million in funding based on allocation per student to the university if the governor approves.

BOARD OF GOVERNORS (BOG):

Rhonda Tysk sent the minutes of the last BOG meeting out by email today. Next meeting will be on November 28.

OLD BUSINESS:

Jeans Friday: Next date will be November 30th. Sue will talk to Genni to check on coordination with day of giving on November 27th.



Nominations/Elections: Bring ideas to next meeting. A suggestion was given to establish a subcommittee to review policy reviews when they are proposed by the university.

NEW BUSINESS:

Committees

Staff Development: No report

Ombudsperson: Ombudspersons information is as follows:

Beverly Burke

Telephone: 304-639-0685

Email: burkerus@comcast.net

Dr. David Javersak

Telephone: 304-232-8389

Email: djaversak15@comcast.net

Staff Scholarship: No report.

Fundraising: Jason is actively working on getting the clothing apparel sale set up.

Social: No report.

Human Resources: No updates, Diana was not in attendance.

Other Business:

A concern was brought to council about low morale among employees on campus. Concerns were discussed about importance of seniority, hiring practices and transparency of the compensation guidelines. A request was made to speak before the BOG and it was noted that those wishing to attend meetings and speak to the board should contact the President's office to be added to the agenda in order to do so.

WL no longer has an ACCE representative. Bob Wise formerly served in this position until the university did away with classified staff. The state wide ACCE group still exists and may change its direction to meet the overall need throughout the state to represent all employees.

Additionally, the discussion of need of a staff audit took place. A review of staffing across campus or seeking professional consulting on the matter may be needed to determine areas that are understaffed and overworked or overstaffed, etc. Some offices may be in danger of failing to meet federal regulations due to staffing, (example Financial Aid or Athletic Trainers.)

The next meeting will be held on Thursday, December 13th at 1:30pm in the BOG Conference Room, 2nd floor of Shaw Hall.

Meetings are open to all staff. Reminder to staff that information can be found on the web at <https://westliberty.edu/faculty-and-staff/staff-council/> including the meeting minutes.

Meeting adjourned at 3:08pm

Minutes respectfully submitted by Michelle Panepucci