



REGULAR MEETING –February 8, 2018

Present: Travis Hinkle, Katie Cooper, Michelle Panepucci, Bob Wise (ACCE), Rhonda Tysk (BOG), Sue Garrison, Rich Blankenship, Shari Beckett, Luke Tacosik, Sherri Mason, Mary Ann Edwards, Jason Coleman, Sara Sweeney, Laura Musilli, Cindy Gray, Diana Harto

The meeting was called to order later at 1:45pm by Chair Travis Hinkle after watching the 1pm press conference with Governor Justice speaking about PEIA.

Review of meeting minutes from January; no changes

ADVISORY COUNCIL OF CLASSIFIED EMPLOYEES (ACCE):

Bob Wise reported: Did not attend the January meeting. A lot of talk about the legislation in Charleston. Just received the Draft of Proposed Legislation for Review document today. Forwarded to Travis for comment from council. Discussion on holding ACCE meetings quarterly or virtually.

BOARD OF GOVERNORS (BOG):

Rhonda Tysk reported: She will have the January meeting minutes emailed to staff. Will attach to these minutes and post online. Next meeting is April 4th.

OLD BUSINESS:

Katie gave an update about the Hein award. Angie is still working with the family to determine the criteria.

Engagement committee: Not a part of staff council. Will work on campus recognition, trainings, communication. Members will consist of faculty, staff and cabinet that would serve two year terms. Important to keep it going and not let it fizzle out. May have a small budget in FY 19 and could co-sponsor events with council. A calendar will be released of ways to promote engagement and boost morale.

NEW BUSINESS:

Staff awards: The previous classified staff excellence award will need revamped. Katie will start the process. Mary Ann has a list of previous winners.

Scholarship: Staff scholarship requirements will need to be more selective in the future. More people need to get on board with fundraising and assisting at events to be considered. Will revisit the subject at the March meeting.

Website: Michelle reported that the conversion to the new site is almost complete. At this time, you can find the meeting minutes, information about ombudsperson and staff development forms there. Working on getting events listed as there are only meeting dates there now and a place for the excellence award winners. The concern card has been converted to an online form. Sherri suggested that it go to multiple people to make sure that it is received as some forms on campus go unchecked. At this time the form goes to Travis as he is the chair and Michelle as she is the webmaster.

Fundraising: Suggestions included a Nailers Hockey night, 50/50 options, a spring apparel sale (add water bottles and umbrellas). Approval was given for jeans on Fridays. Topper Pride Fridays would consist of staff being permitted to wear jeans on the last Friday of the month for a \$2 donation monthly or a \$20 donation for the year. The first Friday would be February 23rd. Jeans should have no holes and be worn with your Topper pride gear such as polos, v-necks, pullovers. No t-shirts. Staff will be set up to collect donations in various locations. Sue (Shaw), Luke (Rogers or Union). A possible sticker or sign could be designed so staff could display that they donated to dress casually and support the staff scholarship fund.

Ombudsperson: Sherri reported that the last visit was canceled due to weather. They will work on scheduling a date next week and send an email notification out to staff.



Human Resources:

Diana Harto reported: Draft of Proposed Legislation for Review was sent out late (today) to CHROs and ACCE. Due with comments by tomorrow at noon. Travis handed out the document for review and is asking everyone to submit comments. Some discussion was had on how the group could determine the sectors since staff groups wouldn't exist any longer. Diana stated that we could use Oasis coding. Travis was concerned that the representation for each sector may be not to proportion because some sectors are larger than others. Diana asked Shari to have Brian run a report that could be helpful.

The next meeting will be held on Thursday, March 8, 2018 at 1:30pm in Board Room of Shaw Hall. Meetings are open to all staff.

Motion to adjourn meeting by Luke, seconded by Jason.

The meeting adjourned at 2:41pm

Minutes respectfully submitted by Michelle Panepucci

**BOARD OF GOVERNORS
JANUARY 31, 2018
REPORT TO STAFF**

I. BOG Items For Approval:

A. Metro Rate county additions –

In an effort to enhance enrollment, West Liberty University would like to expand the metro rate to the following additional counties in the state of Ohio beginning with the 2018-19 academic year: Ashland, Athens, Meigs

The BOG approved the addition of these metro rate counties beginning with the 2018-19 academic year.

There was further discussion about the possibility of extending the Metro rate to the entire state of Ohio in the future. Scott Cook will be doing research on this possibility.

B. Policy 34 – Nepotism – Employment of Relatives -

At the January 24, 2018 meeting of the Board of Governors Executive Committee, it was requested that BOG Policy 34 – Nepotism – Employment of Relatives be rescinded. There is no legal requirement for the Board to have such a policy, and it will be replaced by an administrative procedure, to be developed in the near future.

The BOG approved rescinding BOG Policy 34 – Nepotism – Employment of Relatives.

Board member Jack Adams commented to say that he has had a lot of concerns about this policy and about this issue, and he was glad that this is being addressed.

Dr. Greiner stated he and Diana Harto have been working on developing an administrative procedure that is similar to that of WVU and Ohio State University.

Dr. Greiner also stated that some of the problems that have existed at West Liberty University regarding this issue have been corrected. However, these are personnel issues that are confidential in nature, so, generally speaking, people would not be aware of the changes that have taken place.

C. MS Athletic Training Proposal –

The Board of Governors was asked to approve the creation of a new 30 credit-hour graduate degree program, the Master of Science in Athletic Training. The program will be housed in the College of Education & Human Performance. In accordance with West Liberty University policy and the Higher Education Policy Commission guidelines, the degree program was approved by the West Liberty University Curriculum Committee and the West Liberty University Faculty Senate.

The BOG approved the proposal to add the new degree program Master of Science in Athletic Training to be offered within the College of Education & Human Performance.

Dr. Crawford introduced Dr. David Hanna to speak about the MS in AT. Dr. Hanna stated that students looking to continue into the field of Athletic Training will need a Master's Degree.

II. **President's Report:**

- A. President Greiner reported on the current status of planning updates:
1. The Deferred Maintenance Plan includes a lengthy list of needed work. The total cost for these projects is still being calculated.
 2. The Technology Plan has been started, with the assistance of Omni Strategic Technologies, which is serving as our interim CIO.
 3. The 2014-19 Master Plan is currently being updated to show progress to date.
- B. President Greiner reported that he is in discussions with Panhandle Cleaning & Restoration regarding their renovation and management of the apartment building next to Domino's. There are 48 beds in quad units in the building. Dr. Greiner is in discussion with them regarding the leasing and management arrangement similar to that in existence for University Place I and II
- C. President Greiner reported that there currently are several pieces of legislation in the State House and Senate that are of concern. One of those concerns is allowing concealed weapons on college campuses.

III. **Finance Report (Roberta Linger)**

Roberta gave a budget status report, showing that revenue and expenses are trending approximately on target.

IV. **Enrollment Update (Scott Cook)** – Scott gave the following enrollment statistics:

Final Fall 2017 Enrollment Statistics

Overall Headcount Enrollment – 2452 - (5.5% increase)

New Student Enrollment – 662 - (8% increase)

Graduate Student Enrollment – 270 - (33% increase)

Residence Hall Students – 1051 – (3% increase)

Spring 2018 Enrollment Statistics (as of last date to enroll)

Overall Headcount Enrollment – 2220 – (2.1% increase)

New Student Enrollment – 95 – (17% increase)

Graduate Student Enrollment – 252 – (11.5% increase)

Residence Hall Students – 958 – (5% increase)

V. **Student Government (Adam Croasmun)**

Adam gave a report on current items involving Student Government. These items include:

1. Planning of "Spring Fling" which will be held at River City in Wheeling on May 4th. Student Government is working on arranging shuttle service between River City and campus.
2. A New York City bus trip is being planned for April 6th-8th.
3. Four of the Senate positions for Student Government were held by students who graduated but those slots have been filled. SGA had an election to switch their senate to 24 senators, one Greek seat, one international seat, and one veterans seat.

Next BOG meeting is scheduled for Wednesday, April 4, 2018 at 4:00 pm.

Report respectfully submitted by:

Rhonda Tysk, WLU Board of Governors Staff Representative