



REGULAR MEETING –January 11, 2018

Present: Travis Hinkle, Katie Cooper, Michelle Panepucci, Bob Wise (ACCE), Rhonda Tysk (BOG), Tasha Taylor, Sue Garrison, Rich Blankenship, Mark Torbett, Shari Beckett, Luke Tacosik, Sherri Mason, Mary Ann Edwards, Diana Harto

The meeting was called to order 1:34pm by Chair Travis Hinkle.

Review of meeting minutes from November, December meeting was cancelled.

ADVISORY COUNCIL OF CLASSIFIED EMPLOYEES (ACCE):

Bob Wise reported: Last meeting, December 6 at WV Tech in Beckley, comparison talk of legislative rule for HB 2542, 30 day comment period on HR Administration, Bob has 3 pages of comments that he can supply to Travis, Diana mentioned that the CHROs had met previously about it, next meeting is January 24th at Marshall Grad school in Charleston.

BOARD OF GOVERNORS (BOG):

Rhonda Tysk reported: She had November meeting minutes emailed to staff. Next meeting is January 31st.

SURVEY RESULTS: Travis distributed survey results (handout). Discussion resulted in good feedback to move forward with recommendations.

OLD BUSINESS:

Katie will facilitate the formation of the Engagement Committee. A planning meeting was scheduled.

NEW BUSINESS:

Website: Michelle has been working with Sam and Whitney to revise the website during the transition from classified to staff. The plan is to move the Classified Staff pages to the Faculty and Staff tab on the web.

Fundraising: Travis thanked everyone that volunteered their time at the basketball game. Made over \$200 from the 50/50 and over \$300 with donations. Additional ideas were discussed about Casual Fridays, Pepperoni Roll sales and Pirates Game bus trip.

Ombudsperson: Travis referred to the survey results and decided that monthly presence would still be fine for now. There was a concern that staff wasn't aware of when the reps would be on campus. Diana mentioned that an email usually goes out to staff. Sherri will post contact information in various areas around campus.

Human Resources:

Diana Harto reported: Meeting held recommending that classified name be eliminated, would call on CHROs to write legislation. Staff development fund requires new form and process. Available on website. Submit to supervisor then Sue will send approval to employee. Travis mentioned other institutions are following a similar process. After July, Roberta will build funds in to division budgets (based on head count)

The next meeting will be held on Thursday, February 8th at 1:30pm in Board Room of Shaw Hall. Meetings are open to all staff.

Motion to adjourn meeting by Katie, seconded by Rhonda.

The meeting adjourned at 2:34pm
Minutes respectfully submitted by Michelle Panepucci