



REGULAR MEETING –October 19, 2017

Present: Travis Hinkle (Chair), Sue Garrison (Vice Chair), Michelle Panepucci (Secretary), Rhonda Tysk (BOG), Katie Cooper, Tasha Taylor, Jason Coleman, Sara Sweeney, Shari Beckett, Mary Ann Edwards, Shari Beckett, Diana Harto

The meeting was called to order in the Shaw Hall board room at 1:34 p.m. by Chair Travis Hinkle. Review of meeting minutes from last month; Rhonda motion to approve, seconded by Katie

ADVISORY COUNCIL OF CLASSIFIED EMPLOYEES (ACCE):

No Report from Bob Wise (Absent). Katie reported that Bob said the last meeting at WVNCC was productive, schools present discussed staff classification, legislation and the web site navigation. Next meeting is November 16th at Marshall Grad School in Charleston.

BOARD OF GOVERNORS (BOG):

Report from Rhonda Tysk. Notes attached. Next Meeting will be on November 30th.

OLD BUSINESS:

It has been decided to defer the special election of staff council to the Spring. Council is currently at a stand still waiting on state approval.

Katie had no new updates on the Hein Award guidelines.

Ombudsperson: Sherri (absent) Diana reported that Bo McConnaughy and Betsy Robinson will be on campus soon and an announcement will be sent out to staff regarding the date.

NEW BUSINESS:

“Cookies with Council” Staff Meet and Greet will be held on November 9th at 1pm in Boyle. There will be an opportunity for staff to have cookies with council at 1pm and everyone is invited to attend the meeting at 1:30pm. Travis will design a flyer. We need volunteers to bring cookies.

Committees:

Staff Development: Rhonda reported that the forms will need redesigned and a new approval process will be put in place. The cabinet members will be involved in the division to award funds.

Fundraising: Luke (absent) Travis reported that the apparel fundraiser is ongoing. We will receive \$5 from each item sold. There are samples in Michelle’s office in Shaw Hall. Orders are due on October 27th and will be in around December 1st.

Human Resources:

Diana reported that the draft was finalized for the WV code change, voting member on board was recommended, salary compensation guidelines are reviewed and ready to go out. Waiting on Dr. Greiner to approve. Workshops will be held in the near future.

The next meeting will be held on November 9 at 1:30 p.m. in Boyle located in the ASRC. Meetings are open to all classified staff.

Motion to adjourn meeting by Rhonda, seconded by Tasha
The meeting adjourned at 2:11pm

Minutes respectfully submitted by Michelle Panepucci

**BOARD OF GOVERNORS
OCTOBER 4, 2017
REPORT TO STAFF**

I. BOG Items - Policies:

1. The Board gave final approval for the following policies that were previously disseminated to campus constituent groups for 30-day comment. No comments were received during that 30 day period:
 - a. Policy No. 22-Employment Innovations
 - b. Policy No. 24-Terms and Other Definitions
 - c. Policy No. 58-Compensation Management

2. The Board was asked to authorize and they approved a 30-day comment period on revisions to the following policies:
 - a. Policy No. 34 – Employment of Relatives
and the following **new** policy:
 - b. Policy No. 59 – Consensual Sexual or Romantic Relationships in the Workplace and Educational Setting

II. Organizational chart update:

- a. Attached is a copy of the new organizational chart.

III. President's Contract

The BOG approved a 3-year contract renewal for President Greiner. He will not receive a raise during the first year, but has been approved for an approximate 5% raise in year two and an approximate 5% raise in year three. (*it is actually a dollar amount but it equates to about 5% each time*). Dr. Greiner chose not to participate in the recent across the board raises and he actually did not want the raise that the BOG voted to give him.

Next BOG meeting is scheduled for Wednesday, November 30, 2017 at 4:00 pm.

Report respectfully submitted by:

Rhonda Tysk, WLU Board of Governors Staff Representative

WLU Administrative Organization--Operational/Functional

Board of Governors

*Jack Adams; Joseph Carey; Leslie Derefelle, Chair; Lucinda Fulharty; Patrick Ford, Vice Chair;
Richard Lucas; James Stulz, Secretary; Teresa Torheva; Kristina Williams;
Adam Croasman, Student; James Halzert, Faculty; Rhonda Tysk, Staff*

President
Stephen Greiner

