

Get Started!

1. Start your Internet browser. You may use **Firefox** or **Internet Explorer 6+** (or higher).
2. Type <http://westliberty.edu/sakai>
3. Log in using your user name and password.



Version 2.6

WL WEST LIBERTY UNIVERSITY

Welcome to *Online at West Liberty*

West Liberty University's electronic collaboration and learning environment. Through the use of Sakai we support learning in our classrooms on the Hilltop and strive to meet the needs of learners beyond the Ohio Valley. Log in and let the learning begin!

Log in to get started

Username

Password

To log into Sakai, use your nine (9) character West Liberty ID number as the user name and your date of birth in the mmdyyy format (six characters: no slashes, dashes or spaces) for your initial password.

Internet Explorer or Firefox are the recommended browsers.

If you need help, please use your West Liberty email account to contact SAKAI@westliberty.edu with a detailed message.

Type your nine character WL ID# (e.g. @00098765)

Usually your date of birth: mmdyyy (e.g. 031481)

WL WEST LIBERTY UNIVERSITY

Hello, Ann! | [Logout](#)

Quicklinks: EDUC-403-01 ONLINE Sakai Boot Camp Orientation to Sakai Teacher Education Info [Edit](#) My Workspace My Sites

Home

MY COMMUNICATIONS
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MY SETTINGS
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Message Of The Day

Options

Sakai was upgraded to version 2.7 over the weekend. You may notice some differences. We will try to locate all problems and post solutions as we can. Your patience is greatly appreciated.

HOW TO VIEW POWERPOINTS

Missing a course?... remember to click on MY SITES to see if you have more courses than can be displayed in the Quicklinks bar. Click EDIT in the bar to change the order and number of sites displayed. Add/drops are processed at 2 am/pm each day.

EMAIL ADDRESS... please check y... on ACCOUNT in H...

Messages & Forums Notifications

Options

| Site | Messages | New in Forums |
|--------------------|----------|---------------|
| EDUC-403-01 ONLINE | none | 5 |
| EDUC201-01 | 1 | 306 |
| Rose Sample Site | | |

Calendar

Options

September, 2010

< Today >

List of messages and discussion postings by course

Calendar displaying events in one place for all your course sites

The "My Workspace" area allows you to quickly access your account information, announcements from your classes and your calendar.

Click on "My Sites" to access your classes or click on the name of the class in the "Quicklinks" bar.

Notice the back or reset button. Use it instead of browser back arrow.

Tools are separated into three categories in the menu bar on the left side of your screen. You can access any of these tools by clicking on the name. You'll find some of these tools and several more in each course site.

Resources

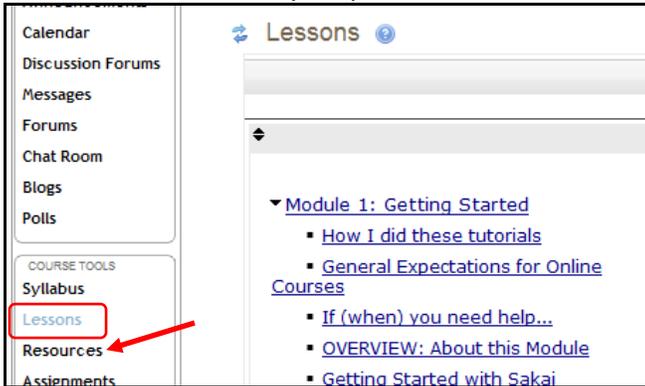
Site Resources Upload-Download Multiple

The blue HELP button takes you to information specific to your location.

Some Commonly Used Sakai Course Tools

There are many tools available and each instructor decides which tools will be used in the course site. Some of the most common choices are shown below.

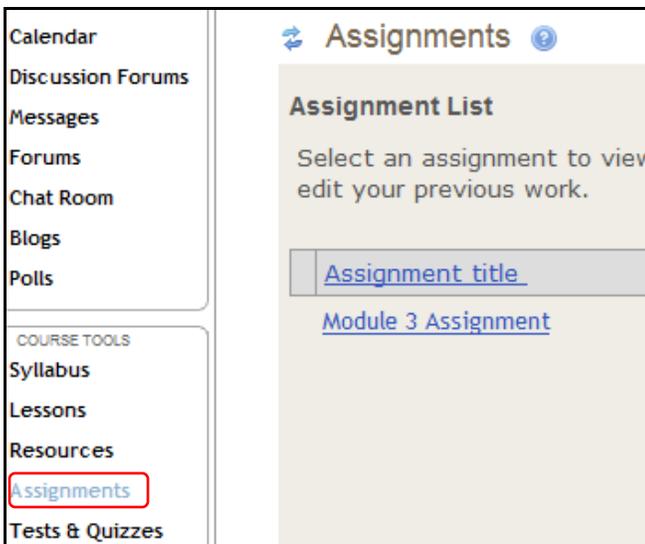
The **LESSONS** area is where instructors may present lectures and instructional materials in a book-like format. Some files may be posted in **RESOURCES**.



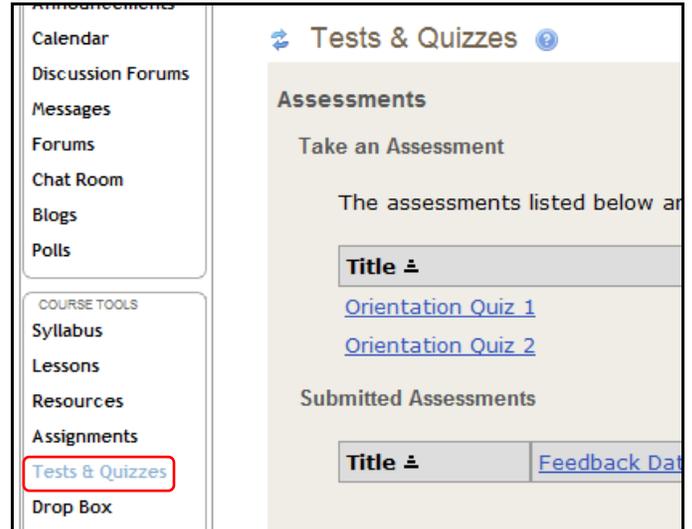
ANNOUNCEMENTS are sent regularly to inform you of upcoming events like tests, assignments, or course updates.



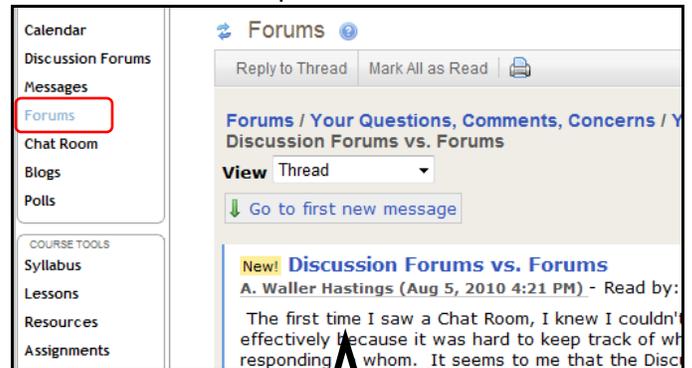
ASSIGNMENTS may ask you to fill in a text box or attach a file in order to turn it in.



TEST & QUIZZES is where you'll find graded or non-graded evaluations. Be sure to read specifics for each online assessment. Graded results are sent to the GRADEBOOK tool.



The **FORUMS** area is where you may hold class discussions and ask questions.



Technical Support:

Send an email to

sakai@westliberty.edu

or call 304-336-8432