



RFP # 26-0003

ADDENDUM 2

Campus Safety Mapping Data Services

Questions will be received until 3:00 PM, Tuesday, May 26, 2026

Proposals will be received until 10:00 AM, Wednesday, June 3, 2026

Proposals will be opened 10:05 AM, Wednesday, June 3, 2026

REQUEST FOR PROPOSALS 26-0003

ADDENDUM 2

The following questions were submitted by Geosolve

Facility & Scope Clarification

1. Can the University provide total gross square footage for each facility included within the project scope?
See addendum 1
2. Can the University provide the number of floors for each building included within the project scope?
See addendum 1
3. Are existing CAD files, Revit models, floorplans, GIS layers, or other facility documentation available for any of the buildings?
See addendum 1
4. For athletic facilities, does the University require full interior mapping deliverables or only exterior/site-level mapping?
Full interior mapping deliverables.
5. For residential houses, fraternity/sorority houses, or cabin structures, does the University require full interior mapping deliverables for all facilities listed?
Full interior mapping deliverables.
6. The RFP references “campus grounds” in addition to the listed facilities. Can the University clarify which exterior areas, open spaces, athletic complexes, parking areas, or ancillary facilities are intended to be included within the project scope?
None of the outdoor areas are included in the scope of this project.
7. Are there additional facilities not listed within the RFP facility inventory that are expected to be included in the final deliverables?
Not to our knowledge.
8. Does the project scope include sidewalks, exterior pathways, exterior accessibility routes, or campus circulation imagery?
No.
9. Are exterior “size-up” responder views expected as part of the final deliverables?
No.
10. Is there a preferred sequencing or prioritization of buildings or campus areas for project execution?

No, the chosen vendor can prioritize the sequence.

GIS, Basemap & Technical Standards

11. Does the University have preferred deliverable formats or standards, such as:

- ESRI Indoors
- ArcGIS Online feature layers
- CAD/DWG
- PDF map books
- GeoJSON
- Other GIS-compatible formats

The university will need PDF or JPG maps, however, ESRI Arc GIS files will be required to be provided to be shared with Ohio County Emergency Management and first responders.

12. What GIS, facilities, or public safety platforms are currently in use by the University?

The University does not use a platform, Ohio County uses ESRI Arc GIS.

13. Are there existing ArcGIS Online, ArcGIS Enterprise, CAD, or facilities management environments that the deliverables should integrate with?

No

14. Are there existing campus basemap standards, aerial imagery sources, or GIS coordinate systems that new deliverables must align with?

No

15. Does the University require survey-grade control, existing ground control integration, or best-fit spatial alignment?

See addendum 1

16. Are there existing control points, GIS reference layers, or survey benchmarks available for use during the project?

No

17. Are there required horizontal or vertical accuracy standards for final deliverables?

No.

18. What are the basemap requirements to ensure alignment with the University's current mapping systems or future mapping environment?

The university does not have any standard currently.

Public Safety & Responder Integration

19. Which public safety agencies and/or PSAP/CAD systems will ultimately utilize the mapping deliverables?

Campus Police, Town of West Liberty, Ohio County

20. How are mapping deliverables expected to be shared with campus police, fire departments, EMS agencies, and external responders?

Electronically

21. Are there existing responder workflows, preplan systems, CAD integrations, or mobile applications currently utilized by local public safety agencies?

No.

22. Is the University expecting responder preplans, exterior size-up mapping, operational response views, or mobile-accessible responder GIS layers?

Mobile accessible responder GIS layers.

23. Does the University maintain current pre-incident plans, evacuation diagrams, or emergency action plans that the new mapping deliverables should reference, incorporate, or eventually replace?

We have emergency plans but no diagrams.

24. Will University facilities personnel or local first responders be available to assist in identifying and validating primary utility shutoff locations during field verification?

Facilities personnel can be made available with notice.

Operational Ownership & Maintenance

25. Does the University intend to maintain and update the mapping environment internally, or is ongoing vendor-supported maintenance preferred?

Ideally, yes, but we are open to proposals for these services.

26. Is the University seeking:

- a static deliverable package,
- a maintainable GIS environment,
- or a fully managed hosted solution?

A maintainable GIS environment, but we will listen to proposals for a fully managed hosted solution.

27. Does the University anticipate requiring future update or maintenance support following initial project completion? If so, what update cadence is anticipated?

Yes, we will need updates. We do different projects throughout the year so an annual update would likely be needed but there may be years where no update is necessary.

28. Are there expected long-term operational use cases for the mapping environment beyond emergency response compliance?

Yes

29. Will University staff or external responders require training on the final mapping platform or deliverables?

Yes

Imagery & Future Use Cases

30. Is the University interested in utilizing captured imagery beyond emergency response mapping purposes?

Possibly.

31. Would the University like access to:

- captured imagery,
- sidewalk imagery,
- exterior navigation imagery,
- or campus walkthrough imagery?

Yes.

32. If imagery access is desired, does the University prefer:

- direct platform access,
- hosted access,
- or managed support services?

No preference.

33. Are there anticipated future use cases such as:

- accessibility initiatives,
- facilities management,
- digital twin development,
- asset management,
- or campus planning support?

Possibly in the future.

34. Beyond emergency response, is the University interested in using captured imagery or mapping data for other operational purposes such as facilities management, accessibility assessments, space planning, capital projects, or digital twin initiatives?

Possibly.

Scheduling, Access & Coordination

35. Will the University provide coordination support for:

- building access,
- after-hours access if required,
- facilities personnel,
- and utility verification support?

Yes.

36. Are there blackout dates, access restrictions, or occupied facilities that may impact summer capture scheduling?

Yes.

37. Can the University clarify whether all deliverables must be fully completed and operational by September 1, 2026, or whether phased delivery milestones are acceptable?

Our desire is to have this project completed by September 1, 2026. If this is not possible, we will need a timeline for completion.

38. Is phased delivery acceptable if certain facilities require delayed access?

It is possible depending on the delay.

Privacy, Security & Hosting

39. Are there any restrictions, privacy considerations, or protocols for capturing or using imagery in sensitive areas such as:

- laboratories,
- residential spaces,
- counseling areas,
- childcare spaces,
- or other restricted environments?

Possibly residential, counseling and other restricted areas depending on timing.

40. Does the University have any required data hosting, cybersecurity, or GIS platform standards beyond those outlined in the RFP?

No

41. Are there institutional requirements regarding:

- cloud hosting,

- user permissions,
- responder access controls,
- or long-term data storage?

No.

The following questions were submitted by Geosolve

1. It appears there may be a typo in the addendum regarding the indoor practice facility square footage. The square footage for that building is showing 144,001,966. Can you confirm the square footage of the indoor practice facility with your team?

The correct square footage for the indoor practice facility is 14,400 Sq/ft

The following questions were submitted by MGT

1. Please specify whether the available floor plan data is native digital geometry, such as CAD, BIM, GIS, or vector PDF, or non-editable scanned/raster data, such as scanned PDFs, image files, paper drawings, or similar source materials.

We do not have available floor plan data.

- a. Can WLU provide a sample floor plan of a or part of a building?

No.

2. Can WLU provide gross square footage and floor count by building?

See addendum 1

3. Which buildings lack accurate, current, to-scale floor plans?

All

4. What public safety CAD, GIS, dispatch, or responder systems must the data integrate with?

See Geosolve question #19.

5. What final GIS, CAD, PDF, GeoPDF, or viewer deliverables does WLU expect?

GIS files to share and PDF for our own use

6. What is the anticipated notice-to-proceed date?

No later than July 1, 2026

7. Does WLU expect full final delivery by September 1, 2026?

Yes

8. Will WLU provide access, escorts, and staff support for mandatory on-site walkthroughs?

Yes

9. Is there a project budget or preferred pricing structure?

No, vendors should provide pricing for services they believe necessary to complete the project and comply with the RFP.

10. Should optional viewer deployment and ongoing maintenance be priced separately?

If that is how the vendor chooses to price their services.

The following questions were submitted by Centegix

1. Regarding the mapping data, is it expected that local county, state, and federal agencies receive a single map of the campus, or individual maps for each building?

They would receive individual maps for each building.

The following questions were submitted by Michael Baker International

1. Can WLU confirm that the objective is to complete all work by 9/1/26? There is no compliance date reference in HB 4592

WLU would like the work completed and delivered by 9/1/26.

2. Can WLU provide a list of required file formats, systems, and/or platforms that are required to be delivered or integrated?

GIS and PDF

3. What term and format would WLU prefer the maintenance services to be offered?

The proposal is at the discretion of the vendor.

4. Do forms/exhibits count towards the overall page count?

No, the mandatory forms do not count toward the 50 page limit.

5. Is this the same as the page 26 “Exhibit D: RFP Certification?”

No, page 10 is the designated contact. This is who we will be corresponding with during the negotiation of the contract through the completion and payment for services. Page 26 is certifying that you have reviewed all documents, are offering a bid that cannot be unilaterally withdrawn, that you authorized to do so by the company you represent and that you are agreeing to our terms and conditions and will comply with WV code section 5A-3-62

6. Is there a corresponding form for this requirement? If no, can WLU please clarify the means vendors should use to verify resident status?

See Appendix 1 to this document. You must meet the requirements on the form or vendor preference will not be considered.

7. Where should the RFB Checklist found on page 3 (and corresponding forms) be included in the proposal format?

As an attachment, it does not count towards the page count but ensures that all necessary documents are included in the bid.

- 8. Some of the items listed on page 3 in the RFP Checklist also show up on page 10 of the required “Supplementary forms” – please clarify if these forms should be provided twice?
Forms only need to be provided once.**

- 9. Considering the Memorial Day Holiday and the turnaround time from the Saturday, May 30th addenda, would WLU be amenable to due date extension?
No, we are not going to extend the due date.**

Appendix 1 WV Resident Vendor Preference Form

Rev. 09/08

State of West Virginia
VENDOR PREFERENCE CERTIFICATE

Certification and application* is hereby made for Preference in accordance with *West Virginia Code*, §5A-3-37. (Does not apply to construction contracts). *West Virginia Code*, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the *West Virginia Code*. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Resident Vendor Preference, if applicable.

1. **Application is made for 2.5% resident vendor preference for the reason checked:**
 Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or**,
 Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or**,
 Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; **or**,
2. **Application is made for 2.5% resident vendor preference for the reason checked:**
 Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; **or**,
3. **Application is made for 2.5% resident vendor preference for the reason checked:**
 Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; **or**,
4. **Application is made for 5% resident vendor preference for the reason checked:**
 Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; **or**,
5. **Application is made for 3.5% resident vendor preference who is a veteran for the reason checked:**
 Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; **or**,
6. **Application is made for 3.5% resident vendor preference who is a veteran for the reason checked:**
 Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: _____ Signed: _____

Date: _____ Title: _____

*Check any combination of preference consideration(s) indicated above, which you are entitled to receive.