



RFP # 26-0003

ADDENDUM 1

Campus Safety Mapping Data Services

Questions will be received until 3:00 PM, Tuesday, May 26, 2026

Proposals will be received until 10:00 AM, Wednesday, June 3, 2026

Proposals will be opened 10:05 AM, Wednesday, June 3, 2026

REQUEST FOR PROPOSALS 26-0003

ADDENDUM 1

The following questions were submitted by Cloudpoint Geospatial

1. Does the University have existing digital floor plans (CAD format) for all 46 buildings that will be shared with the winning vendor, or will the vendor be required to create all floor plans via manual measurement/laser scanning?

WLU does not have existing digital floor plans in any format.

2. If so, are the floor plans up to date, and do the floor plans use a standardized CAD layer naming convention for structural features, with room polygons and levels identified on separate CAD layers, with room numbers, room name, and room use type annotation?

N/A

3. Could we request a representative sample of the existing floor plan data for one or two buildings?

N/A

4. Does the university currently use ArcGIS Online or ArcGIS Enterprise to manage and share GIS data? If so, does the university currently have the ArcGIS Indoors add-on product license (ArcGIS Indoors Maps)?

No, we do not.

5. On-site field validation timeframe – In order to meet the September first deadline, the target would be a week in July for the on-site verification to visit all buildings. Would this be acceptable and fit within the client's availability for providing access to the buildings?

This should be acceptable.

6. Section 3.2.1 mentions integration with CAD, GIS and emergency dispatch platforms without proprietary software purchases. Can the University provide the specific software versions and data formats currently used by the Ohio County 911/Public Safety Answering Point (PSAP) and WLU's primary law enforcement partners to ensure file format compatibility?

Ohio County uses ESRI Arc GIS. WLU does not have this program and will also need .jpeg and or .pdf formats.

7. Will the University provide a dedicated escort for the mandatory physical walkthroughs, and are there restricted hours for accessing sensitive areas or occupied residence halls?

Yes, we can provide a dedicated escort. Generally buildings will be open and available between 10:00 am and 4:00 pm Monday through Friday.

The following question was submitted by Critical Response Group

1. By any chance, do you have a verified sq footage for the buildings listed in the RFP?

Building	Year Built	Floors	Gross Area
Shaw Hall	1916	4	46053

Elbin Library	1970	3	62344
Main Hall	1931	4	98698
Shotwell Hall	1936	3	9934
Interfaith Chapel	1967	2	5861
Student Union	1963	3	47075
Arnett Hall	1975	3	37713
Hall of Fine Arts (Includes Media Arts Center & Kelly Theater)	1965	3	46561
College Hall	1950	3	16706
Annex	1941	2	4627
Myers Maintenance	1975	2	9981
Campbell Hall	2014	4	72000
AACC (Lab Building)	Unknown	2	5740
AACC (Classroom Building)	2025	1	2640
Hughes Hall	1967	6	54682
Rogers Hall & Bear's Den	1958	4	49494
Boyd Hall	1963	5	35468
Curtis Hall	1963	5	29528
Bonar Hall	1963	5	26407
Krise Hall	1970	7	113361
Beta Hall	1967	5	50029
The Commons			
Commons One (229-239)	1965	2	1939
Commons Two (245-257)	1965	2	1939
Commons Three (261-269)	1965	2	1939
The Cabins at Gary West Event Center			
Cabin 1	Unknown	2	928
Cabin 2	Unknown	2	928
Cabin 3	Unknown	2	1194
Cabin 4	Unknown	2	1194
Cabin 5	Unknown	2	1300
Cabin 6	Unknown	2	1300
Liberty Oaks	1936	2	4959
Colonial Heights (President's House)	1957	2	5444
310 Faculty Drive	1965	1	1760
183 Residence Drive	1965	2	1570
538 Van Meter Way	1935	2	2601
556 Van Meter Way (Chi Omega)	1935	2	2862
572 Van Meter Way (Alpha Xi)	1935	2	2862
588 Van Meter Way (Phi Delta Theta)	1935	2	2401
597 Van Meter Way (Zoo Sci)	Unknown	2	1623
691 Van Meter Way	Unknown	3	2620
Indoor Practice Facility	2020	1	144001966
1W1898est Family Stadium	2015	3	14880
ASRC (Includes Bartell Fieldhouse)	2000	4	73944
Tennis Court Service Building	1981	1	419
Blatnik Hall	1956	3	59779

The following question was submitted by Map I.T.

1. What is the total square footage of the facilities included in the project scope?

See above.

2. Does any existing CAD, BIM, or floor plan data currently exist for the facilities? If so, can sample files be provided for review?

No, we do not have these files.

3. Does the organization currently maintain any existing Esri GIS licensing, or will the consultant have access to County-owned Esri licensing as part of the project?

No, the university does not have existing licensing. It is expected that the selected vendor will have the resources needed to complete the project or will make arrangements to acquire the necessary resources without the university having to coordinate.

4. Is the consultant expected to create new floor plans for each facility as part of the project scope?

Yes, the university does not have existing drawings that can be altered for this project.

5. Section 3.4.1 references the ability “to request edits, revisions, or updates.” Can additional clarification be provided regarding the anticipated extent, frequency, and timeline of these revisions?

The university typically does at least one renovation project a year, sometimes multiple that will require us to revise the maps in order to remain compliant with state code. The university wants the ability to make minor changes in the event of minor renovations or renumbering of doors, movement of AEDs, etc. If this is not a realistic option, the vendor can propose a solution that is cost effective for the university to consider.

6. Is there an established project budget or anticipated budget range for this effort?

WLU does not have an established or anticipated budget for this project.

The following question was submitted by Barton & Loguidice

1. Is there a preferred software suite that WLU and third parties would like the deliverables to be compatible with (e.g., ESRI programs and applications)?

Ohio County uses ESRI Arc GIS.

2. Are there any drawing sets, geodatabase files, or similar data that WLU or others can share with the selected bidder (e.g., CAD drawing sets of buildings, geodatabases, or shapefiles for features, etc.)? Or alternatively, is it WLU’s intention for the selected bidder to develop floor plans and other deliverables from scratch? If the former is true, can a sample be shared at the RFP stage?

WLU does not have CAD drawing sets and the winning bidder will have to develop floor plans and deliverables from scratch.

3. Is mapping grade precision satisfactory, or do you require survey grade precision? For similar projects we've seen mapping grade as the standard but wanted to confirm.

Mapping grade precision is acceptable.

4. Does WLU have a preferred file format for project deliverables?

WLU will need .jpeg and or .pdf formats.

5. Does WLU have any insight into the preferred deliverable formats for public safety and emergency response personnel? Do they have a program(s) and/or file format(s) that they use and are already happy with?

Ohio County uses ESRI Arc GIS.

6. In 3.6 Number 1, the RFP states that "All campus safety mapping data shall be created, stored and maintained..." Could you please clarify if the intention is for the selected bidder to host the map data on behalf of WLU, or to turn over the deliverables to WLU at the end of the project? Hosting the data on WLU's behalf likely would drive fees substantially higher.

The intention is to hand over all materials to WLU at the end of the project.

7. Does WLU have a preference with respect to payment structure (e.g., lump sum vs. time and materials)?

We would prefer a lump sum; however, we will accept a T&M proposal if the company gives us an estimate of the time to complete the project and estimated material cost. If we choose a vendor under a T&M structure, any contract will include a not to exceed amount based on the vendor's original estimate.

8. Is there potential to modify the Agreement Terms and Conditions upon mutually agreed upon language?

It would depend on what the term is and what is being requested to be changed. Some of our terms are direct from WV code and cannot be changed, others can with Attorney General approval, and some can be changed.

The following question was submitted by Paratum Solutions

1. Does the solicitation include a local contractor preference, or are contractors from other states eligible to submit proposals?

This is an open bid process and any contractor may bid.

2. Has a budget range been established for this project, and can it be shared?

There is no established budget for this project at this time.

3. Is there an incumbent currently performing these tasks/project?

There is no incumbent performing these tasks.