

**West Liberty University  
Board of Governors**

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**Executive Committee  
Minutes  
July 31, 2025**

**In Attendance:** Rich Lucas, Mike Baker, David McKinley, Tom Cervone

**Others in Attendance:** Tim Borchers, Cyndi Galloway, Jacob Manning

**Unable to Attend:** None.

**The meeting was called to order at 10:00 AM**

**1. Approval of Minutes-May 29, 2025**

**\*On a motion by Tom Cervone and seconded by Rich Lucas the minutes of May 29, 2025, were approved.**

**2. Review/Approve proposed changes to BOG Bylaws**

Jacob Manning provided a brief overview of the categories of proposed changes to the Board of Governors bylaws, noting that a full draft had been distributed in advance of the meeting for detailed review. He requested that the Executive Committee approve advancing the revisions to the full Board for consideration in August. Most of the proposed changes involve minor wording adjustments, including provisions for video conferencing during meetings. One significant change is the reclassification of Student, Staff, and Faculty Board Members as non-voting, advisory members of the Board. These members will retain the same rights on subcommittees as they have on the BOG. In addition, the proposal includes combining the Student Life Committee and the Academic Affairs Committee.

No questions or concerns were raised by members regarding the proposed changes. It was noted that at the August BOG meeting, a notice of intent will be issued, followed by a 30-day comment period, after which the revisions will be presented to the full Board in October for final approval.

**3. Property Donation Discussion**

Flip West offered a donation of property located across the street, which includes six cabins and 35 acres. Four of the cabins are currently rented by students. Acceptance of the property would require the institution to assume responsibility for mowing, road maintenance, and related upkeep.

It was noted that a ribbon-cutting ceremony for the AACC, which is attached to this property, will be held in the fall. The property is expected to provide significant opportunities for the biology program and other academic initiatives, as well as complement ongoing work with the trails. Discussion also took place regarding the current condition of the cabins.

#### **4. Discussion of Agenda Items for Upcoming BOG Meeting**

- **BOG Bylaws:** Motion to advance the proposed bylaw revisions to the full Board. Motion by Rich Lucas, seconded by Mike Baker. Motion passed.
- **Oath of Office – Luke Sweat:** Motion to advance approval of the oath of office. Motion by Tom Cervone, seconded by Mike Baker. Motion passed.
- **Commencement Speaker/Honorary Degree – Tom Cervone:** Tom Cervone has accepted the role. This item will move forward for consideration at the August BOG meeting.

#### **5. Adjournment**

Tom Cervone motioned to adjourn the meeting with a second from Rich Lucas. The meeting adjourned at 10:25 AM.

Minutes submitted by: Cyndi Galloway