

**West Liberty University
Board of Governors**

**Governance Committee
Minutes
May 27, 2026**

In Attendance: Lou Karas, Will Turani, Erikka Storch

Unable to Attend: Stephanie Shaw, Rich Lucas

Others in Attendance: Tim Borchers, Cyndi Galloway, Jacob Manning

Meeting called to order at 9:06 a.m.

Approval of Minutes

Due to the absence of a quorum, the committee was unable to approve the minutes from the April 1, 2026 meeting.

Per Board Policy 4 and 5, we are presenting a revised list of departments, offices, and divisions at WLU for approval-Tim Borchers

Tim Borchers presented a proposed revision to the list of departments, offices, and divisions at West Liberty University in accordance with Board Policies 4 and 5. He explained that the University is currently undertaking a website redesign while also transitioning to Microsoft systems. As part of this effort, the University has identified a significant amount of outdated and inaccurate information within its directory and organizational listings. The revisions are intended to ensure that information is accurate, consistent, and aligned across University platforms when the new website launches.

Dr. Borchers noted that the primary change involves renaming the Division of Fiscal Affairs to the Division of Finance and Administration, a title that more accurately reflects the scope of responsibilities within the division. He emphasized that this is not the creation of a new division, but simply a name change that requires Board approval under Board Policy 4. No academic departments, colleges, or other organizational units are being renamed. The revisions are intended solely to clarify titles and improve consistency throughout University communications and organizational documents.

Notice of formatting revisions to Board policies/rules-Jacob Manning

Jacob Manning provided notice of formatting revisions being made to Board policies and rules. He explained that these revisions are non-substantive and therefore do not require a 30-day public comment period. The purpose of the revisions is to standardize the appearance and formatting of University Policies and Board Rules, creating a consistent style across all governing

documents. Jacob emphasized that no substantive policy changes are being made as part of this process.

Notice of Intent (NOI) to Review Board Rule 4.3

Jacob presented a NOI to review Board Rule 4.3, which governs tuition waivers. Unlike the formatting revisions, this proposed change is substantive and will require a notice and comment period. Jacob explained that recent state legislation reduced the eligibility age for senior citizen tuition waivers from 64 to 60 years of age. As a result, the University must update Board Rule 4.3 to align with state law. The item is being introduced at this time to provide notice of the intended revision, with final Board action expected later in the year, likely in October.

Other

Jacob informed the committee that the Higher Education Policy Commission (HEPC) is expected to review a set of rules related to micro-credentials in the near future. He noted that West Liberty University will likely need to review its own policies and procedures concerning micro-credentials as additional guidance becomes available.

There was no other business brought before the committee.

Adjournment

The meeting adjourned at 9:16 a.m.