

**West Liberty University
Board of Governors**

**Minutes
June 8, 2016**

Attendance:

Jack Adams, Joe Carey, Richard Carter, Les DeFelice, Jim Haizlett, Jim Stultz, Rhonda Tysk

Unable to Attend:

Allyson Ashworth, Sandra Chapman, George Couch, Patrick Ford

Administration/Faculty/Staff:

Scott Cook, Brian Crawford, Mary Ann Edwards, John Gompers, Steve Greiner, Stephanie Hooper

- I. Call to Order/Roll Call/Quorum and Mission Statement**
Vice Chair DeFelice called the meeting to order at 4:00 p.m. and a quorum was established.
- II. Introductions**
None.
- III. Public Comment**
None
- IV. Approval of Minutes**
 - A. Minutes of the Full Board 04/13/16**
On motion by Jim Stultz and seconded by Jack Adams, it was unanimously adopted by the West Liberty University Board of Governors to approve the minutes of the full Board of April 13, 2016.

A brief discussion followed with regard to protocol, if a member(s) of the full board has an objection to an item decided on in the Executive Committee minutes. Mr. Gompers explained that the item could be put on the agenda for the next meeting for consideration to uphold or reverse.
 - B. Minutes of the Executive Committee 05/13/16, 05/25/16**
On motion by Jim Stultz and seconded by Richard Carter, it was unanimously adopted by the West Liberty University Board of Governors to approve the minutes of the Executive Committee of May 13 and May 25, 2016.
- V. Agenda Order**
No changes to the agenda order.
- VI. Rules**
 - A. Proposed Change to BOG Policy 32 Sexual Harassment, Sexual Discrimination, and Other Unlawful Conduct**
A proposed change to BOG Policy 32 (Sexual Harassment, Sexual Discrimination, and Other Unlawful Conduct) from the West Virginia Assistant Attorney General's Office is a simple wording change to section 6.1.1, as follows:

From: relationships between students or applicants for admission and administrators, faculty, or any other West Liberty University employee where a direct power differential exists between the student or applicant for admission and the employee;

To: relationships between students or applicants for admission and administrators, faculty, **coaches, athletic trainers,** or any other West Liberty University employee where a direct power differential exists between the student or applicant for admission and the employee;

On motion by Jim Haizlett and seconded by Richard Carter, it was unanimously adopted by the West Liberty University Board of Governors to approve the change to BOG Policy 32 Sexual Harassment, Sexual Discrimination, and Other Unlawful Conduct as stated above.

VII. Reports

A. Chair of the Board of Governors (Couch)

Vice Chair DeFelice will forgo a report from the Chair and defer to the minutes of the Executive Committee for updates.

B. Enrollment Update (Cook)

Mr. Cook distributed an enrollment update containing information from the June 1st Admission's report and the June 6th Enrolled Headcount report. Enrollment indicators are positive and have been for a number of months. This is the first year in three years that the number for new students is up for the fall semester. A discussion followed on the enrollment update and contributing factors.

VIII. President's Report

President Greiner noted that we do not have a state budget and don't know when we will; hopefully by the end of June. We will begin work on a facilities masterplan, with Dr. McCullough leading this effort. Mike Turrentine has been appointed the new Dean in the West College of Business, replacing Jean Bailey who is retiring. A candidate is on campus as we speak to interview for Stephanie Hooper's position. WLU track standout javelin thrower, and two-time all American Alexis Montes, placed 7th in the NCAA Division II Outdoor National Championship Meet at the IMG Academy Complex. Alexis has been invited to the Olympic trials in Oregon and she plans on attending. Chris Carder will be retiring at the end of this month from the Foundation.

IX. Finance Report

Ms. Hooper stated that this will be her last Board meeting; the entire group wished Stephanie well in law school. There is no finance report since we still have no State budget. Regardless of what happens with the budget cuts, we feel we are prepared to react and manage a balanced budget for next year. Pressure is on the legislators and the ripple effect of cutting higher education. A scorecard is in the works for the next Board meeting, with a metrics that can be added to, although it is currently pretty heavy. A discussion followed on the various state reports you can review on enrollment and other higher education information.

X. Board Items

A. Election of Officers*

As Chair of the Nominating Committee, Mr. Carter stated that the Committee met and developed a slate of candidates, noting their due diligence that the candidates were willing to serve. The slate is: George Couch, Chair, Les DeFelice, Vice Chair, and Patrick Ford, Secretary. This is a one-year annual appointment.

On motion by Richard Carter and seconded by Jack Adams, nominations for officers were closed.

On motion by Jim Stultz and seconded by Joe Carey, it was unanimously adopted by the West Liberty University Board of Governors to approve the slate of officers of George Couch, Chair, Les DeFelice, Vice Chair, and Patrick Ford, Secretary.

B. Tentative Schedule of Meetings July 2016-June 2017*

On motion by Jim Haizlett and seconded by Richard Carter, it was unanimously adopted by the West Liberty University Board of Governors to approve the Schedule of Meetings for July 2016 – June 2017.

C. RN to BSN Program Tuition*

The Board of Governors is asked to approve a special rate for the Nursing to RNs who wish to earn a BSN. A special rate was approved by the Board of Governors and the HEPC in 2011 for this program. An hourly rate is charged to each student, regardless of residency status.

On motion by Jim Stultz and seconded by Rhonda Tysk, it was unanimously adopted by the West Liberty University Board of Governors to approve a special rate for the Nursing to RNs to earn a BSN.

D. MAEd Grant-Sponsored Graduate Tuition*

The Board of Governors is asked to approve a reduced graduate tuition rate of \$60 per credit hour for specific Special Topics courses in the Master of Arts in Education Program. These courses are externally funded and offered at no cost to WLU. They can be counted only as free electives toward the MAEd program and only one such course may be counted toward the degree. Students must have been accepted into the MAEd program.

On motion by Richard Carter and seconded by Jim Haizlett, it was unanimously adopted by the West Liberty University Board of Governors to approve a reduced graduate tuition rate of \$60 per credit hour for specific Special Topics courses in the Master of Arts in Education Program.

E. Roadworthy Cabins*

Gary West currently owns six cabins near the Gary E. West Event Center. The University would lease the cabins and rent to our students. Housing currently has a need for this type of housing with waiting lists for University Place I and II. The Board of Governors is asked to approve the lease terms, which must also be approved by the Attorney General's Office.

On motion by Richard Carter and seconded by Jack Adams, it was unanimously adopted by the West Liberty University Board of Governors to approve leasing the cabins from Gary West to rent to our students, following approval of the Attorney General's Office.

F. Annual Graduate Degree Report*

On motion by Jim Stultz and seconded by Rhonda Tysk, it was unanimously adopted by the West Liberty University Board of Governors to approve the Annual Graduate Degree Report for Academic Year 2015-16.

G. Revised Organizational Structure*

President Greiner presented a revised organization chart, which will again need updated. The Athletic Director resigned from the position today, but not from the University. A change will be made to that position July 1st. With the new Vice President for Finance and Administration coming on board, which essentially does both finance and operations, the Chief of Operations position was eliminated.

On motion by Rhonda Tysk and seconded by Richard Carter, it was unanimously adopted by the West Liberty University Board of Governors to approve the revised organizational structure.

H. Major Closures and Additions*

(a) Closure of Pre-Professional AT Major

The Board of Governors is asked to approve the closure of the Pre-Professional major in the BAS Athletic Training Program. This closure makes possible more efficient use of available resources. Students have other available options for pre-professional preparation. Dr. Crawford noted that there are no students enrolled in this major.

On motion by Rhonda Tysk and seconded by Richard Carter, it was unanimously adopted by the West Liberty University Board of Governors to approve the closure of the Pre-Professional major in the BAS Athletic Training Program.

(b) Closure of MAEd Tracks

The Board of Governors is asked to approve the closure of the Master Teacher and Entrepreneurship tracks in the MA Education Program. With the inception of alternative certification for teachers, the Master Teacher track is no longer viable. The Entrepreneurship track has not been populated with students for several years and was started with grant funding that is no longer available.

On motion by Jim Stultz and seconded by Joe Carey, it was unanimously adopted by the West Liberty University Board of Governors to approve the closure of the Master Teacher and Entrepreneurship Tracks in the MA Education Program.

(c) Addition of Major to CEP

The Board of Governors is asked to approve the addition of the Teaching English and Global Education major in the BA Community Education Program. This will be the seventh major in the program.

On motion by Jim Haizlett and seconded by Richard Carter, it was unanimously adopted by the West Liberty University Board of Governors to approve the addition of Teaching English and Global Education as a major in the BA Community Education Program.

XI. Information Gathering

It was suggested to invite Ron Witt to the next Board meeting to lay out future plans for Alumni and Community Engagement. Jason Koezler will also be invited to present plans for Institutional Advancement.

XII. Possible Executive Session

None.

XIII. Actions Emanating from Executive Session

None.

XIV. Next Meeting Date – Wednesday, August 10, 2016

XV. Adjournment

On motion by Jim Stultz and seconded by Rhonda Tysk, the meeting adjourned at 5:20 p.m.

George Couch _____
Chair

Patrick Ford _____
Secretary