

**West Liberty University  
Board of Governors**

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**Executive Committee  
Minutes  
August 3, 2011**

**Executive Committee Members:** Richard Carter

**WLU Administrators:** Robin Capehart, John Davis, John McCullough

**General Counsel:** John Gompers

1. Vice Chair Carter called the meeting to order at 8:08 a.m.
2. BOG Business – The next Board of Governors meeting will be held in the Alumni Wall of Honor conference room at 3:00 p.m. on Wednesday, August 17, 2011. The BOG Finance Committee may meet at an earlier time. The standard meeting time is being changed due to other important events involving President Capehart and possibly other BOG members.
3. Enrollment Update – President Capehart stated that our latest figures show the University running about fifty students ahead of the comparable date a year ago, with the final fall enrollment projected to be between 2,750 and 2,800 students, which will represent our largest enrollment in many years.
4. Human Resources Change of Report – President Capehart explained the rationale behind the need for the Vice President of Human Resources to report directly to the President. This administrative alignment was strongly recommended by HEPC Vice Chancellor for Human Resources Dr. Shenita Brokenburr.
5. Textbook Affordability Policy – John Davis provided an explanation of the details associated with the proposed changes, some of which are resulting from actions at the federal and state levels.
6. Policy Proposals and Review of BOG Policies – President Capehart and John Davis discussed the need to facilitate the policy-review process, and they will meet with Mr. Carter, Mr. Gompers, Mr. Couch, Mr. Joseph, and Jack Wright to undertake an initial review of at least three BOG policies.
7. Strategic Plan Update – President Capehart and John McCullough stated that the University's revised and updated Strategic Plan for the 2011-12 FY would be discussed at the BOG meeting; formal action will not be required on the part of the Board.
8. Calendar of Events – President Capehart identified the BOG meeting on August 17, 2011, the New Faculty Investiture and Student Convocation on August 22, 2011, the Opening Convocation on August 24, 2011, and the Business Summit at The Greenbrier on August 31, 2011 as important events.
9. President's Report – Robin Capehart provided an update on (1) the single comprehensive campus report to BOG (incorporating the departmental/unit reports) and (2) an upcoming review of all BOG and University policies.

10. Executive Session – President Capehart asked for a motion to move to executive session.

Pursuant to WV Code § 6-9A-4, a motion was made to retire to executive session. Following discussion in executive session, a motion was made to rise from executive session.

11. Meeting adjourned at 8:40 a.m.

Brian Joseph \_\_\_\_\_  
Chair

George Couch \_\_\_\_\_  
Secretary