

**West Liberty University
Board of Governors**

**Academic Affairs Committee
Minutes
April 1, 2025**

Attendance: Robert Kreisberg, Tom Cervone, Jenna Maguire, Will Turani, Katie Kacmarik

Unable to Attend: None

Administration/Faculty/Staff/Guests: Tim Borchers, Cathy Monteroso, Sarah West, Cyndi Galloway

1. Call to Order/Roll Call

Tom Cervone called the meeting to order at 9:00 AM.

2. Approval of Minutes

January 28, 2025

On a motion by Robert Kreisberg and seconded by Jenna Maguire, the Academic Affairs Committee minutes of January 28, 2025, were approved.

3. Learning Management System

The institution is transitioning to the Canvas Learning Management System and on April 17th all classes will be cancelled on so that training for Canvas will be provided, including a remote option for participants. Full implementation of Canvas is scheduled for Fall 2025, with the PA and MAED programs beginning their rollout in May 2025. April 18th will be observed as the Spring Holiday for students.

4. Program Review Summary

A summary of the Program Review Report was provided. Several academic programs were reviewed this year, and while no formal vote was taken within the committee, there seemed to be general consensus that all reviewed programs will move forward. Sarah West presented five-year enrollment data, emphasizing that the number of awarded students reflects the number that needs to be replaced to maintain program viability. The Assessment Committee conducts the initial review of programs, and the Program Review Committee evaluates the reports generated by the Assessment Committee.

5. Micro-Credential HEPC

The institution continues to collaborate with the Higher Education Policy Commission (HEPC) on the development of MicroCredentials. The HEPC has approved funding for the use of Credly for digital badging, a significant advancement in the microcredentialing initiative. The setup cost is approximately \$3,000, which allows the institution to distribute a set number of badges without purchasing its own badging system. These badges can serve as a form of digital marketing, as they will feature the institution's logo and can be shared electronically by recipients on platforms such as LinkedIn. Some badges will be renewable upon expiration. This initiative may also help the institution engage with non-traditional learners. It was noted that approximately 80% of students nationwide are employed while pursuing their education. The microcredentialing effort aims to support these students by helping them advance in their current jobs while attending school. Katie Kacmarik suggested that a microcredential focused on various aspects of AI would be a valuable addition to the offerings.

6. Other Discussion

None.

Adjournment:

Katie Kacmarik motioned to adjourn the meeting with a second from Robert Kreisberg. The meeting adjourned at 9:20 AM.

Minutes submitted by: Cyndi Galloway