

**West Liberty University
Board of Governors**

**Academic Affairs Committee
Minutes
January 17, 2024**

Attendance: Jenna Maguire, Robert Kreisberg, Tom Cervone

Unable to Attend: Rich Lucas, David McKinley

Administration/Faculty/Staff/Guests: Tim Borchers, Cathy Monteroso, Cyndi Galloway

1. Call to Order/Roll Call

Tom Cervone called the meeting to order at 9:03 AM.

2. Approval of Minutes

November 28, 2023

On a motion by Robert Kreisberg and seconded by Jenna Maguire, the minutes of November 28, 2023, were approved.

3. Welcome and Professional Development Overview

Cathy shared an update on the University Welcome and Professional Development Sessions. Discussion took place about concealed carry and Tom shared some notes about how this works at his University in TN. Robert noted that he thought Arnett Hall was excluded from carry. Tim responded that only certain areas of the building will be off limits.

4. Student Success Center move to the Library

Cathy shared that the Student Success Center officially moved to the Library. A grand opening will be held later this semester. The center has already seen an increase in use.

5. 5-year Program and Annual Review and Annual Planning -Cathy Monteroso

Cathy shared the 5-year program reviews are due to the Assessment Committee by February 1st and submissions are done through LiveText. Annual Planning is due to the Program Review & Annual Planning Committee by February 1st.

6. Aviation Update

We received approval from HEPC and we're at the HLC level now. The intent is still to plan a Fall 2024 start with a class of possibly 20 students.

7. EdD Cohort Program Update

We are at 8 students in the first cohort now and 20 students will be interviewed soon for the second cohort.

Adjournment: Tom Cervone motioned to adjourn the meeting with a second from Robert Kreisberg.

The meeting adjourned at 9:36 AM.

Minutes submitted by: Cyndi Galloway