

Meeting Minutes  
Executive Committee Board Meeting

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Wednesday, October 19, 2022

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Meeting called to order at 3:08 p.m.

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The following member(s) were present:

Jack Adams  
Rich Lucas  
W. Franklin Evans  
David H. McKinley (Zoom)  
Arlene Brantley  
Ryann Quinn  
Stephanie Shaw  
Stephanie Hooper  
Monique L. Akassi  
Jamie Evick (Zoom)

Recorded by: Dr. Monique L. Akassi

### **Old Business**

### **New Business**

- Homecoming week and lots of activities scheduled.
- Today is tent day; contestants running for Homecoming Mr. and Mrs. have tents set up.
- An inaugural Wall of Oppression was also presented by SGA and the Office of Diversity, Equity, and Inclusion. Students wrote oppressive words that they have been exposed to or witnessed on bricks, and a wall was formed. Then, students knocked down the wall as a symbol of dismantling oppression on campus and building a bridge of unity instead for all.
- On Friday, October 21, 2022, the West Liberty University Foundation will meet downtown at 1:30 p.m. Moreover, at 6:00 p.m. Donor Recognition Banquet and Program. The program is at 6:45 p.m.
- Saturday, October 22, 2022, there will be a Hall of Fame Breakfast. It will start at 8:30 a.m. in the library and then the tailgate parade, which has been sold out.
- West Liberty University National Alumni inaugural meeting will take place on Saturday, October 22, 2022, to engage alumni. A Board has also been identified, as well as dues-based membership will also be established; this meeting will be virtual on Friday at 11:00 a.m.
- VP for Student Affairs and Enrollment is still underway. The first candidate presented on Monday. A second candidate will present tomorrow. Then, other interviews will take place November 9<sup>th</sup> and 10<sup>th</sup>.
- The proposed Doctor of Education has been presented by Dr. Monteroso, and the proposal has also been presented to all divisions— including the Academic Affairs committee and the Board of Governors. The Academic Affairs Committee has reviewed the proposal. This is an action item, so she will bring forth.
- Upon presenting the official proposal to HEPC, they will require information about tuition, budget for the proposed Doctor of Education, which the BOG can find in the packets provided today at the Executive Committee.
- Hired a new Dean of Library; his name is Mr. Roger Getz. He will start in December 2022.
- The audit for HEPC's deadline was October 15, 2022. West Liberty University submitted everything in a timely fashion and now waiting on the auditors, CLA. WVA nor Glenfield State have received feedback yet, in addition to West Liberty University. So West Liberty University is still waiting on feedback from the audit. Governors' office was calling because some institutions did not submit information; however, this was not West Liberty University's fault, along with other institutions—for WLU did their due diligence; and the final report is due at the end of the month.
- CLA made a request last week, and West Liberty University delivered the information in 30 minutes; so late submissions have not been an issue for West Liberty University, regarding request made by CLA. It took a day to respond. CLA has recently had some staffing issues that have perhaps contributed to late responses.
- There was a follow up email two weeks ago. There is usually a phone call made before submissions; and a call is made before signatures made.
- Ms. Hudson has been diligent with submitting requests made by HEPC.

- Enrollment is down, but there are increases in new students, transfers, housing, and graduate students. However, West Liberty University must work on retaining students from upper classmen.
- West Liberty University has had discussions regarding Opioid prevention; as a result, West Liberty University will provide Narcan antidote and lock boxes to administer to students; and WLU will provide lock boxes by the student union, police office and the nursing station. RA's will be trained. WLU hasn't had any documented experiences. There have been concerns regarding a negative image at West Liberty University if the lock boxes are installed; however, other institutions have lock boxes as well.
- There is an opioid issue in Wheeling; hitherto, West Liberty University will continue to be proactive, prepared, and aware for the future.
- There are four legal cases that President Evans and Attorney Hooper are dealing with currently. Three of the cases are employees; two are former employees; and one involves a student. The cases range from discrimination, age discrimination, an evaluation issue from a faculty member, and a harassment case.
- Ms. Hudson will share later information from finance. So far things are up to par. West Liberty University currently has a \$165,000 deficit this year, in comparison to the \$2.7 million deficit from last year that was inherited from the previous administration. Housing is not problematic; and things are on target with the budget.
- Ohio County Governor meeting. Mr. Koegler and Mr. Carl are still working on negotiations regarding the Highlands Center, and there is an upcoming meeting with Mr. Abraham—with an intent to get the monthly lease cost down by a third. West Liberty University is looking at reducing the space to lower the monthly cost for the university. The lease affords opportunity to get out; we are 15 years in the lease, drop from 30k to 10k per month by 2023, which will impact the budget significantly.
- Next Tuesday West Liberty University will host their annual event for CPAs; and there will be approximately 100 CPAs there to take advantage of our continued education offerings.
- President Evans was thanked by Chairman Lucas for staying on top of things.
- Meeting Adjourned at 3:27 p.m.

Respectfully submitted,



Dr. Monique L. Akassi