

**West Liberty University
Board of Governors**

**Minutes
September 13, 2022**

Attendance:

Jack Adams, Michael Baker, Arlene Brantley, Sydney Burkle, Richard Carter, Thomas Cervone, Ryan Glanville, Richard Lucas, David McKinley, Jason Metz, Stephanie Shaw

Unable to Attend:

Jamie Evick

Administration/Faculty/Staff:

Mary Ann Edwards, Jake Flatley, Stephanie Hooper, Jeff Jenkins, Ryan Quinn, Maureen Zambito

I. Call to Order/Roll Call/Quorum and Mission Statement

Chair Lucas called the meeting to order at 4:02 p.m.

II. Presidential Search Timeline/Process*

Chair Lucas distributed the tentative presidential search process timeline and breakdown committee members and additional members per policy. Barring anything similar to COVID, there should be no problem staying within the timeline. While reviewing the timeline, Chair Lucas read from WLU Board of Governors Policy No. 1: Presidential Search and Selection, and also from the WV HEPC Series 5 Guidelines for Governing Boards in Employing and Evaluating Presidents.

The search committee automatically includes all 12 members of the Board of Governors, with the addition of one staff, faculty, student, member of the WLU Foundation, Inc. board, and WLU Alumni Association board. We are to elect a chair and vice chair of the search committee, who must be governor appointed members of the board, which eliminates the student, faculty, and staff representatives. We also have the option to enter into a contract with a professional search consultant or firm.

A discussion followed with regard to virtual options. Virtual options will be available for all meetings and most likely be used when narrowing the search. It was also noted that all search committee meetings are to be noticed with the WV Secretary of State like any other state meeting.

A lengthy discussion followed with regard to the use of a search firm or consultant and the expense involved, where the position should be advertised, how previous searches were handled, criteria,

On motion by Michael Baker and seconded by Richard Carter, it was unanimously adopted by the West Liberty University Board of Governors to approve the estimated presidential search process timeline.

III. Establish Presidential Search Committee*

As stated by Ms. Hooper, 12 members of the committee are automatically seated with the members of the board of governors. The chair and vice chair are to be appointed from the nine appointments made by the Governor. Additional members of the committee should be from the WLU Foundation Board, Alumni Association, staff member, faculty member, and member of the president's cabinet. The suggestion was made that the additional staff member should be a dean.

The Presidential Search Committee membership will include:

- Jack Adams
- Michael Baker
- Arlene Brantley
- Sydney Burkle

- Richard Carter
- Tom Cervone
- Jamie Evick
- Ryan Glanville
- Rich Lucas
- David McKinley
- Jason Metz
- Stephanie Shaw
- John Dolan, WLU Foundation
- Dan Joseph, WLU Alumni Association
- Katie Cooper, Staff/President's Cabinet

On motion by David McKinley and seconded by Ryan Glanville, it was unanimously adopted by the West Liberty University Board of Governors to adopt the stated Presidential Search Committee members with additional members to be selected at the next Presidential Search Committee meeting.

A nomination was made for Thomas Cervone to act as Chair and David McKinley to act as Vice Chair of the Presidential Search Committee. Both individuals are willing to accept their role and are a good combination of academia and business.

On motion by Rich Lucas and seconded by Jack Adams, it was unanimously adopted by the West Liberty University Board of Governors to elect Thomas Cervone as Chair and David McKinley as Vice Chair of the WLU Presidential Search Committee.

IV. Adjournment

On motion by Richard Carter and seconded by Jason Metz, the meeting adjourned at 5:02 p.m.

Richard Lucas _____
Chair

Jamie Evick _____
Secretary