

**West Liberty University
Board of Governors**

**Executive Committee
Minutes
December 5, 2024**

In Attendance: Mike Baker, Tom Cervone, Rich Lucas, David McKinley

Others in Attendance: Tim Borchers, Cyndi Galloway, Jacob Manning

Unable to Attend: None.

The meeting was called to order at 10:04 AM

1. Approval of Minutes-October 3, 2024

On motion by Mike Baker and seconded by Rich Lucas, the West Liberty University Executive Committee unanimously approved the minutes of October 3, 2024.

2. Action Item: Recommendation for Approval of BOG Policies 1, 2, and 9

Dr. Borchers reviewed the proposed changes to BOG Policies 1, 2, and 9, noting that all modifications were minor and based on updates from the Higher Education Policy Commission (HEPC). No comments were received during the 30-day campus comment period. The Executive Committee is being asked to advance these policies to the Board of Governors (BOG) meeting on December 18th for final approval.

3. Easement Agreement with Utica East Ohio Midstream Services, LLC

Discussions are underway to negotiate a better rate for the proposed pipeline easement after a recommendation from the Governance Committee. The current rate is \$50 per linear foot, with the possibility of increasing it to approximately \$75 per linear foot. Efforts are being made to expedite these negotiations so that the agreement can be presented for approval at the December 18th BOG meeting.

4. Review Items for the December 18th BOG Meeting

• Campus Master Plan Development Strategy

Dr. Borchers emphasized the requirement to update the Campus Master Plan, focusing on facility improvements for the upcoming year. He shared the plan's goals with the committee and will present a revised draft at the December 18th meeting following a review by the University Planning Committee (UPC) on Friday.

• Strategic Plan Metrics

The committee will discuss strategic metrics with the UPC to ensure alignment with key institutional objectives such as student enrollment, budget projections, and engagement. Additional details will be shared during the December 18th meeting.

• IMPACT Report 2024 Draft

Dr. Borchers presented a draft of the IMPACT Report 2024, highlighting the institution's community contributions. Once finalized, the report will be shared with the BOG. Plans are underway to meet with state legislators in January to present the report and discuss its findings.

- **External Funding Initiatives**

Dr. Borchers provided an update on efforts to identify external funding opportunities. Recent discussions with campus groups have yielded ideas, and a meeting with Senator Capito in Washington, D.C., underscored potential funding avenues.

5. Other

Policy 2: Presidential Evaluation and Timeline

Dr. Borchers reviewed the timeline for the presidential evaluation process as outlined in Policy 2. He recommended selecting a committee during the December 18th BOG meeting. Key dates in the timeline include:

- a. Submission of the Statement of Assessment by January 14th
- b. Campus visit, interviews, and open forums on February 19-20
- c. Committee report due by April 2nd
- d. Oral report at the April 16th BOG meeting
- e. Follow-up discussion at the May 29th Executive Committee meeting
- f. Final report to the BOG on June 11th

This recommendation will be added as an action item for the December 18th agenda.

Metro Rate

The proposed Metro Rate will also be included on the December 18th BOG agenda for discussion and approval.

6. Adjournment

Tom Cervone motioned to adjourn the meeting with a second from Mike Baker. The meeting adjourned at 10:33 AM.

Minutes submitted by: Cyndi Galloway