

WLU Board of Governors

Regular Meeting

Wednesday, December 18, 2024 – 4:00 p.m.

Location: Shaw Hall Board Room

Meeting ID: 939 1470 2671

Passcode: 366147

- I. Call to Order/Roll Call/Quorum and Mission Statement**
- II. Introductions**
Jared Clark & Phil Lingat, CliftonLarsonAllen—FY24 Audit Results
- III. Public Comment** Description: Up to 10 individuals may sign in to speak in open session for three minutes each. The sign-in sheet will be available from Cyndi Galloway fifteen minutes prior to the meeting until the noticed start time.
- IV. Agenda Order (Board may move to change order of consideration)**
- V. Approval of Minutes***
 - A. Minutes of the Full Board October 16, 2024* (pgs. 3-9)**
- VI. President's Report (pg. 7)**
- VII. Reports**
 - A. Academic Affairs (Monteroso, pg. 8-9)**
 - B. Student Affairs/Enrollment (Cooper, pgs. 10-11)**
 - C. Physical Plant/IT (Rodella, pgs. 12)**
 - D. Athletics (Forshey, pgs. 13)**
 - E. Fiscal Affairs (Hudson, pgs. 14)**
 - F. Foundation (Delk, pgs. 15)**
 - G. Faculty (Kreisberg)**
 - H. SGA (Maguire)**
 - I. Staff (Karas)**
- VIII. Board Items for Approval***
 - A. Policies 1, 2, 9**
 - B. FY 24 Audit**
 - C. Campus Master Plan Development Strategy**
 - D. Closure of Psychology 3+3 Bachelor of Science/Master of Clinical Psychology**
 - E. Easement Agreement**
 - F. Metro Tuition Rate Expansion**
 - G. Presidential Evaluation Committee and Process**
- IX. Discussion Items**
 - A. Strategic Plan Metrics**
- X. Information Gathering** (Members may ask questions or gather information to prepare for future agenda items without general discussion or action at this meeting.)
- XI. Next Meeting Date – Wednesday, February 12, 2024**
- XII. Adjournment**

**West Liberty University
Board of Governors**

**Minutes
October 16, 2024**

Attendance: Rich Lucas, Mike Baker, Katie Kacmarik, Lou Karas, Robert Kreisberg, Erika Storch, Jenna Maguire, Stephanie Shaw, David McKinley, Tom Cervone, Will Turani

Unable to Attend: Jamie Evick

Administration/Faculty/Staff/Guests: Tim Borchers, Lori Hudson, Joe Rodella, Cathy Monteroso, Betsy Delk, Jacob Manning, Joe Rodella, Katie Cooper, Brad Forshey, Cyndi Galloway, Ann Saurbier

I. Call to Order/Roll Call/Quorum and Mission Statement

Mike Baker called the meeting to order at 4:01 p.m. and a quorum was established.

II. Introductions

None.

III. Public Comment

None.

IV. Agenda Order (Board may move to change order of consideration)

V. Approval of Minutes*

A. Minutes of the Full Board August 14, 2024*

On motion by Robert Kreisberg and seconded by Rich Lucas, it was unanimously adopted by the West Liberty University Board of Governors to approve the minutes of the full Board of August 14, 2024.

VI. Oath of Office-Swearing in new board member, Will Turani

Will Turani read and signed the Oath of Office.

VII. President's Report

Strategic Plan: The complete, final strategic plan document was shared, along with initiatives for 2024-25. Metrics for these initiatives are being discussed across campus. Updates on annual initiatives will be presented at future BOG meetings.

Leadership Development Program (Aspire U): The program, led by Melissa Carrol and Dr. Borchers, involves 12 employees meeting monthly for 5 hours. The first meeting focused on leadership styles and StrengthsFinder assessments, while upcoming sessions will cover emotional intelligence and analytical prowess, with Ken Britt as a guest speaker.

RISE Up Workforce Initiative: Dr. Borchers discussed efforts to connect K-12 education, higher education, and the workforce. Multiple meetings have been held with local employers, and an event will be held at Waterfront Hall to connect the creative sector, internships, and job opportunities. Other business sector meetings are being considered, with participation from Wheeling University, Bethany, WVNCC, and several local schools.

Great Colleges Survey: Professional development, performance management, and communication were identified as areas of concern. Plans are being developed to address these areas.

Coffee with Cabinet: A monthly opportunity for faculty and staff to meet with cabinet members to discuss various topics. Upcoming topics include the contribution margin and a legislative update.

External Fundraising: Meetings are being held across campus to gather ideas for external funding. The goal is to increase the resource base and pursue federal funding opportunities.

EAB: The university is working with EAB on multiple initiatives, including financial aid optimization and marketing strategies.

VIII. Board Reports

A. Academic Affairs (Monteroso)

Aviation Program: The FAA site visit is scheduled for 11/8, and 12 students are enrolled, with flight training set to begin soon.

Dual Enrollment: New pathways in Health Sciences and Business are now available.

WV Rocks: The university is participating in a pilot with WV Rocks, where students are taking courses with other institutions, including a history course.

Course Sharing: Exploring options to share courses with other institutions.

Micro-Credentials: Through RISE, we've heard that communication skills are a major need. We're exploring small, skill-based credentials, such as communication badges, to help students develop and showcase specific competencies. This could be a flexible and convenient way to sustain students.

B. Student Affairs/Enrollment (Cooper)

Katie Cooper reported a current headcount of 2,298, with 1,496 undergraduate FTE. Housing and meal plan revenues are slightly down, but this was anticipated due to the Hughes Hall wing closure. Spring 2025 applications and acceptances are currently down, prompting increased efforts in student and parent communication.

Metro Scholarship: As part of our Financial Aid Optimization, the university is transitioning from the "Metro Rate" to a "Metro Scholarship" as a marketing tool to increase enrollment and revenue. The new scholarship will be reflected in the budget for the Spring BOG meeting. Other financial aid strategies include limiting full Elbin Scholarships and offering smaller, targeted scholarships to students who might otherwise receive no aid.

EAB has also recommended limiting the number of full Elbin Scholarships, which would allow the university to offer smaller scholarships (e.g., \$500 annually) to students who might otherwise receive no scholarship. If a new county is added to the metro rate, BOG approval would be required.

The university is also awaiting further recommendations from EAB regarding our test-optional policy.

Health/Science Open House: A Health/Science Open House will be held on November 1, which will showcase health labs. This is a new type of recruiting event for us and will potentially expand to other fields.

C. Physical Plant/IT (Rodella)

Natural Gas Incident: AEP contractors accidentally hit a gas pipe during scheduled upgrades, resulting in a temporary closure of some buildings. The situation was cleared within three hours, with assistance from local EMS and fire departments.

AACC Construction: The university received an additional \$276K for the AACC project, with construction expected to finish by early January, weather permitting.

Hughes Hall: Repairs are underway due to cracking in one section of the building, with completion expected by mid-to-late December.

Campbell Hall: The 4th-floor expansion project is scheduled for completion in December, adding a new lab.

HVAC and Electrical Projects: HVAC system upgrades are in the design stage and are set to begin in the spring. An electrical upgrade will be completed in 2-3 weeks.

D. Athletics (Forshey)

The Athletic Hall of Fame Ceremony was held on 9/14.

Scott Nolte was hired as the new Sports Information Director.

Two high school football games have been hosted on campus.

New equipment, including a camera, lens, and drone, has improved the quality of social media content.

Collaboration with the Wheeling Lions Club has led to mentorship and sponsorship opportunities for local homeschool families.

E. Fiscal Affairs (Hudson)

As of 9/30, enrollment has been verified at 1,496 undergraduates, with graduate tuition and fees on target. Lori reported on dual enrollment numbers and noted that we've received the first quarterly appropriation.

The PEIA Insurance Premiums increase was not funded by the state, but leftover funds (\$730K) were allocated to WLU. These funds are being used for various campus improvements.

The Audited Financial Statements were submitted to HEPC and we received a clean opinion with no findings. A full report will be shared at the December meeting.

F. Foundation (Delk)

The foundation has raised over \$2 million in revenue.

The foundation's FY24 audit was clean, with no comments or findings.

The foundation is planning an annual fund mailing and celebrating its 60th year.

Upcoming Events: Tri-State Tax Institute on 10/29 and Scholarship Day on 10/30. The Day of Giving will be held on 3/26 and a Foundation Board Meeting on 10/18 and the President's Recognition Banquet that same evening.

G. Faculty Representative (Kreisberg)

Robert shared a list of faculty shout-outs and added that Leslie Quinn secured a WV NASA grant to support homeschooled students.

Concerns were raised about the transition from Google to Microsoft and the upcoming changes to the learning management system.

H. SGA Representative (Maguire)

The SGA is focused on building campus culture and goals, including the addition of college-specific senator positions.

Luke Sweat was named chairman of the WV Advisory Council of Students.

Homecoming Week is being planned with a Broadway musical theme, including serenades, a pep rally, community service day, and two after-party options.

I. Staff Representative (Karas)

Employee of the Month: Matthew McKinney was selected as September Employee of the Month.

Nominations for Staff Awards are being accepted through November 1st, with awards being presented in January.

Lou also mentioned a Book of Hours manuscript was found in the library, which is currently being researched/verified.

IX. Board Items for Approval*

None.

X. Discussion Items

BOG Policies 1, 2, and 9.

Jacob Manning gave a brief overview of Policies 1, 2, and 9. Minor updates to these policies have been made based on HEPC language and processes for presidential searches. These policies will be shared for 30-day comment across campus before being brought back to the BOG for approval in December.

XI. Information Gathering: None.

XII. Executive Session

(In accordance with Section 6-9A-4 of the West Virginia Code, To avoid the premature disclosure of an honorary degree, scholarship, prize or similar award; and To discuss any matter which, by express provision of federal law or state statute or rule of court is rendered confidential).

Pursuant to WV Code § 6-9A-4, at 5:16 PM, a motion to retire to executive session was made by Robert Kreisberg and seconded by Lou Karas; motion passed unanimously.

A motion to rise from executive session at 5:37 PM was made by Mike Baker and seconded by Robert Kreisberg; motion passed unanimously.

XIII. Adjournment

On motion by Jenna Maguire & seconded by Lou Karas, the meeting adjourned at 5:37 p.m.

David McKinley _____
Chair

Tom Cervone _____
Secretary

Minutes submitted by: Cyndi Galloway

**President's Report to Board of Governors
December 18, 2024**

1. Update on Strategic Initiatives

- The University Planning Committee has been meeting. This committee will monitor implementation of the plan and make recommendations for future initiatives.
- Report on Specific Strategic Initiatives:
 - a) Micro-credentials (Cathy Monteroso)
 - b) Strategic Enrollment Management (Katie Cooper)
- We have chosen the general topic for our Quality Initiative. This is a project we have to work on over the next several years prior to our Higher Learning Commission visit. We will be developing an integrated career development program for students. We will help them find their “why” early on, then develop the skills to get the job they want, and then help them find internships and placement opportunities upon graduation.
- We have reviewed with the UPC a set of metrics for the strategic plan for further discussion at the BOG meeting.
- Board members have received a draft version of the 2024 Impact Report, which is one way of measuring our strategic planning goals. This document will be shared with external stakeholders to communicate the value of the University to the community, state, and region.
- The External Funding Task Force has met with 11 stakeholder groups this fall. We will be having second-round meetings to identify projects for external funding, whether from federal or state sources or private individuals or foundations.

2. Other Activities and Accomplishments

- President Borchers attended alumni events in Columbus, OH and Washington, DC.
- President Borchers, along with VPs Monteroso and Cooper attended EAB's Ignited Conference in Washington in November.
- We have held three RISE events since the last meeting:
- RISE UP networking event with Creative professionals on October 23.
- RISE Monthly meeting featuring internship discussion on November 1
- RISE UP networking event with Human/Social Services professionals on December 12.
- We have hosted 10 events at Colonial Heights this fall, including dinner with students for Thanksgiving.

3. Personnel Items at the Cabinet Level

- None at this time

4. Action Items

- Board Policies 1, 2, 9
- Metro Rate expansion
- Easement Agreement
- Financial Audit
- Campus Master Plan Development Strategy
- Committee for President's evaluation

Respectfully submitted by: Tim Borchers, President

Academic Affairs Report to Board of Governors December 18, 2024

1. Program Review

As part of the program review, we worked with a national accounting firm, CLA, to determine the contribution margin for each program. This is based on 2023-24 data; tuition, fees, room, and food revenue for students are included for the courses in which they were enrolled. Waivers are subtracted from tuition revenue. For the 2023-24 review, GA waivers are removed from programs if the GA is not serving in that program. For example, a Housing GA who is enrolled in the MBA program. Costs for faculty, department administrative assistants, and the department budget are included. Other indirect costs, such as the library, facilities, utilities, and non-departmental administrative staff, are not included. The contribution margin is calculated in two ways: by Student and by Department. By Student, all credits students in a particular program are taking, and the costs to deliver that education. By Department, all credits taught by the particular program, whether for majors or non-majors. For instance, a department that has few majors but teaches many General Studies students will have a lower by student contribution margin than it will by department contribution margin.

Five-Year Program Reviews submission deadline February 1; the following programs are being reviewed:

1. Speech Pathology BS
2. Biology BS
3. Dental Hygiene AS/BS
4. English BA
5. Nursing BSN
6. Digital Media Design BS
7. Visual Communication BS

2. Aviation

The HLC Site Visit was completed on November 8, 2024. On November 19, we received the Additional Location Confirmation Visit Report and approval, which completes the approval process for the Aviation Program. Twelve students are in the program this fall, and all have started the flight component of their coursework.

3. Learning Management System

The WLU Center for Teaching, Learning, and Online Education will implement the new learning management system, Canvas, in the fall of 2025. The platform will be introduced at the January Welcome Professional Development Day, and a campus-wide training session is scheduled for April 17.

4. Micro-Credentials

A **micro-credential** is a focused, skill-based credential designed to validate proficiency in specific, in-demand competencies. Micro-credentials can be achieved through one course or a concise series of courses that deliver verified skills, knowledge, and applied experience. Micro-credentials at West Liberty University support career development, enhance academic learning, and improve student employment prospects by verifying competencies in specialized areas relevant to industry and community needs.

The Micro-Credential Task Force at West Liberty University is charged with developing a strategic framework to incorporate micro-credentials as a core offering of the university, aligning with the institution's mission to empower students and prepare them for future success. This initiative will focus on developing flexible, relevant, and high-demand programs that cater to the diverse needs of our student population and the demands of the workforce while supporting the President's priorities of cultivating excellence, innovation, and continuous improvement in academic programs. The Micro-Credential Task Force will review and identify opportunities, develop micro-

credentials, align with general education and workforce needs, develop institutional policies and infrastructure, promote student opportunities, and explore partnerships with employers.

5. Personnel Items:

Dr. Sherri Theaker was appointed Dean of the College of Education and Human Performance.

6. Retention

Implementation of retention software Student Success & Engagement – Pilot will begin in the spring semester with implementation in the fall of 2025

Retention goal 71%

7. Action Items:

- Discontinue the Master of Arts in Clinical Psychology
- Discontinue Psychology 3+3 Bachelor of Science/Master of Clinical Psychology

Respectfully submitted by: Cathy Monteroso, Provost & VP for Academic Affairs

**Student Affairs & Enrollment Management Report to Board of Governors
December 18, 2024**

1. Enrollment

- a. Headcount
 - i. Overall headcount – Spring – 1875
 - 1. 8% increase over Spring 2023.
 - 2. Currently 80.6% Fall to Spring Freshmen retention.
- b. Fall 2024
 - i. Undergraduate Applications and Accepted Applications have been trending up by 15-20 year over year from Fall 2023.
- c. Financial Aid
 - i. Representatives took part in a statewide training initiative for High School Counselors focusing on the new, simplified FAFSA. Engagement via presentations and panels trained and informed over 50 local high school counselors.
- d. EAB
 - i. We have begun the Strategic Enrollment Planning with EAB. After a few initial conversations, they are impressed with our one on one, personalized approach during the recruitment and enrollment process. Katie Cooper will be attending EAB's Enroll Summit and Connected24 in Denver in January.
 - ii. We held a Student Affairs and Enrollment Management Differentiation workshop. Some of the trends that emerged that make WLU different than our competitors were our location, personalized touch as well as that our educational experience is "student centered, and student made" allowing students to development their interest in major fields as well as with organizations.
- e. Vision Point
 - i. We are still in the early stages of building our marketing and media plan with Vision Point. One of the focus areas will be Parent/Influencer outreach. We are currently focusing on website redevelopment and communication plan development to support this effort.

2. Student Affairs

- a. Student Counseling – January 1 contract start date with BetterMynd, a Teletherapy product to help support our students.
- b. Student Health is still seeing an increase in visits averaging 15-20 a day.

3. Student Life Sub Committee

- a. Activities – We continue to offer 7-8 activities weekly for on campus and commuting students ranging from Winterfest, free Zumba class, Christmas Bingo, and weekly shuttles.
- b. SGA Town Hall was held the week of Thanksgiving to wrap up the semester with additional feedback and communication to campus. Students submitted questions online and in person for the panel made up of Dr. Tim Borchers, WLU President; Katie Cooper, Vice President of Student Affairs and Enrollment Management; Doug Orr, District Manager for Aladdin Dining; Jenna Maguire, SGA President; and Derek Roehner, SGA Vice President. Common themes were meal swipe times and appreciation for the increase of communication to administration as well as bridging the gap between students and Shaw Hall.
- c. DEI
 - i. We hosted Bethlehem Elementary School for National Native American activities.
 - ii. International Education Month – originally a week of celebrations across campus has been extended to the entire month of November. This month is an important component to spread cultural awareness, give people the chance to explore new things and to provide a secure exchange between people from various backgrounds and cultures.
 - iii. Trans Day of Remembrance held on November 20th where students read names, lit candles, and joined together on the Quad in remembrance.

4. Staffing

- a. Professional Development
 - i. We have been able to offer limited professional development opportunities to some staff through state and regional agencies.
- b. Positions
 - i. Vacant – Admissions Operations Coordinator
 - ii. Vacant – Admissions Counselor

Respectfully submitted by: Katie Cooper, Vice President of Student Affairs and Enrollment Management

**IT and Physical Plant Report to Board of Governors
December 18, 2024**

I. Update on the KEY focus Areas

- **Building Access and Surveillance Upgrades**
 - Project to replace Building Access System Campus Wide and Enhance Campus Surveillance.
 - New processes commence at Spring Semester.
 - Campus communication in process.
- **Cyber Security**
 - System Upgrade - **Complete**
- **Campus Facility Plan**
 - Work Underway to Comply with HEPC-Series-12
 - Evaluation of Campus Master Plan – Preparing Update
- **WLU Data Security and Access Project**
 - Data Security Plan in Review
 - Investigating Report and Dashboard Structure

II. Other Matters of Focus

- **State Funded Deferred Maintenance Projects**
 - State has approved \$11.5 million for WLU
 - Fine Arts Roof (small section) Needs funded. Negotiating with AT&T.
 - HVAC Remediation
 - Final Design In Progress
 - Buildings Improved:
 - ASRC
 - Fine Arts / Media Arts
 - Student Union
 - Blatnik
 - Control Systems – Several Buildings
 - Replacement Work Spring 2025
 - Doors and Windows
 - Awarded \$1M.
 - Awaiting Bid Responses
- **Aviation Program**
 - Gary West Aviation Center – Design Work in Progress
 - Simulators Ordered – 8 – 10-month lead time
- **Aquatic Conservation Center- New Facility**
 - On the site of the West Events Center
 - Substantial Completion 12/16/24
 - Opening Summer 2025
- **Softball Locker Facility**

Redesign in Progress

Respectfully submitted by: Joe Rodella, Chief Information Officer/Chief Operations Officer

Athletics Report to Board of Governors December 18, 2024

Athletic Updates:

- We have had 8 student athletes earn MEC Player of the Week honors since our last meeting. Men's Wrestling-1, Women's Basketball-1, Football- 2, Volleyball-1, Men's Basketball-1, Men's Golf-1, Men's Soccer-1.
- Men's Basketball is currently ranked #4 nationally in the most recent NABC rankings.
- Men's and Women's Soccer and Volleyball all qualified for the MEC Tournament postseason play.
- Volleyball finished 2nd and Women's Soccer finished 3rd in the MEC North Division. Men's Soccer finished 5th in the final MEC standings.
- Men's and Women's Cross Country both qualified for the NCAA Regional meet, finishing 13th and 19th respectively out of 28 total teams.
- 18 fall sport student athletes earned MEC post season honors. **Volleyball:** Riley Cudnik was 1st Team, while Bella Dart, Grace Hill, and Kyia White earned Honorable Mention honors. Kyia White was also named to the All-Freshman Team. **Men's Soccer:** Zach Forehand, Jasper Newton, and Cormak McGinley all earned Honorable Mention honors. Lachlan Quate was named to the All-Freshman Team. **Football:** Ben Turner was 1st Team, while Hunter Patterson, Will Balgo, Elijah Mike, Zach Vincenti, Delano Marcellus, Taison Faasumanu, and Trent Crawford earned 2nd Team Honors. [Tyler Waddell](#) garnered Honorable Mention recognition. **Men's Golf:** Brogan Bennett won the MEC Individual Champion honors at the MEC Men's Golf Championship.
- Fall Sport Academic Honors will be released within the coming months and an update will be given at the next meeting.
- Softball athlete Kayla Mancuso and Men's Soccer athlete Zach Rycroft were selected to attend the NCAA Student-Athlete Leadership Forum held in Charlotte, NC. *The NCAA Student-Athlete Leadership Forum, created in 1997, has served as a life-changing experience for more than 5,000 student-athletes who have grown personally and professionally as a result of their attendance. Student-athletes selected to attend the forum return to campus with invaluable leadership skills, a refined understanding of the relationship between personal values, core beliefs and behavioral styles, and the support of a close personal network of like-minded peers to provide continued connection and dialogue after the program concludes. Attendance at the Leadership Forum comes at no cost to the participants, institutions or conference offices - the NCAA pays for travel, lodging and meals for all participants.* Kayla and Zach returned from the event with great excitement. Kayla stated "This was a life changing experience for me as I embark on my career." We will post a release on Hilltoppersports.com soon with full details of the event. Stay tuned!!
- West Liberty University's Women's Basketball has once again teamed up with Pree Insurance Centers, Panhandle Cleaning & Restoration, and Walmart at The Highlands for their annual "Keep Wheeling Warm" Campaign. The mission is to collect coats, gloves and other items to help keep people in the community warm this winter. We will post a release on Hilltoppersports.com soon with full details of the event. Stay tuned!!
- WLU Athletics are hosting several local schools for athletic events: St. Clairsville Middle School Basketball, Linsly Lower School basketball, and "Glizzies" 5th grade team.

Respectfully submitted by: Brad Forshey, Athletic Director

**WLU Fiscal Affairs Report to Board of Governors
December 18, 2024**

III. Update of Division/Area

Audit of Financial Statements at 6/30/2024

- Presentation by CliftonLarsonAllen on audit results
 - Unmodified opinion issued

FY24 Financial Ratios and CFI

- Composite Financial Index 2.45
- Days of Cash 100

FY25 Budget Status Report at 11/30/24:

- Revenue
 - Undergraduate tuition & fees:
 - Fall billed and nearly complete
 - Spring registration billed with one month remaining for registration
 - Graduate tuition and fees: on target for projection
 - Housing and Meal Plans: billed 97.82% of our budgeted revenue or \$11.2M of an estimated \$11.4M
 - State appropriation is on target with 50% received or \$5.1M of \$10.3M
 - Other income is at \$1.5M toward an estimate of \$1.8M.
- Expenses
 - All expenses are on target or within acceptable range

IV. Other Matters of Focus

Financial Impact of Enrollment on FY25 budget

- Budgeted 1,447 FTE and actual for fall was 1,495 FTE. Also billed 2,234 hours for dual enrollment students registered for the Fall 24 semester. That equates to \$167,550 to be paid by the State of WV. We expect more dual enrollment for the spring semester.
- According to Dean Theaker graduate tuition & fees are on target to meet the projection.
- Currently 316 students not registered for the spring semester. Outreach is underway to close that gap.

FY26 Tuition Rates

- Discussion has begun regarding increases to the undergraduate rates and possible expansion of the metro rate into other locations

Respectfully submitted by: Lori Hudson, VP of Fiscal Affairs

**WLU Foundation Report to Board of Governors
December 18, 2024**

Second Quarter FY25 (through November 30, 2024)

Total Fundraising Revenue = \$2,139,080.47

Recent Events and Activities:

- Annual Fund Mailing/Appeal – Mailing to over 12,000 households followed by email campaign; total unrestricted dollars to Annual Fund FY25 - \$23,118.25
- Payment in excess of \$300,000 made to the University for Fall Scholarship Bill
- Scholarship Day held October 30 – over 120 students participated resulting in stewardship/impact mailings to over 100 donors
- Annual Report of Impact/Donor Recognition will be mailed in late December
- Jessica '03 and Kenith '02 Britt Scholarship has been endowed and will be available to award to an education major for the 2024-25 academic year
- WLUF Staff participated in Graduation Fair on November 16th - 17 of 35 graduates who attended made their “Topper Mark” with their first gift to the WLU Foundation

Upcoming Events:

WLUF Quarterly Board Meeting – Friday, January 17 @ 2:30PM
Day of Giving – Wednesday, March 26, 2025

Respectfully submitted by: Betsy Delk, Executive Director WLUF

BOG POLICIES 1, 2, 9*

WEST LIBERTY UNIVERSITY

Action Item

At the August 14, 2024, meeting, the Board of Governors received Notice of Intent for revision of BOG Policies 1, 2, and 9. The proposed revisions to Policies 1, 2, and 9, were disseminated to campus for 30-day comment and no comments were received. The Board is asked to approve the attached revision of the policies.

BOG Policy 1: Presidential Search and Selection
BOG Policy 2: Presidential Appointments, Responsibilities, and Evaluation
BOG Policy 9: Annual Review of Presidential Goals

Proposed Resolution: *Resolved*, that the West Liberty University Board of Governors approve the revisions of BOG Policies 1, 2, and 9 as presented.

FY 2024 AUDIT*

WEST LIBERTY UNIVERSITY

Action Item

The West Liberty University Board of Governors is asked to approve the Fiscal-Year 2024 audit report. The Finance Committee has met with the auditors and approved moving the approval request to the full board.

Proposed Resolution: *Resolved*, that the West Liberty University Board of Governors approve the submission of the Fiscal-Year 2024 audit report.

CAMPUS MASTER PLAN DEVELOPMENT STRATEGY*

WEST LIBERTY UNIVERSITY

Action Item

The University will be updating its Campus Development Plan this year. As part of that process, the plan needs to include a development strategy. The Board is asked to approve the development strategy, as presented. The University Planning Committee has reviewed this document.

Proposed Resolution: *Resolved*, that the West Liberty University Board of Governors approve the Campus Development Plan Strategy.

CLOSURE OF CLINICAL PSYCHOLOGY PROGRAM *

WEST LIBERTY UNIVERSITY

Action Item

- Discontinue the Master of Arts in Clinical Psychology
- Discontinue Psychology 3+3 Bachelor of Science/Master of Clinical Psychology

Proposed Resolution: *Resolved*, that the West Liberty University Board of Governors approve the closure of the Clinical Psychology Program as presented.

West Liberty University Board of Governors
December 18, 2024

EASEMENT: UTICA EAST OHIO MIDSTREAM SERVICES *

WEST LIBERTY UNIVERSITY

Action Item

Approval of Pipeline Right of Way Easement presented by Utica East Ohio Midstream Services, and authorizing Board President to execute Easement on behalf of the Board.

Proposed Resolution: *Resolved*, that the West Liberty University Board of Governors approve the Pipeline Right of Way Easement presented by Utica East Ohio Midstream Services, and authorize the Board President to execute Easement on behalf of the Board.

METRO EXPANSION*

WEST LIBERTY UNIVERSITY

Action Item

The Metro tuition rate provides a reduction in the out of state rate for students from selected counties in Ohio, Pennsylvania, Maryland, and Virginia. The Board is asked to approve an expansion of this rate into additional counties in Ohio and Pennsylvania.

Proposed Resolution: Resolved, that the West Liberty University Board of Governors approves the Ohio and Pennsylvania counties to be included in the Metro Rate beginning with Fall 2025.

PRESIDENTIAL EVALUATION COMMITTEE SELECTION AND PROCESS*

WEST LIBERTY UNIVERSITY

Action Item

Board Policy 2 outlines the process for evaluating the University President, which includes appointing a committee to evaluate the President. The committee shall utilize institutional personnel, including faculty and staff as well as students and persons who are knowledgeable about higher education matters who are not otherwise directly employed by a governing board to assist in its evaluation. One member of the committee shall be appointed as chair.

Proposed Resolution: Resolved, that the West Liberty University Board of Governors approves the selected Presidential Evaluation Committee and chair.