

**West Liberty University  
Board of Governors**

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**Executive Committee  
Minutes  
January 19, 2024**

**In Attendance:** Rich Lucas, Michael Baker, Tom Cervone

**Others in Attendance:** Tim Borchers, Richard Carter, Cyndi Galloway, Stephanie Shaw, Jacob Manning

**The meeting was called to order by Rich Lucas at 10:06AM**

**Approval of Minutes-November 29, 2023**

**On motion by Rich Lucas and seconded by Tom Cervone, the West Liberty University Executive Committee unanimously approved the minutes of November 29, 2023.**

**Agenda Items for the upcoming BOG Meeting:**

- Notice of Intent to review and update Board Policy 56: Deadly Weapons
  - Dr. Borchers noted that this policy needs to be updated based on the new campus carry law that goes into effect in July. Notice given to Executive Committee today and Notice will be given to Full BOG at the next meeting on January 31<sup>st</sup>. We would like to have this policy out to campus for 30-day comment by March 15<sup>th</sup> and ready to request approval at the May BOG meeting.
- Naming of new softball complex
  - This will be on the Full BOG agenda. Consistent with Policy 5, we need to get board approval when naming buildings. Belmont Savings Bank funded a small facility—locker room and batting/pitching area. The naming is consistent with our Foundation policy and the Foundation recommends that we name the facility “The Belmont Savings Bank Softball Complex”. This will be on the January 31 BOG agenda.
  - Some discussion took place about the Bobby Douglas Wrestling Complex naming. Dr. Borchers shared that this specific area is not a “building” being named. It’s the old swimming pool area within the building. BOG approval wouldn’t be needed for this, but we can include it as an informational item at the BOG meeting. Fundraising is still taking place for this project.
- BOG Meeting Schedule
  - Proposed changes to the 2024-2025 BOG Meeting Schedule. Dr. Borchers would like to move the January meeting back 2 weeks to February 12<sup>th</sup>, the March meeting back about 3 weeks to April 16<sup>th</sup>, and move the June meeting back a week. This will give us more time to get items to the BOG that need HEPC approval. Our Tuition & Fees report is due to HEPC on May 15<sup>th</sup>, so we currently have 3 less weeks to prepare for this. Our Program Review is due May 31<sup>st</sup>, so this would give us more time. Other institutions have similar meeting schedules, and it gives more flexibility.
  - Rich Lucas, Tom Cervone, and Mike Baker all noted that this shouldn’t be a problem. Stephanie Shaw noted that she will be on sabbatical this summer. She probably won’t be available for the June meeting date this year.
- Sub-Committee Discussion
  - Dr. Borchers shared that he might want to have this as an agenda item at the March meeting. He is interested in possibly removing some sub-committees. Finance would remain, but he would like further discussion on the other 3 sub-committees—Student Life, Academic Affairs, Governance. Tom Cervone shared that all information shared in sub-committee meetings this week was very beneficial and is important work for the board members.

**Other Items for Discussion:**

- Dr. Borchers shared that the Governance Committee met and are revising the BOG Self-Evaluation Questionnaire. They plan to present a new document on March 27<sup>th</sup>. BOG would complete the evaluation between March 27<sup>th</sup>-June 5<sup>th</sup> for presentation at the June BOG meeting.
  
- President's Annual Review Timeline
  - Dr. Borchers shared the annual presidential review timeline based on Policy 9. He proposed a special meeting of the Executive Committee between April 15<sup>th</sup> and May 23<sup>rd</sup> to share information with the Full BOG at the June 5<sup>th</sup> meeting.
  
- Rich Lucas mentioned that Dr. Mercer reached out to him about the potential tennis reinstatement. He wanted to know if it would be on the next BOG agenda and what the status is on the proposal from the last BOG meeting. Dr. Borchers has had discussions with Brad Forshey on the proposal and Dr. Borchers will follow up with Ronnie Hulewicz in the next couple of weeks as a first step. Stephanie Shaw asked if the Student Life Committee should have a discussion on tennis before it is taken to the BOG.
  
- Dr. Borchers noted that a save-the-date will be coming out very soon for the inauguration events coming up in April.

No Executive Session.

Rich Lucas motioned to adjourn; Tom Cervone seconded the motion. The meeting adjourned at 10:33 AM.

Minutes submitted by: Cyndi Galloway