

**West Liberty State College Board of Governors  
Executive Committee  
Vance Memorial Presbyterian Church  
Conference Rm. B, 905 National Road, Wheeling, WV  
December 7, 2007**

**Executive Committee Members:** Lynne Exley

**WLSC Administrators:** Robin Capehart, John McCullough, Pat Henry

1. Ms. Exley called the meeting to order at 8:00 a.m.
2. Laptop Program---Possible vendors continue to be reviewed in detail for the program. Apple, IBM, Dell, and others will provide demonstrations on campus. The core committee of Pat Henry, Jim Clark, and Bill Baronak will continue to review existing laptop programs at other institutions. All four academic schools are represented on the overall laptop-program committee. This will link with the College-wide wireless project.
3. Budget---Representative from Deloitte Touche will present their audit findings. The proposed FY 09 budget continues to be examined and fine-tuned, as do the proposed adjustments in FY 09 tuition/fees.
4. Accreditation and Request for Institutional Change---Overall, the accreditation visitation by the team from the Higher Learning Commission of the North Central Association went well, with no follow-up visitation being required. While most of the evaluative feedback was positive in nature, the College will need to provide a follow-up report in one year in the area of general studies/academic assessment. Additionally, the College is to resubmit its request for institutional change after action has been taken by the HEPC regarding our proposed Master's degree in Education. Most importantly, the team will be recommending a full ten-year reaccreditation for the College.
5. President's Report---President Capehart provided an update on various on-campus activities, along with the progress that is being made in the Development Office, including the hiring of Jeff Knierim as Chief Development Officer.
6. Request for Governance Committee---The proposed committee would conduct an annual evaluation/review of the President, could serve as a nominating committee, could serve as a vehicle for training/development of the entire Board, and could serve in a more specific oversight capacity for select College initiatives/activities.
7. Meeting adjourned at 9:20 a.m.

Lynne Exley

  
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Chair

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Secretary