

**West Liberty University
Board of Governors**

**Minutes
June 6, 2018**

Attendance:

Jack Adams, Cindy Fluharty, Patrick Ford, Jim Haizlett, Jim Stultz, Teresa Toriseva, Rhonda Tysk, Kris Williams

Unable to Attend:

Joe Carey, Adam Croasmun, Les DeFelice, Rich Lucas

Administration/Faculty/Staff:

Scott Cook, Brian Crawford, Mary Ann Edwards, Steve Greiner, Diana Harto, Jason Kogler, Roberta Linger, John McCullough, Joe Montemurro, Sarah Schimmel, Sara Sweeney

I. Call to Order/Roll Call/Quorum and Mission Statement

Vice Chair Ford called the meeting to order at 4:00 p.m. and a quorum was established.

II. Introductions

None

III. Public Comment

Robert Kreisberg signed up to speak and distributed information with regard to the College of Sciences.

IV. Approval of Minutes

A. Minutes of the Full Board April 4, 2018*

On motion by Kris Williams and seconded by Jim Stultz, it was unanimously adopted by the West Liberty University Board of Governors to approve the minutes of the full Board of April 4, 2018.

B. Minutes of the Executive Committee May 23, 2018*

On motion by Jim Stultz and seconded by Kris Williams, it was unanimously adopted by the West Liberty University Board of Governors to approve the minutes of the Executive Committee of May 23, 2018.

V. Agenda Order

There were no changes to the agenda order.

VI. Board Items

A. Election of Officers*

The Board of Governors Nominating Committee, as appointed by Les DeFelice, comprised of Jim Stultz as Chair, Patrick Ford, and Jim Haizlett, convened and recommended that the following be appointed for a one-year term beginning July 1, 2018, extending to June 30, 2019:

- Patrick B. Ford, Chair
- James R. Stultz, Vice Chair
- Kristina Williams, Secretary

The decision was unanimous in the recommendation for the appointments.

On motion by Jim Stultz and seconded by Cindy Fluharty, it was unanimously adopted by the West Liberty University Board of Governors to approve the slate of officers of Patrick Ford, Chair, Jim Stultz, Vice Chair, and Kris Williams, Secretary.

B. Schedule of Meetings July 2018 – June 2019*

On motion by Teresa Toriseva and seconded by Rhonda Tysk, it was unanimously adopted by the West Liberty University Board of Governors to approve the Schedule of Meetings for July 2018 – June 2019.

C. Metro Rate Counties*

Mr. Cook distributed a map of current and proposed Ohio counties encompassed by the metro rate. The metro rate gives students approximately a \$2,500/year reduction on out-of-state tuition. A brief discussion followed with regard to surrounding counties and a possible marketing strategy for the metro rate for the entire state of Ohio.

On motion by Jack Adams and seconded by Teresa Toriseva, it was unanimously adopted by the West Liberty University Board of Governors to approve the new Metro Rate counties of Champaign, Logan, Union, and Madison, Ohio beginning with the 2018-19 academic year as stipulated.

D. Policy 23 – Policy on Policies*

Dr. Greiner noted that Jim Haizlett and Diana Harto worked on several revisions to the policy. Mr. Stultz stated that some changes included clean-up language in the policy. Ms. Williams asked if there is an option for employees to submit comments directly to the president, or are they required to go through their representative. A discussion followed on clarification of the submission of comments and how they are to be summarized by representatives. It was suggested that an acceptable format for representatives to submit their summary of comments be incorporated in the policy and delay action on Policy 23 until the next Board meeting.

E. Annual Graduate Degree Report*

Sara Sweeney, Director of Graduate Studies, presented the annual Graduate Degree Report to the Board, listing programs at WLU, where and how they are offered, and students enrolled.

On motion by Teresa Toriseva and seconded by Jack Adams, it was unanimously adopted by the West Liberty University Board of Governors to approve the Annual Graduate Degree Report for Academic Year 2017-18.

F. Campus Development Plan*

Dr. Greiner noted that the Campus Development Plan is now referred to as the Capital Projects Plan; the terminology changed. The HEPC now refers to it as the Capital Projects Plan, and includes those items not contained in the 2009 Capital Projects Plan, even though they were previously approved by the Board. Not included in the plan are the track and soccer field complex and any housing developments across Route 88. The HEPC wants affirmation that the Board is actually approving these items. We will be moving toward a new Capital Projects Plan at the next Board meeting.

On motion by Jack Adams and seconded by Kris Williams, it was unanimously adopted by the West Liberty University Board of Governors to approve the revisions to Part III – Capital Projects Plan, contained in the Institutional Master Plan.

G. Review of Board Policies – Informational

A list of Board policies with non-substantive changes were reviewed, the majority of which were clarifications in terminology.

VII. Reports

A. Provost (Crawford)

Dr. Crawford stated that the HEPC is currently asking for input from state colleges and universities to update Series 33.

We received the final report from the team for the HLC reaffirmation site visit in March. The report was generally favorable and recommended 10-year reaffirmation with two concerns; internal communications and strategic planning. We were given the opportunity to respond; the response will go through committee and be forwarded to the HLC. Also recommended was that WLU move to the standard pathway as opposed to the open pathway. No reason was given for this move, which is not logical for WLU. The standard is more comprehensive, but costs more money, time, and resources. This will also go before the committee.

We should have an update from the HLC next week on the MS in Dental Hygiene and the MA in Clinical Psychology.

Dr. Crawford also reviewed a report from the Elbin Library, created by Katie Zane, measuring library usage and services provided to the campus. There were increases across the board and a new strategic plan for the library is in the works. There is a need to do more and have a long-term vision for the future of the library.

We have officially closed the Tourism and Event Management major in the Business Program, which was a remake of the Travel and Tourism Program. There were a little over 20 students in the program at one time but the numbers have decreased, and with a faculty retirement in that area, the College of Business has decided to terminate the program.

Jim Haizlett noted the comments on the College of Science issue; Pat Ford stated that it is a staff issue.

B. Enrollment (Cook)

Mr. Cook distributed the fall enrollment figures as of June 1, 2018. We are up slightly over 1% from last year on enrollment headcount. Residence hall students are slightly behind by two students less than last year. Undergraduate applications are up 1%, with graduate applications up 51% from last year. Summer enrollment is running behind with many students taking courses at community colleges. Next summer WLU will be offering a greatly reduced tuition. A brief discussion followed with regard to graduate applications and programs.

C. SGA

None

VIII. President's Report

Dr. Greiner congratulated the new Board officers and noted that we will be seeking individuals willing to accept the last two years of the term of Les DeFelice. Recommendations will be presented to the Governor to fill his term, and those interested need to be either a Republican or an Independent. Recommendations should be forwarded to Dr. Greiner to contact the individuals to see if they are willing to serve.

A notice was received from Williams Company that they will be clearing the pipeline right-of-way in the next few months.

Tomahawk Energy in Texas has offered WLU \$100,000 for gas rights on property we own in Texas; they offered \$60,000 a year ago. We will work to find out more about the property. To date, there have been no royalty checks.

As part of Policy 2: Presidential Appointments, Responsibilities, and Evaluation, Dr. Greiner's Goals and Objectives for 2017-18 are included in the Board information packet.

Dr. Greiner continued with a review of the downtown office and many campus projects. A brief discussion followed with regard to the Nursing Program and student athlete recognition ceremonies.

IX. Finance Report

Ms. Linger updated the group on operating results as of May 31, 2018. The revenue side is at 101% of the projected budget, with an overage in other revenue; all other categories came in at 99%. The increase in other revenue was due to one-time money such as the pipeline easement and cell tower. On the expense side, personal services/salaries and wages are trending as expected. At the end of May, we were at 94% of the budget in expenditures. With some significant expenses in June, we will still end up on a positive side for the year.

X. Information Gathering

Mr. Stultz voiced his concerns with regard to comments made by Robert Kreisberg during the Public Comments period of the meeting.

Vice Chair Ford read a letter from Les DeFelice stating his resignation from the Board.

On motion by Jim Stultz and seconded by Teresa Toriseva, it was unanimously adopted by the West Liberty University Board of Governors to accept the resignation of Les DeFelice.

XI. Possible Executive Session

None

XII. Actions Emanating from Executive Session

None

XIII. Next Meeting Date – Wednesday, August 22, 2018

XIV. Adjournment

On motion by Cindy Fluharty and seconded by Rhonda Tysk, it was unanimously adopted by the West Liberty University Board of Governors to adjourn the meeting at 5:10 p.m.

Patrick B. Ford _____
Chair

James R. Stultz _____
Secretary