

WEST LIBERTY UNIVERSITY BOARD OF GOVERNORS

POLICY 4: CHANGE IN THE ORGANIZATION OF SCHOOLS, DIVISIONS, DEPARTMENTS OR OTHER ADMINISTRATIVE UNITS

Section 1: General.

1.1 Scope - This rule establishes the procedures to change administrative organization at West Liberty University.

1.2 Authority - West Virginia Code §18B-1-6, §18B-2A-4.

Section 2: Policy.

2.1 Approval by the West Liberty University Board of Governors is required prior to implementation of the following changes in the organizational structure of West Liberty University:

2.1.1 Creating any new school, division, or department that provides instruction.

2.1.2 Renaming of any existing school, division, or department that provides instruction.

2.1.3 Creating any new administrative division or unit headed by an individual who reports directly to the president.

2.2 The president of West Liberty University shall provide written notification to the West Liberty University Board of Governors prior to discontinuing, combining, or reorganizing any existing school, division, or department other than those specified in Subsection 2.1.3.

2.3 The president's written notification to the West Liberty University Board of Governors shall confirm that appropriately elected faculty, staff, and student representatives and/or organizations were consulted prior to implementing or seeking approval of any change pursuant to this rule.

2.4 The president shall provide written notification to the chancellor of any changes made pursuant to this rule.

Approved by the West Liberty State College Board of Governors on 7/29/02.