

**West Liberty University
Board of Governors**

**Minutes
April 4, 2018**

Attendance:

Adam Croasmun, Les DeFelice, Patrick Ford, Jim Haizlett, Rich Lucas, Jim Stultz, Teresa Toriseva, Rhonda Tysk, Kris Williams

Unable to Attend:

Jack Adams, Joe Carey, Cindy Fluharty

Administration/Faculty/Staff:

Scott Cook, Katie Cooper, Brian Crawford, Mary Ann Edwards, Steve Greiner, Diana Harto, Jason Koegler, Roberta Linger, John McCullough, Joe Montemurro, Cathy Monteroso, Gerard NeCastro, Ron Witt, Angie Zambito

I. Call to Order/Roll Call/Quorum and Mission Statement

Chair DeFelice called the meeting to order at 4:00 p.m. and a quorum was established.

II. Introductions

None

III. Public Comment

None

IV. Approval of Minutes

A. Minutes of the Full Board January 31, 2018*

On motion by Jim Stultz and seconded by Pat Ford, it was unanimously adopted by the West Liberty University Board of Governors to approve the minutes of the full Board of January 31, 2018.

B. Minutes of the Executive Committee March 21, 2018*

On motion by Jim Stultz and seconded by Jim Haizlett, it was unanimously adopted by the West Liberty University Board of Governors to approve the minutes of the Executive Committee of March 21, 2018.

V. Agenda Order

There were no changes to the agenda order.

VI. Board Items

A. Approval of Program Reviews*

Dr. Crawford presented the information on the five-year program reviews for the Bachelor of Music, Bachelor of Arts in Social Science/Bachelor of Science in Social Science and the Bachelor of Science in Business Administration, all recommended for continuation of the programs at the current level of activity.

On motion by Pat Ford and seconded by Theresa Toriseva, it was unanimously adopted by the West Liberty University Board of Governors to approve the five-year program reviews as stated.

B. Honorary Degree Approval*

Dr. Greiner presented the recommendation of the Honorary Degrees and Recognition Committee for the conferral of an honorary Doctor of Humane Letters (DHL) degree to Lisa L. Allen, President and CEO of Ziegenfelder Company at the May 2018 commencement.

On motion by Teresa Toriseva and seconded by Jim Haizlett, it was unanimously adopted by the West Liberty University Board of Governors to authorize the conferral of an honorary Doctor of Humane Letters (DHL) degree from West Liberty University at the May 2018 commencement to Lisa L. Allen.

C. Approval of New Majors*

Dr. Crawford presented the five new majors for approval, those being the BA/BS Social Science: Geography Pre-Law, the BA/BS Social Science: History Pre-Law, the BA English: Pre-Law, the BA/BS Social Science: Political Science, and the BA/BS Social Science: Sociology. The majors have been approved by the WLU Curriculum Committee and do not involve the addition of new courses or faculty.

On motion by Pat Ford and seconded by Adam Croasmun, it was unanimously adopted by the West Liberty University Board of Governors to approve the creation of new majors, BA/BS Social Science: Geography Pre-Law, BA/BS Social Science: History Pre-Law, BA English: Pre-Law, BA/BS Social Science: Political Science, and BA/BS Social Science: Sociology within the College of Liberal Arts, under the Social Sciences degree program of the Department of Humanities.

D. Policy 23: Policy on Policies – 30-Day Comment Period*

Ms. Harto presented Policy 23: Policy on Policies. The policy has not been complied with for quite some time. Per policy, comments from students, faculty, and classified staff should be received by their representatives and then transmitted in summary form to the Office of the President. All comments would then be made available to the Board members. Practice has been to send all comments to the Office of the President, then made available to the Board members. A lengthy discussion followed with regard to the policy. Ms. Harto stated that there is no requirement by the HEPC or in State Code that forces an individual to provide their comments to their representative. The question was posed to the Board members as to how comments should be received for this policy, whether by recent practice or policy. A vote was taken with seven (7) in favor and two (2) opposed to continue with recent practice of the President's office receiving all comments.

On motion by Jim Stultz and seconded by Kris Williams, the West Liberty University Board of Governors approve the dissemination of Policy 23: Policy on Policies to constituent groups for 30-day review and comment.

E. Property Acquisition*

Dr. Greiner presented information with regard to the possible purchase of approximately 5.5 acres across the street from the University. The property currently has four homes on it and land located behind the homes. Three of the homes need to be demolished, while the fourth could be rented to students. The owner has approached the University with first option to purchase, with an appraised value of \$733,000, but with a recent reduction in the price. A brief discussion followed with regard to a vision for the property and its use.

On motion by Teresa Toriseva and seconded by Adam Croasmun, the West Liberty University Board of Governors hereby approve the authorization of the President of West Liberty University to initiate all actions and execute all documents and instruments to carry into effect and finalize the property acquisition.

F. Panhandle Lease*

Ms. Linger stated that the lease for the building Panhandle bought would be similar to the lease at UP I and II. Panhandle came up with a lease, which has been sent to the WV Attorney General's office for approval at this time.

On motion by Jim Haizlett and seconded by Jim Stultz, that contingent upon the approval of the stated documents by the West Virginia Attorney General, the West Liberty University Board of Governors hereby approve the authorization of the President of West Liberty University to initiate all actions and execute all documents and instruments to carry into effect and finalize the lease.

G. Foundation Loan Resolution*

Dr. Greiner stated that the Board previously approved moving forward with the track/soccer field project at its meeting held in April of 2017. The Foundation Board, in order to execute the documents, needs a formal document. The resolution, which has been sent to the WV Attorney General's office, is to recommend approval of the document, contingent upon the WV Attorney General's approval.

On motion by Rhonda Tysk and seconded by Kris Williams, that contingent upon the approval of the stated documents by the West Virginia Attorney General, the West Liberty University Board of Governors hereby approve the authorization of the President of West Liberty University to initiate all actions and execute all documents and instruments to carry into effect and finalize the WLU Foundation loan documents.

H. FY 2019 Budget*

Ms. Linger presented the FY 2019 budget information and discussed how it was created, based on State appropriations and other factors. A brief discussion followed on the University being more efficient without cutting personnel or academic programs.

On motion by Teresa Toriseva and seconded by Rich Lucas, the West Liberty University Board of Governors hereby approve the Fiscal Year 2019 Budget as presented.

I. FY 2019 Tuition & Fees*

Ms. Linger presented the FY 2019 Tuition & Fee information, along with a summer tuition to go into effect in the summer of 2019. Various changes were reviewed with the Board with minimal discussion

On motion by Adam Croasmun and seconded by Jim Stultz, the West Liberty University Board of Governors hereby approve the Fiscal Year 2019 Tuition & Fees as presented.

J. Salary Increases*

Dr. Greiner stated that the Governor and the General Assembly approved a 5% pay raise for state employees, but it doesn't equate with what was funded for WLU, which is the equivalent of 1.5%. The University is recommending distributing the 1.5% to employees, and the University will seek to match up to another 1.5% beginning in October, which is our cycle. In October we will be able to see where we are with enrollment and the budget for the fall. An email explanation with regard to the 5% vs. the 1.5% has been sent to employees.

On motion by Jim Stultz and seconded by Kris Williams, the West Liberty University Board of Governors hereby approve the Fiscal Year 2019 salary increase as recommended.

VII. Reports

A. Provost (Crawford)

Dr. Crawford stated that the HLC has been here and gone and thanked all those who participated at the lunch meeting. When they left on March 20th it appeared all went well with no major concerns raised. We will not see the report for several weeks.

The report was received for the recent peer reviews for the MS in Dental Hygiene and MA in Clinical Psychology, recommending approval to the Commission. The final resolution will not be received for some time. The MS in Athletic Training is on its way to the GVC this week. Graduate applications are trending upward, especially in the MA/MS in Biology as a result of the program with the Osteopathic School. Sara Sweeney has been fielding phone calls from all over the country. The M.A.Ed. will graduate over 40 students in May.

B. Enrollment (Cook)

Mr. Cook distributed the Undergraduate Admissions Report for 2018/19 and reviewed with the group. A brief discussion followed with regard to current numbers.

C. SGA (Croasmun)

Mr. Croasmun stated that three buses will be leaving Friday night for New York. Three buses sold out in an hour. The Spring Fling will be held dead week at River City in Wheeling, with SGA day being held the Wednesday prior, April 25th. There will be a carnival theme on the quad with a paper ballot voting held for SGA elections and king and queen. The hope is a paper ballot will encourage better participation. The student body vote approved 24 senators, with three additional senators for representation for Greek Life, veterans, and international students. Although the conceal carry legislation allowing concealed weapons on campus had been tabled before WLU SGA was able to send their opinion, WLU students had voted to condemn the bill. It is now back to the individual institutions and their policy as to how conceal carry is handled.

VIII. President's Report

Dr. Greiner stated that the SGA held their meeting at the president's house last month. Their meetings start at 9:00 p.m. and all went well. Last night on campus was Alpha Xi Delta's light-up night for Autism Speaks. When you hear what's happening with Greek organizations in the news, WLU's organizations are phenomenal and spend a good bit of their time on public service.

This morning Jason Koegler and Dr. Greiner met with the new CEO of Oglebay to discuss current and future partnerships and collaborations. They thanked Oglebay for stepping up to become the host for teams when the MEC basketball tournament moves to Wheeling and WesBanco Arena.

Ms. Hill noted that the annual Day of Giving held March 29th had a very good showing with 105 participants in 24 hours. Almost \$39,000 was raised, which is up from last year, with the youngest donors from the class of 2017. Main Street Bank provided a significant match, and we will continue with and grow this event. Rich Lucas had to leave the meeting, but Dr. Greiner thanked Main Street Bank for their match of \$15,000.

Spring commencement will be held May 12, 2018 at 11:00 a.m. in the ASRC. Chair DeFelice stated that it would be good to see a strong BOG presence.

Dr. Greiner, along with Associate Professor Greg Chase, were interviewed by the State Journal about WLU's Forensic Accounting track. Dr. Greiner is pleased with the enrollment, and the MBA enrollment is running ahead of where we were at this time last year.

WesBanco is our title sponsor for the Great Gala; the theme for this year is the British invasion.

Dr. Greiner was able to attend a standing room only event held by the College of Liberal Arts, celebrating the 200th year of Frankenstein. Three Professors, Dr. Mathew Zdilla, Dr. Aaron Harper, and Dr. Angela Rehbein, presented at the symposium.

The recently held Research, Creative Activity, and Performance (RECAP) symposium attracted 73 entries this year, compared to three last year. There were many phenomenal research presentations.

The Jeannette Walls presentation surrounding her book "The Glass Castle," was another standing room only event.

WLU senior guard Dan Monteroso is the latest to be named academic All-American and athletic All-American. Having both is quite an honor. Women's basketball standout Marissa Brown was also named All-American.

IX. Finance Report

Ms. Linger updated the group on the end of quarter operating results as of 03/31/18. Revenue is tracking nicely, which does not include the fourth quarter allotment from the state. The expense side is trending a little over projections at the end of the quarter at 78.5%, related mostly to contractual services and summer projects getting Boyd and Rogers Hall back on line.

X. Information Gathering

None.

XI. Possible Executive Session

None.

XII. Actions Emanating from Executive Session

None.

XIII. Next Meeting Date – Wednesday, June 6, 2018

XIV. Adjournment

The meeting adjourned at 5:12 p.m.

Leslie DeFelice _____
Chair

James R. Stultz _____
Secretary